

# AGENDA

## BERGEN COUNTY BOARD OF SOCIAL SERVICES

January 14, 2025 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Oath of Office for New Members/Bergen County Commissioners
  - (a) Reorganization/Election of Officers
  - (b) Committee Assignments
- V. Open Public Comment Period
- VI. Adoption of Minutes
  - (a) Open Session Minutes of December 3, 2024
- VII. Treasurer's Report
  - (a) Bills List
  - (b) Schedule of Vouchers
- VIII. Administration Report
  - (a) Monthly Reports – Statistical & Financial
  - (b) Memoranda to the Board
- IX. Chairman's Report
- X. Committee Reports
  - (a) Welfare, Fraud, and Abuse Committee
  - (b) Audit & Budget Committee
  - (c) Building & Grounds Committee
  - (d) Personnel Committee
- XI. Old Business
- XII. New Business
  - (a) Next Board Meeting Date – **Tuesday, February 4, 2025**
- XIII. Action Items
  - Resolutions:
    - (a) 2025.1.14 (1) – Resolution Authorizing the Hiring of One External Part-Time Clerk 1 Bilingual in Spanish
    - (b) 2025.1.14 (2) – Resolution Authorizing the Hiring of One External Full-Time Records Support Technician 1
    - (c) 2025.1.14 (3) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide
    - (d) 2025.1.14 (4) – Resolution Authorizing a Promotion for One Full-Time Human Services Aide

- (e) 2025.1.14 (5) – Resolution Authorizing the Advertisement and Offer of Employment for Three External Full-Time Clerks 1 (Bilingual in Spanish/English preferred)
- (f) 2025.1.14 (6) – Resolution Authorizing the Advertisement and Offer of Employment for Two Internal or External Full-Time Human Services Aides (Bilingual in Korean/Russian Variant preferred)
- (g) 2025.1.14 (7) – Resolution Authorizing an Offer of Employment for Three Internal Full-Time Human Services Specialists 1
- (h) 2025.1.14 (8) – Resolution Approving Fourth Year Option to Renew with AEGIS Security
- (i) 2025.1.14 (9) – Resolution Approving Calendar Year 2025 Meeting Dates
- (j) 2025.1.14 (10) – Resolution Approving Second Step Grievance Hearing
- (k) 2025.1.14 (11) – Resolution Appointing General Counsel
- (l) 2025.1.14 (12) – Resolution Appointing Labor Counsel
- (m) 2025.1.14 (13) – Resolution Appointing Insurance Consultant
- (n) 2025.1.14 (14) – Resolution Appointing Auditor
- (o) 2025.1.14 (15) – Resolution Approving Professional Services Agreement with General Counsel
- (p) 2025.1.14 (16) – Resolution Approving Professional Services Agreement with Labor Counsel
- (q) 2025.1.14 (17) – Resolution Approving Professional Services Agreement with Insurance Consultant
- (r) 2025.1.14 (18) – Resolution Approving Professional Services Agreement with Auditor
- (s) 2025.1.14 (19) – Resolution Approving Memorandum of Understanding with State of N.J. Department of Human Services
- (t) 2025.1.14 (20) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

XIV. Closed Session

- (a) Discussion regarding Closed Session Minutes of December 3, 2024
- (b) Discussion regarding Step 2 Grievance Closed Session Minutes of December 3, 2024
- (c) Personnel Matters
- (d) Litigation
- (e) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XV. Adoption of Minutes

- (a) Adoption of Closed Session Minutes of December 3, 2024
- (b) Adoption of Step 2 Grievance Closed Session Minutes of December 3, 2024

**PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.**

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (1)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME CLERK 1 BILINGUAL IN SPANISH**

**WHEREAS**, the Bergen County Board of Social Services is in need of hiring an external Part-Time Clerk 1 Bilingual in Spanish; and

**WHEREAS**, the position of Part-Time Clerk 1 Bilingual in Spanish was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Part-Time Clerk 1 Bilingual in Spanish; and

**WHEREAS**, it is the recommendation of the Director that Kimberly Quizhpi be appointed to the position of Part-Time Clerk 1 Bilingual in Spanish effective on or after January 14, 2025 at an annual salary of \$29,125 pending the outcome of a satisfactory background check.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the hiring of Kimberly Quizhpi to the position of Part-Time Clerk 1 Bilingual in Spanish effective on or after January 14, 2025 at an annual salary of \$29,125 pending the outcome of a satisfactory background check; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Kimberly Quizhpi of her employment with the Bergen County Board of Social Services effective on or after January 14, 2025; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Kimberly Quizhpi.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (2)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME RECORDS SUPPORT TECHNICIAN 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of hiring a Full-Time Records Support Technician 1; and

**WHEREAS**, the position of Full-Time Records Support Technician 1 was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Full-Time Records Support Technician 1; and

**WHEREAS**, it is the recommendation of the Director that Jimmy Remache be appointed to the position of Full-Time Records Support Technician 1 effective on or after 1/14/2025 at an annual salary of \$47,215 pending the outcome of a satisfactory background check.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the hiring of Jimmy Remache to the position of Full-Time Records Support Technician 1 effective on or after 1/14/2025 at an annual salary of \$47,215; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Jimmy Remache of his full time employment with the Bergen County Board of Social Services effective on or after 1/14/2025; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jimmy Remache.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (3)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide; and

**WHEREAS**, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Human Services Aide; and

**WHEREAS**, it is the recommendation of the Director that Flor De Maria Capristan Lopez be appointed to the position of Full-Time Human Services Aide effective on or after 1/14/25 at an annual salary of \$49,573.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Flor De Maria Capristan Lopez to the position of Full-Time Human Services Aide effective on or after 1/14/25 at an annual salary of \$49,573; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Flor De Maria Capristan Lopez of her Full-Time employment with the Bergen County Board of Social Services effective on or after 1/14/25; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Flor De Maria Capristan Lopez.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (4)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide; and

**WHEREAS**, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Human Services Aide; and

**WHEREAS**, it is the recommendation of the Director that Mariela De La Cruz be appointed to the position of Full-Time Human Services Aide effective on or after 1/14/25 at an annual salary of \$49,573.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Mariela De La Cruz to the position of Full-Time Human Services Aide effective on or after 1/14/25 at an annual salary of \$49,573; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Mariela De La Cruz of her Full-Time employment with the Bergen County Board of Social Services effective on or after 1/14/25; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Mariela De La Cruz.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (5)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR  
THREE (3) EXTERNAL FULL-TIME CLERKS 1  
(BILINGUAL IN SPANISH/ENGLISH PREFERRED)**

**WHEREAS**, the Board has a need to hire three (3) external Full-Time Clerks 1; and

**WHEREAS**, the Director has been given authorization to advertise, interview, and offer employment, externally, for three (3) Full-Time Clerks 1.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment for three (3) external Full-Time Clerks 1; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

ATTEST:

SO APPROVED:

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (6)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR TWO INTERNAL OR EXTERNAL FULL-TIME HUMAN SERVICES AIDES (BILINGUAL IN KOREAN/RUSSIAN VARIANT PREFERRED)**

**WHEREAS**, the Board has a need to hire two (2) internal or external Full-Time Human Services Aides;

and

**WHEREAS**, the Director has been given authorization to advertise and offer employment, internally or externally, for two (2) Full-Time Human Services Aides.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment for two (2) internal or external Full-Time Human Services Aides; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

ATTEST:

SO APPROVED:

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (7)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR THREE (3) INTERNAL FULL-TIME HUMAN SERVICES SPECIALISTS 1**

**WHEREAS**, the Board has a need to promote three (3) internal Full-Time Human Services Aides to three (3) Full-Time Human Services Specialists 1; and

**WHEREAS**, the Director has been given authorization to internally offer employment for three (3) Full-Time Human Services Specialists 1 from the N.J. Civil Service Certification List for Human Services Specialist 1.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to interview and offer employment for three (3) Full-Time Human Services Specialists 1; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (8)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING FOURTH YEAR OPTION TO RENEW WITH AEGIS SECURITY**

**WHEREAS**, on February 1, 2022, the Bergen County Board of Social Services (hereinafter the “Board”) adopted a resolution approving a contract with AEGIS Security to provide its Security Services for its office building located at 218 Route 17 North, Rochelle Park, New Jersey for a term of one (1) year with four one (1) year options to renew; and

**WHEREAS**, on February 6, 2024, the Board adopted resolution no. 2024.2.06(7) exercising its option to renew its agreement with AEGIS Security for a third year commencing March 1, 2024 thru March 1, 2025; and

**WHEREAS**, after a review of this matter, the Board desires to exercise its option to renew its agreement with AEGIS Security for a fourth year commencing on or about March 1, 2025 thru March 1, 2026 at a cost of \$25.24 per hour for Security Guards and \$26.74 per hour for Security Guard Supervisor(s); and

**WHEREAS**, the Board Attorney has prepared an Addendum to the Agreement for the fourth year renewal, a copy of which is attached hereto and incorporated herein by reference, and recommends the approval of same; and

**WHEREAS**, all other terms of the contract agreement between the Board and AEGIS Security remain in full force and effect.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Agreement between the Board and AEGIS Security to provide security services for the Board's office building be and is hereby renewed for a fourth year for the term commencing on or about March 1, 2025 thru March 1, 2026 at a cost of \$25.24 per hour for Security Guards and \$26.74 per hour for Security Guard Supervisor(s); and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to take any and all steps necessary to effectuate the renewal of the contract agreement between the Board and AEGIS Security including but not limited to executing the Addendum to the Contract attached hereto and incorporated herein by reference; and

**BE IT FURTHER RESOLVED**, that the Board is hereby authorized and directed to forward a copy of this Resolution together with the signed Addendum to Aegis Security immediately upon its passage; and

**BE IT FURTHER RESOLVED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (9)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING CALENDAR YEAR 2025 MEETING DATES**

**WHEREAS**, pursuant to the Open Public Meetings Act, the public body shall, within seven (7) days of its annual reorganization, post and maintain a schedule of meetings to be held during the year; and

**WHEREAS**, the annual notice shall set forth the location, date and time of each meeting; and

**WHEREAS**, the Bergen County Board of Social Services (hereinafter the “Board”) wishes to schedule public meetings for the year 2025 in order to conduct the business of the Board and to pass Resolutions; and

**WHEREAS**, the Board wishes to schedule their public meetings on the FIRST Tuesday of each month; and

**WHEREAS**, the Board wishes to meet on January 14, 2025 (the second Tuesday in January) and November 6, 2025 (the first Thursday in November).

**NOW, THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services will hold its 2025 public meetings at the Board's Office located at 218 Route 17 North, Rochelle Park, New Jersey, on the dates and times listed below:

January 14	Tues. 4:30 P.M.	July 1	Tues. 4:30 P.M.
February 4	Tues. 4:30 P.M.	Aug. 5	Tues. 4:30 P.M.
March 4	Tues. 4:30 P.M.	Sept. 2	Tues.4:30 P.M.
April 1	Tues. 4:30 P.M.	Oct. 7	Tues.4:30 P.M.
May 6	Tues. 4:30 P.M.	Nov. 6	Thurs. 4:30 P.M.
June 3	Tues. 4:30 P.M.	Dec. 2	Tues.4:30 P.M.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon the execution hereof.

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to forward a certified copy of this resolution to all Board Department heads, members of the Board, post on the official bulletin board of the Board and to at least two official newspapers of the Board; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (10)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING SECOND STEP GRIEVANCE HEARING**

**WHEREAS**, on October 28, 2024 a first step grievance hearing was held regarding a contractual and non-contractual disciplinary action against M.L. for failing to adhere to the Unscheduled Absences Policy; and

**WHEREAS**, the Preliminary Notice of Disciplinary Action dated June 20, 2024, reflected the charge of continued violation of Article 7-B of the CWA Local 1089 Contract wherein an employee requesting sick leave shall call no later than fifteen (15) minutes after the start of his/her work day; and

**WHEREAS**, a second step grievance hearing was held before the Board at its December 3, 2024 meeting; and

**WHEREAS**, after review of the Hearing Officer’s decision, the Board affirmed and upheld the 3-day suspension set forth on the Notice of Minor Disciplinary Action dated June 20, 2024 and agreed to restore a half vacation day to M.L.; and

**WHEREAS**, in accord with the current agreement with CWA Local 1089, said decision must be memorialized by resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the decision of the Hearing Officer is hereby affirmed with regard to the charges set forth in the notice of disciplinary action of M.L. with the 3-day suspension affirmed and upheld; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to take whatever action is necessary to effectuate the disciplinary action against M. L.; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution shall be kept on file in the Office of the Director and in the personnel file of M.L.; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (11)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPOINTING GENERAL COUNSEL**

**WHEREAS**, the Bergen County Board of Social Services has a need for General Counsel for the year 2025 and is desirous to engage an outside attorney for same; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside General Counsel for the year 2025; and

**WHEREAS**, \_\_\_\_\_ with offices located at \_\_\_\_\_, has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that \_\_\_\_\_ has qualified pursuant to the fair and open process; and

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services in accord with the fair and open process, hereby appoints \_\_\_\_\_ as General Counsel for the Board for the year 2025; and

**BE IT FURTHER RESOLVED**, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the General Counsel.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (12)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPOINTING LABOR COUNSEL**

**WHEREAS**, the Bergen County Board of Social Services has a need for Labor Counsel for the year 2025 and is desirous to engage an outside attorney for same; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Labor Counsel for the year 2025; and

**WHEREAS**, \_\_\_\_\_, with offices located at \_\_\_\_\_, has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that \_\_\_\_\_ has qualified pursuant to the fair and open process; and

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services in accord with the fair and open process, hereby appoints \_\_\_\_\_ as Labor Counsel for the Board for the year 2025; and

**BE IT FURTHER RESOLVED**, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Labor Counsel.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (13)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPOINTING INSURANCE CONSULTANT**

**WHEREAS**, the Bergen County Board of Social Services has a need for an Insurance Consultant for the year 2025 and is desirous to engage an outside agency for same; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Insurance Consultant for the year 2025; and

**WHEREAS**, \_\_\_\_\_ with offices located at \_\_\_\_\_, has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that \_\_\_\_\_ has qualified pursuant to the fair and open process; and

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that in accord with the fair and open process, \_\_\_\_\_ is hereby appointed Insurance Consultant for the Bergen County Board of Social Services for the year 2025; and

**BE IT FURTHER RESOLVED**, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Insurance Consultant.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chaiman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (14)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPOINTING AUDITOR**

**WHEREAS**, the Bergen County Board of Social Services has a need for an Auditor for the year 2025 and is desirous to engage an outside agency for same; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Auditor for the year 2025; and

**WHEREAS**, \_\_\_\_\_ with offices located at \_\_\_\_\_, has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that \_\_\_\_\_ has qualified pursuant to the fair and open process; and

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that in accord with the fair and open process, \_\_\_\_\_ is hereby appointed Auditor for the Bergen County Board of Social Services for the year 2025; and

**BE IT FURTHER RESOLVED**, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Auditor.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

2025.1.14 (15)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH GENERAL COUNSEL**

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of General Counsel; and

**WHEREAS**, \_\_\_\_\_ of \_\_\_\_\_ has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of January 14, 2025, the Board determined that \_\_\_\_\_ has qualified pursuant to the fair and open process; and

**WHEREAS**, the Bergen County Board of Social Services and \_\_\_\_\_ wish to enter into a Professional Services Agreement setting forth the legal services to be rendered by \_\_\_\_\_ as General Counsel for the year 2025; and

**WHEREAS**, the Director and Board Chairman has reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services and \_\_\_\_\_ that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2025 be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and \_\_\_\_\_; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (16)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH LABOR COUNSEL**

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Labor Counsel; and

**WHEREAS**, \_\_\_\_\_ has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of January 14, 2025, the Board determined that \_\_\_\_\_ has qualified pursuant to the fair and open process; and

**WHEREAS**, the Bergen County Board of Social Services and \_\_\_\_\_ wish to enter into a Professional Services Agreement setting forth the legal services to be rendered by \_\_\_\_\_ as Labor Counsel for the year 2025; and

**WHEREAS**, the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services and \_\_\_\_\_ that the Professional Services Agreement between the Board and \_\_\_\_\_, attached hereto and incorporated herein by reference for the year 2025 be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and \_\_\_\_\_; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (17)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH  
INSURANCE CONSULTANT**

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Insurance Consultant; and

**WHEREAS**, \_\_\_\_\_ has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of January 14, 2025, the Board determined that \_\_\_\_\_ has qualified pursuant to the fair and open process; and

**WHEREAS**, the Bergen County Board of Social Services and \_\_\_\_\_ wish to enter into a Professional Services Agreement setting forth the consulting services to be rendered by \_\_\_\_\_ as Insurance Consultant for the year 2025; and

**WHEREAS,** the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

**NOW, THEREFORE, BE IT RESOLVED,** by the Bergen County Board of Social Services and \_\_\_\_\_ that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2025 be and is hereby approved; and

**BE IT FURTHER RESOLVED,** that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and \_\_\_\_\_ ; and

**IT IS HEREBY CERTIFIED,** that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (18)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH AUDITOR**

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Auditor and

**WHEREAS**, \_\_\_\_\_ has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting on January 14, 2025 determined that \_\_\_\_\_ has qualified pursuant to the fair and open process; and

**WHEREAS**, the Bergen County Board of Social Services and \_\_\_\_\_ wish to enter into a Professional Services Agreement setting forth the auditing services to be rendered by \_\_\_\_\_ as Auditor the year 2025; and

**WHEREAS**, the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services and \_\_\_\_\_ that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2025 be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and \_\_\_\_\_; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (19)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING WITH THE STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES**

**WHEREAS**, on or about January 10, 2023, the Bergen County Board of Social Services (hereinafter the “Board”) adopted a resolution approving a Memorandum of Understanding with the State of New Jersey Department of Human Services, through the Division of Medical Assistance and Health Services (hereinafter “DMAHS) for the administration of DMAHS programs including the New Jersey Medicaid and Children’s Health Insurance Programs; and

**WHEREAS**, on March 5, 2024, the State of New Jersey and the Board extended the Memorandum of Understanding thru December 31, 2024; and

**WHEREAS**, it is now necessary to execute a new Memorandum of Understanding with the State of New Jersey Department of Human Services through the Division of Medical Assistance and Health Services (hereinafter “DMAHS) for the administration of DMAHS programs including the New Jersey Medicaid and Children’s Health Insurance Programs for the period January 1, 2025 thru December 31, 2025; and

**WHEREAS**, the Memorandum of Understanding, a copy of which is attached hereto and incorporated herein by reference, sets forth all terms and conditions between the Parties; and

**WHEREAS**, the Director and Board Attorney have reviewed the Memorandum of Understanding attached hereto and incorporated herein by reference, and recommend the approval of same.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Memorandum of Understanding with the State of New Jersey Department of Human Services, through the Division of Medical Assistance and Health Services for the period January 1, 2025 thru December 31, 2025 be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to execute the Memorandum of Understanding on behalf of the Board; and

**BE IT FURTHER RESOLVED**, that the Board is hereby authorized and directed to forward a copy of this Resolution together with the signed Memorandum of Understanding to the State of New Jersey Department of Human Services upon its passage; and

**BE IT FURTHER RESOLVED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 14, 2025.

**ATTEST:**

**SO APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secy/Treas.

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2025.1.14 (20)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a)

X\_\_\_\_\_ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) discussion regarding Building Issues. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

\_\_\_\_\_ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

\_\_\_\_\_ 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) \_\_\_\_\_ . The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

X   8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) discussion regarding Director’s Contract; (b) discussion regarding In-House Counsel Contract. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_\_\_ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services, assembled in public session on December 3, 2024 that an Executive Session closed to the public shall be held on January 14, 2025 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 14, 2025