

## **AGENDA**

### **BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**November 7, 2024 - 4:30 p.m.**

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
  - (a) Open Session Minutes of October 1, 2024
- VI. Treasurer's Report
  - (a) Bills List
  - (b) Schedule of Vouchers
- VII. Administration Report
  - (a) Monthly Reports – Statistical & Financial
  - (b) Memoranda to the Board
- VIII. Chairman's Report
- IX. Committee Reports
  - (a) Welfare, Fraud, and Abuse Committee
  - (b) Audit & Budget Committee
  - (c) Building & Grounds Committee
  - (d) Personnel Committee
- X. Old Business
- XI. New Business
  - (a) Next Board Meeting Date – **Tuesday, December 3, 2024**
- XII. Action Items
  - Resolutions:
    - (a) 2024.11.07 (1) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide to Full-Time Human Services Specialist 1
    - (b) 2024.11.07 (2) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide to Full-Time Human Services Specialist 1
    - (c) 2024.11.07 (3) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide to Full-Time Human Services Specialist 1
    - (d) 2024.11.07 (4) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Specialist 2 to Full-Time Human Services Specialist 3
    - (e) 2024.11.07 (5) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide
    - (f) 2024.11.07 (6) – Resolution Authorizing a Promotion for One Internal Provisional Full-Time Senior Account Clerk

- (g) 2024.11.07 (7) – Resolution Authorizing the Advertisement and Offer of Employment for One External Full-Time Clerk 1
- (h) 2024.11.07 (8) – Resolution Authorizing an Offer of Employment for One Internal Full-Time Administrative Supervisor of Income Maintenance
- (i) 2024.11.07 (9) – Resolution Approving Shared Services Agreement with County of Bergen for QPA Services
- (j) 2024.11.07 (10) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

XIII. Closed Session

- (a) Closed Session Minutes of October 1, 2024
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) Closed Session Minutes October 1, 2024

**PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.**

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (1)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES SPECIALIST 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Aide to Full-Time Human Services Specialist 1; and

**WHEREAS**, interviews were conducted for the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, a civil service examination was conducted for the position of Human Services Specialist 1; and

**WHEREAS**, based on the results of the civil service examination, Bashada Schlitz-Riegel is eligible to be appointed to the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, it is the recommendation of the Director that Bashada Schlitz-Riegel be appointed to the position of Full-Time Human Services Specialist 1 effective on or after 11/07/24 at an annual salary of \$72,410.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Bashada Schlitz-Riegel to the position of Full-Time Human Services Specialist 1 effective on or after 11/07/24 at an annual salary of \$72,410; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Bashada Schlitz-Riegel of her Full-Time employment with the Bergen County Board of Social Services effective on or after 11/07/24; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Bashada Schlitz-Riegel.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on November 7, 2024.

**ATTEST:**

**APPROVED:**

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ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (2)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES SPECIALIST 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Aide to Full-Time Human Services Specialist 1; and

**WHEREAS**, interviews were conducted for the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, a civil service examination was conducted for the position of Human Services Specialist 1; and

**WHEREAS**, based on the results of the civil service examination, Carmen Hernandez is eligible to be appointed to the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, it is the recommendation of the Director that Carmen Hernandez be appointed to the position of Full-Time Human Services Specialist 1 effective on or after 11/07/24 at an annual salary of \$64,054.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Carmen Hernandez to the position of Full-Time Human Services Specialist 1 effective on or after 11/07/24 at an annual salary of \$64,054; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Carmen Hernandez of her Full-Time employment with the Bergen County Board of Social Services effective on or after 11/07/24; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Carmen Hernandez.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on November 7, 2024.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (3)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES SPECIALIST 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Aide to Full-Time Human Services Specialist 1; and

**WHEREAS**, interviews were conducted for the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, a civil service examination was conducted for the position of Human Services Specialist 1; and

**WHEREAS**, based on the results of the civil service examination, Eva Soltys is eligible to be appointed to the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, it is the recommendation of the Director that Eva Soltys be appointed to the position of Full-Time Human Services Specialist 1 effective on or after 11/07/24 at an annual salary of \$69,621.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Eva Soltys to the position of Full-Time Human Services Specialist 1 effective on or after 11/07/24 at an annual salary of \$69,621; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Eva Soltys of her Full-Time employment with the Bergen County Board of Social Services effective on or after 11/07/24; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Eva Soltys.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on November 7, 2024.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (4)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES SPECIALIST 2 TO FULL-TIME HUMAN SERVICES SPECIALIST 3**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Specialist 2 to Full-Time Human Services Specialist 3; and

**WHEREAS**, interviews were conducted for the position of Full-Time Human Services Specialist 3; and

**WHEREAS**, a civil service examination was conducted for the position of Human Services Specialist 3; and

**WHEREAS**, based on the results of the civil service examination, Matthew Bonaventure is eligible to be appointed to the position of Full-Time Human Services Specialist 3; and

**WHEREAS**, it is the recommendation of the Director that Matthew Bonaventure be appointed to the position of Full-Time Human Services Specialist 3 effective on or after 11/07/24 at an annual salary of \$100,787.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Matthew Bonaventure to the position of Full-Time Human Services Specialist 3 effective on or after 11/07/24 at an annual salary of \$100,787; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Matthew Bonaventure of his Full-Time employment with the Bergen County Board of Social Services effective on or after 11/07/24; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Matthew Bonaventure.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on November 7, 2024.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (5)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME  
HUMAN SERVICES AIDE**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide; and

**WHEREAS**, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Human Services Aide; and

**WHEREAS**, it is the recommendation of the Director that Karla Chebba be appointed to the position of Full-Time Human Services Aide effective on or after 11/07/24 at an annual salary of \$48,129.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Karla Chebba to the position of Full-Time Human Services Aide effective on or after 11/07/24 at an annual salary of \$48,129; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Karla Chebba of her Full-Time employment with the Bergen County Board of Social Services effective on or after 11/07/2024; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Karla Chebba.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on November 7, 2024.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (6)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL PROVISIONAL FULL-TIME SENIOR ACCOUNT CLERK**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Account Clerk to provisional Full-Time Senior Account Clerk; and

**WHEREAS**, the position of provisional Full-Time Senior Account Clerk was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of provisional Full-Time Senior Account Clerk; and

**WHEREAS**, it is the recommendation of the Director that Lori Kelly be appointed to the position of provisional Full-Time Senior Account Clerk effective on or after 11/07/24 at an annual salary of \$62,536.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Lori Kelly to the position of provisional Full-Time Senior Account Clerk effective on or after 11/07/24 at an annual salary of \$62,536; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Lori Kelly of her Full-Time employment with the Bergen County Board of Social Services effective on or after 11/07/24; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Lori Kelly.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on November 7, 2024.

**ATTEST:**

**APPROVED:**

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ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (7)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR  
ONE (1) EXTERNAL FULL-TIME CLERK 1**

**WHEREAS**, the Board has a need to hire one (1) external Full-Time Clerk 1; and

**WHEREAS**, the Director has been given authorization to advertise and offer employment, externally,  
for one (1) Full-Time Clerk 1.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby  
authorizes the Director to advertise and offer employment for one (1) external Full-Time Clerk 1; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the  
Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on November 7, 2024.

ATTEST:

SO APPROVED:

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (8)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR ONE (1) INTERNAL  
FULL-TIME ADMINISTRATIVE SUPERVISOR OF INCOME MAINTENANCE**

**WHEREAS**, the Board has a need to promote one (1) internal Full-Time Assistant Administrative Supervisor of Income Maintenance to Full-Time Administrative Supervisor of Income Maintenance on or after November 7, 2024; and

**WHEREAS**, the Director has been given authorization to internally offer employment for one (1) Full-Time Administrative Supervisor of Income Maintenance from the N.J. Civil Service Certification List for Administrative Supervisor of Income Maintenance.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to interview and offer employment for one (1) Full-Time Administrative Supervisor of Income Maintenance; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on November 7, 2024.

ATTEST:

SO APPROVED:

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (9)

### **BERGEN COUNTY BOARD OF SOCIAL SERVICES**

#### **A RESOLUTION APPROVING SHARED SERVICES AGREEMENT WITH COUNTY OF BERGEN FOR QPA SERVICES**

**WHEREAS**, the Bergen County Board of Social Services (hereinafter the “Board”) is in receipt of a Shared Services Agreement from the County of Bergen for a term of one year commencing October 1, 2024 thru September 30, 2025 for the provision of QPA Services to the Board at an annual cost of \$8,700.00; and

**WHEREAS**, the Director and the Board Attorney have reviewed the Shared Services Agreement, a copy of which is attached hereto and incorporated herein by reference, between the Board and the County of Bergen for the provision of QPA Services for the term commencing October 1, 2024 thru September 30, 2025 at an annual cost of \$8,700.00 and recommend the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Shared Services Agreement between the Board and the County of Bergen for the provision of QPA Services for the term October 1, 2024 thru September 30, 2025 at an annual cost of \$8,700.00 be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to execute the signature page of the Shared Services Agreement on behalf of the Board; and

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby authorized and directed to forward a copy of this Resolution together with the executed Shared Services Agreement to the County of Bergen; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on November 7, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.11.07 (10)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC  
MEETINGS, ACT, N.J.S.A.  
10:4-12**

**WHEREAS**, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

       3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

  X   4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) discussion regarding aligning salary increase for confidential employees with union staff.

  X   5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) discussion regarding Building Issues. The minutes will be released on or before                                 , 20   when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

       6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

  X   7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) discussion regarding A.S.. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

\_\_\_ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) \_\_\_\_\_. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services, assembled in public session on October 1, 2024 that an Executive Session closed to the public shall be held on November 7, 2024 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

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ELAINE K. MEYERSON  
Secretary Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: November 7, 2024