

## AGENDA

### BERGEN COUNTY BOARD OF SOCIAL SERVICES

October 1, 2024 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
  - (a) Open Session Minutes of September 3, 2024
- VI. Treasurer's Report
  - (a) Bills List
  - (b) Schedule of Vouchers
- VII. Administration Report
  - (a) Monthly Reports – Statistical & Financial
  - (b) Memoranda to the Board
- VIII. Chairman's Report
- IX. Committee Reports
  - (a) Welfare, Fraud, and Abuse Committee
  - (b) Audit & Budget Committee
  - (c) Building & Grounds Committee
  - (d) Personnel Committee
- X. Old Business
- XI. New Business
  - (a) Next Board Meeting Date – **Thursday, November 7, 2024**
- XII. Action Items
  - Resolutions:
    - (a) 2024.10.01 (1) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1
    - (b) 2024.10.01 (2) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1
    - (c) 2024.10.01 (3) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1
    - (d) 2024.10.01 (4) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide Bilingual in Spanish
    - (e) 2024.10.01 (5) – Resolution Authorizing an Offer of Employment for Three Internal Full-Time Human Services Specialists 1
    - (f) 2024.10.01 (6) – Resolution Authorizing an Offer of Employment for One Internal Full Time Human Services Specialist 3
    - (g) 2024.10.01 (7) – Resolution Authorizing a Change in Employment for One Internal Part-Time Human Services Aide, Part-Time Human Services Aide Bilingual in Spanish, Full-Time Clerk 1, Full-Time Clerk 1 Bilingual in Spanish, Full-

Time Records Support Technician 1, Full-Time Mail Clerk, Full-Time Data Entry Operator, Full-Time Keyboarding Clerk 1, or Full-Time Keyboarding Clerk 1 Bilingual in Spanish to One Full-Time Human Services Aide

- (h) 2024.10.07 (8) – Resolution Authorizing the Advertisement and Offer of Employment for One External Full-Time Clerk 1
- (i) 2024.10.03 (9) – Resolution Approving Employee’s Assistance Program Agreement with the County of Bergen
- (j) 2024.10.01 (10)– Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

XIII. Closed Session

- (a) Closed Session Minutes of September 3, 2024
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) Closed Session Minutes September 3, 2024

**PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.**

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (1)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1; and

**WHEREAS**, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Full-Time Clerk 1; and

**WHEREAS**, it is the recommendation of the Director that Leslye Santos be appointed to the position of Full-Time Clerk 1 effective on or after October 1, 2024 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the hiring of Leslye Santos to the position of Full-Time Clerk 1 effective on or after October 1, 2024 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Leslye Santos of her employment with the Bergen County Board of Social Services effective on or after October 1, 2024; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Leslye Santos.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 1, 2024.

**ATTEST:**

**SO APPROVED:**

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ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (2)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1; and

**WHEREAS**, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Full-Time Clerk 1; and

**WHEREAS**, it is the recommendation of the Director that Leticia Micevski be appointed to the position of Full-Time Clerk 1 effective on or after October 1, 2024 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the hiring of Leticia Micevski to the position of Full-Time Clerk 1 effective on or after October 1, 2024 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Leticia Micevski of her employment with the Bergen County Board of Social Services effective on or after October 1, 2024; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Leticia Micevski.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 1, 2024.

**ATTEST:**

**SO APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (3)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1; and

**WHEREAS**, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Full-Time Clerk 1; and

**WHEREAS**, it is the recommendation of the Director that Mariel Del Rosario Jimenez be appointed to the position of Full-Time Clerk 1 effective on or after October 1, 2024 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the hiring of Mariel Del Rosario Jimenez to the position of Full-Time Clerk 1 effective on or after October 1, 2024 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Mariel Del Rosario Jimenez of her employment with the Bergen County Board of Social Services effective on or after October 1, 2024; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Mariel Del Rosario Jimenez.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 1, 2024.

**ATTEST:**

**SO APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (4)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE BILINGUAL IN SPANISH**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide Bilingual in Spanish; and

**WHEREAS**, the position of Full-Time Human Services Aide Bilingual in Spanish was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Human Services Aide Bilingual in Spanish; and

**WHEREAS**, it is the recommendation of the Director that Jamilka DeLos Santos be appointed to the position of Full-Time Human Services Aide Bilingual in Spanish effective on or after 10/01/24 at an annual salary of \$46,727.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Jamilka DeLos to the position of Full-Time Human Services Aide Bilingual in Spanish effective on or after 10/01/24 at an annual salary of \$46,727; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Jamilka DeLos Santos of her Full-Time employment with the Bergen County Board of Social Services effective on or after 10/01/2024; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jamilka DeLos Santos.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 1, 2024.

**ATTEST:**

**APPROVED:**

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ELAINE K. MEYERSON  
Secretary-Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (5)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR THREE (3) INTERNAL FULL-TIME HUMAN SERVICES SPECIALISTS 1**

**WHEREAS**, the Board has a need to promote three (3) internal Full-Time Human Services Aides to three (3) Full-Time Human Services Specialists 1; and

**WHEREAS**, the Director has been given authorization to internally offer employment for three (3) Full-Time Human Services Specialists 1 from the N.J. Civil Service Certification List for Human Services Specialist 1.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to interview and offer employment for three (3) Full-Time Human Services Specialists 1; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 1, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (6)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR ONE (1) INTERNAL FULL-TIME HUMAN SERVICES SPECIALIST 3**

**WHEREAS**, the Board has a need to promote one (1) Full-Time Human Services Specialist 2 to Full-Time Human Services Specialist 3; and

**WHEREAS**, the Director has been given authorization to interview and offer employment, internally, for one (1) Full-Time Human Services Specialist 3 from the N.J. Civil Service Certification List for Human Services Specialist 3.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to interview and offer employment, internally, for one (1) Full-Time Human Services Specialist 3; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 1, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (7)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A CHANGE IN EMPLOYMENT FOR ONE INTERNAL PART-TIME HUMAN SERVICES AIDE, PART-TIME HUMAN SERVICES AIDE BILINGUAL IN SPANISH, FULL-TIME CLERK 1, FULL-TIME CLERK 1 BILINGUAL IN SPANISH, FULL-TIME RECORDS SUPPORT TECHNICIAN 1, FULL-TIME MAIL CLERK, FULL-TIME DATA ENTRY OPERATOR, FULL-TIME KEYBOARDING CLERK 1, OR FULL-TIME KEYBOARDING CLERK 1 BILINGUAL IN SPANISH TO ONE FULL-TIME HUMAN SERVICES AIDE**

**WHEREAS**, the Board has a need to promote one (1) internal Part-Time Human Services Aide or Part-Time Human Services Aide Bilingual in Spanish or Full-Time Clerk 1 or Full-Time Clerk 1 Bilingual in Spanish or Full-Time Records Support Technician 1 or Full-Time Mail Clerk or Full-Time Data Entry Operator or Full-Time Keyboarding Clerk 1 or Full-Time Keyboarding Clerk 1 Bilingual in Spanish to one Full-Time Human Services Aide; and

**WHEREAS**, the Director has been given authorization to advertise internally, interview, and offer a change in employment to one (1) internal Part-Time Human Services Aide or Part-Time Human Services Aide Bilingual in Spanish or Full-Time Clerk 1 or Full-Time Clerk 1 Bilingual in Spanish or Full-Time Records Support Technician 1 or Full-Time Mail Clerk or Full-Time Data Entry Operator or Full-Time Keyboarding Clerk 1 or Full-Time Keyboarding Clerk 1 Bilingual in Spanish to one (1) Full-Time Human Services Aide; and

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise internally, interview, and offer employment for one (1) internal Full-Time Human Services Aide; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 1, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (8)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR ONE (1) EXTERNAL FULL-TIME CLERK 1**

**WHEREAS**, the Board has a need to hire one (1) external Full-Time Clerk 1; and

**WHEREAS**, the Director has been given authorization to advertise and offer employment, externally, for one (1) Full-Time Clerk 1.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment for one (1) external Full-Time Clerk 1; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 1, 2024.

ATTEST:

SO APPROVED:

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (9)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING EMPLOYEE’S ASSISTANCE PROGRAM AGREEMENT WITH THE COUNTY OF BERGEN**

**WHEREAS**, the Bergen County Board of Social Services (hereinafter the “Board”) is in receipt of a Shared Services Agreement from the County of Bergen for the term January 1, 2025 to December 31, 2025 to provide Employee’s Assistance Program (“EAP”) services to the Board at a cost of \$22.25 per each employee of the Board; and

**WHEREAS**, the Director and the Board Attorney have reviewed this matter and recommend that the Board enter into a Shared Services Agreement with the County of Bergen for EAP services for the period January 1, 2025 to December 31, 2025.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Shared Services Agreement between the Board and the County of Bergen for Employee Assistance Program Services for the period January 1, 2025 to December 31, 2025 at a cost of \$22.25 per each employee be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to execute the signature page of the Shared Services Agreement on behalf of the Board; and

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby authorized and directed to forward a copy of this Resolution together with the executed signature page to the Bergen County Department of Health Services; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 1, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.10.01 (10)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

       3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

  X   4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) discussion regarding aligning salary increase for confidential employees with union staff.

  X   5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) discussion regarding Building Issues. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

       6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

  X   7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) discussion regarding A.S.. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

\_\_\_8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) \_\_\_\_\_. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services, assembled in public session on September 3, 2024 that an Executive Session closed to the public shall be held on October 1, 2024 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

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ELAINE K. MEYERSON  
Secretary Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: October 1, 2024