

## AGENDA

### BERGEN COUNTY BOARD OF SOCIAL SERVICES

August 6, 2024 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
  - (a) Open Session Minutes of July 2, 2024
- VI. Treasurer's Report
  - (a) Bills List
  - (b) Schedule of Vouchers
- VII. Administration Report
  - (a) Monthly Reports – Statistical & Financial
  - (b) Memoranda to the Board
- VIII. Chairman's Report
- IX. Committee Reports
  - (a) Welfare, Fraud, and Abuse Committee
  - (b) Audit & Budget Committee
  - (c) Building & Grounds Committee
  - (d) Personnel Committee
- X. Old Business
- XI. New Business
  - (a) Next Board Meeting Date – **Tuesday, September 3, 2024**
- XII. Action Items
  - Resolutions:
    - (a) 2024.8.06 (1) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide to Full-Time Human Services Specialist 1
    - (b) 2024.8.06 (2) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide to Full-Time Human Services Specialist 1
    - (c) 2024.8.06 (3) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide Bilingual in Spanish
    - (d) 2024.8.06 (4) – Resolution Authorizing a Change in Hours from One Internal Part-Time Clerk 1 Bilingual in Spanish to Full-Time Clerk 1 Bilingual in Spanish
    - (e) 2024.8.06 (5) – Resolution Authorizing the Hiring of One External Part-Time Clerk 1 Bilingual in Spanish

- (f) 2024.8.06 (6) – Resolution Approving License Upgrade for Microsoft 365
- (g) 2024.8.06 (7) – Resolution Approving Revised ByLaws
- (h) 2024.8.06 (8) – Resolution Approving 60 Month Lease with Pitney Bowes
- (i) 2024.8.06 (9) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

XIII. Closed Session

- (a) Closed Session Minutes of July 2, 2024
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) Closed Session Minutes July 2, 2024

**PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.**

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.8.06 (1)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES SPECIALIST 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Aide to Full-Time Human Services Specialist 1; and

**WHEREAS**, interviews were conducted for the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, a civil service examination was conducted for the position of Human Services Specialist 1; and

**WHEREAS**, based on the results of the civil service examination, Samantha Loines is eligible to be appointed to the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, it is the recommendation of the Director that Samantha Loines be appointed to the position of Full-Time Human Services Specialist 1 effective on or after 8/06/24 at an annual salary of \$70,301.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Samantha Loines to the position of Full-Time Human Services Specialist 1 effective on or after 8/06/24 at an annual salary of \$70,301; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Samantha Loines of her Full-Time employment with the Bergen County Board of Social Services effective on or after 8/06/24; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Samantha Loines.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on August 6, 2024.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: August 6, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.8.06 (2)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES SPECIALIST 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Aide to Full-Time Human Services Specialist 1; and

**WHEREAS**, interviews were conducted for the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, a civil service examination was conducted for the position of Human Services Specialist 1; and

**WHEREAS**, based on the results of the civil service examination, Arianna Pasini is eligible to be appointed to the position of Full-Time Human Services Specialist 1; and

**WHEREAS**, it is the recommendation of the Director that Arianna Pasini be appointed to the position of Full-Time Human Services Specialist 1 effective on or after 8/06/24 at an annual salary of \$59,491.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Arianna Pasini to the position of Full-Time Human Services Specialist 1 effective on or after 8/06/24 at an annual salary of \$59,491; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Arianna Pasini of her Full-Time employment with the Bergen County Board of Social Services effective on or after 8/06/24; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Arianna Pasini.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on August 6, 2024.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: August 6, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.8.06 (3)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE BILINGUAL IN SPANISH**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide Bilingual in Spanish; and

**WHEREAS**, the position of Full-Time Human Services Aide Bilingual in Spanish was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Human Services Aide Bilingual in Spanish; and

**WHEREAS**, it is the recommendation of the Director that Tania Cardenas be appointed to the position of Full-Time Human Services Aide Bilingual in Spanish effective on or after 8/06/24 at an annual salary of \$46,727.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Tania Cardenas to the position of Full-Time Human Services Aide Bilingual in Spanish effective on or after 8/06/24 at an annual salary of \$46,727; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Tania Cardenas of her Full-Time employment with the Bergen County Board of Social Services effective on or after 8/06/24; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Tania Cardenas.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on August 6, 2024.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: August 6, 2024



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.8.06 (4)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL PART-TIME CLERK 1 BILINGUAL IN SPANISH TO FULL-TIME CLERK 1 BILINGUAL IN SPANISH**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Clerk 1 Bilingual in Spanish; and

**WHEREAS**, the position of Full-Time Clerk 1 Bilingual in Spanish was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Full-Time Clerk 1 Bilingual in Spanish; and

**WHEREAS**, it is the recommendation of the Director that Lissette Torres be appointed to the position of Full-Time Clerk 1 Bilingual in Spanish effective on or after August 6, 2024 at an annual salary of \$38,434.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in hours for Lissette Torres to the position of Full-Time Clerk 1 Bilingual in Spanish effective on or after August 6, 2024 at an annual salary of \$38,434; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Lissette Torres of her Full-Time employment with the Bergen County Board of Social Services effective on or after August 6, 2024; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Lissette Torres.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on August 6, 2024.

**ATTEST:**

**APPROVED:**

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ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: August 6, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.8.06 (5)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME CLERK 1 BILINGUAL IN SPANISH**

**WHEREAS**, the Bergen County Board of Social Services is in need of hiring an external Part-Time Clerk 1 Bilingual in Spanish; and

**WHEREAS**, the position of Part-Time Clerk 1 Bilingual in Spanish was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Part-Time Clerk 1 Bilingual in Spanish ; and

**WHEREAS**, it is the recommendation of the Director that Francy Barahona be appointed to the position of Part-Time Clerk 1 Bilingual in Spanish effective on or after August 6, 2024 at an annual salary of \$27,453 pending the outcome of a satisfactory background check.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the hiring of Francy Barahona to the position of Part-Time Clerk 1 Bilingual in Spanish effective on or after August 6, 2024 at an annual salary of \$27,453 pending the outcome of a satisfactory background check; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Francy Barahona of her employment with the Bergen County Board of Social Services effective on or after August 6, 2024; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Francy Barahona.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on August 6, 2024.

**ATTEST:**

**SO APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: August 6, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.8.06 (6)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING LICENSE UPGRADE FOR MICROSOFT 365**

**WHEREAS**, the Bergen County Board of Social Services (hereinafter the “Board”) previously adopted a resolution on March 5, 2024 approving a proposal from SHI for Email Migration and Upgrade for Microsoft 365; and

**WHEREAS**, the Board is in receipt of a proposal from SHI dated June 7, 2024, a copy of which is attached hereto and incorporated herein by reference, for a license upgrade which will provide additional security to the email migration and upgrades for Microsoft 365; and

**WHEREAS**, the proposal, a copy of which is attached hereto and incorporated herein by reference, in the amount of \$4,555.00 for the period July 16, 2024 thru March 31, 2025 is submitted through the New Jersey Cooperative Purchasing Alliance; and

**WHEREAS**, the Director has reviewed the proposal submitted by SHI for the license upgrade for additional security for the email migration and Upgrade for Microsoft 365, and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Proposal submitted by SHI for the license upgrade for email migration and Upgrade for Microsoft 365 in the amount of \$4,555.00 for the period July 16, 2024 thru March 31, 2025, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to take all steps necessary to effectuate this resolution on behalf of the Board; and

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby authorized and directed to forward a copy of this Resolution to SHI upon its passage; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on August 6, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: August 6, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

2024.8.06 (7)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING REVISED BYLAWS**

**WHEREAS**, the Bergen County Board of Social Services wishes to revise its ByLaws adopted on August 16, 2011 as follows:

- (a) Board of Chosen Freeholders to “Bergen County Board of Commissioners”;
- (b) Freeholder to “Commissioner”;
- (c) Devise to “device” on page 6;
- (d) Board President to “Board Chairman” on page 6; and

**WHEREAS**, pursuant to Article VI, the ByLaws may be changed, altered, modified, amended or revoked at any regular meeting of the Board by the affirmative votes of two-thirds of those Board members participating in the voting and present at the meeting; and

**WHEREAS**, the Director has reviewed the revisions to the ByLaws, a copy of which is attached hereto and incorporated herein by reference, and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the following revisions to the ByLaws, be and is hereby approved:

- (a) Board of Chosen Freeholders to “Bergen County Board of Commissioners”;
- (b) Freeholder to “Commissioner”;
- (c) Devise to “device” on page 6;
- (d) Board President to “Board Chairman” on page 6; and

**BE IT FURTHER RESOVED**, that the Director be and is hereby authorized and directed to take all steps necessary to effectuate the revisions to the ByLaws referenced herein; and

**IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on August 6, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: August 6, 2024



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

2024.8.06 (8)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING 60 MONTH LEASE WITH PITNEY BOWES**

**WHEREAS**, the Bergen County Board of Social Services lease for mailing equipment is set to expire in August 2024; and

**WHEREAS**, Piney Bowes has provided the Board with a list of equipment and a lease pricing proposal, a copy of which is attached hereto and incorporated herein by reference; and

**WHEREAS**, the Board would like to enter into a 60 month lease agreement for the period July 31, 2024 thru July 31, 2029 with Pitney Bowes at a monthly cost of \$1,942.52; and

**WHEREAS**, the Director and Qualified Purchasing Agent have reviewed the lease pricing proposal with Pitney Bowes for mailing equipment, a copy of which is attached hereto and incorporated herein by reference for a term of 60 months at a cost of \$1,942.52 per month to and recommend the approval of same.

**WHEREAS**, the Board Attorney has reviewed the lease pricing proposal for the Pitney Bowes mailing equipment for a term of 60 months and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the lease agreement attached hereto and incorporated herein by reference submitted by Pitney Bowes for mailing equipment for a 60 month term for the period July 31, 2024 thru July 31, 2029 at a monthly rate of \$1,942.52 be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board Chairman be and is hereby authorized and directed to execute the documents necessary to effectuate the lease pricing proposal between the Board and Pitney Bowes; and

**BE IT FURTHER RESOLVED**, that the Board Secretary is hereby authorized and directed to forward a copy of this Resolution to Pitney Bowes immediately upon its passage; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on August 6, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: August 6, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.8.06 (9)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) \_\_\_\_\_ .

X\_\_\_\_\_ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) discussion regarding Building Issues. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

\_\_\_\_\_ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

\_\_\_\_\_ 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) \_\_\_\_\_. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

\_\_\_\_\_ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the

performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) . The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_\_ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services, assembled in public session on July 2, 2024 that an Executive Session closed to the public shall be held on August 6, 2024, at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: August 6, 2024