

## AGENDA

### BERGEN COUNTY BOARD OF SOCIAL SERVICES

May 7, 2024 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
  - (a) Open Session Minutes of April 2, 2024
- VI. Treasurer's Report
  - (a) Bills List
  - (b) Schedule of Vouchers
- VII. Administration Report
  - (a) Monthly Reports – Statistical & Financial
  - (b) Memoranda to the Board
- VIII. Chairman's Report
- IX. Committee Reports
  - (a) Welfare, Fraud, and Abuse Committee
  - (b) Audit & Budget Committee
  - (c) Building & Grounds Committee
  - (d) Personnel Committee
- X. Old Business
- XI. New Business
  - (a) Next Board Meeting Date – **Tuesday, June 4, 2024**
- XII. Action Items
  - Resolutions:
    - (a) 2024.5.07 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
    - (b) 2024.5.07 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
    - (c) 2024.5.07 (3) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide Bilingual in Spanish
    - (d) 2024.5.07 (4) – Resolution Authorizing an Offer of Employment for Two (2) Internal Full-Time Human Services Specialists 1
    - (e) 2024.5.07 (5) – Resolution Approving Employment Policy for Confidential Employees
    - (f) 2024.5.07 (6) – Resolution Approving Transfer of Public Assistance Program from the Borough of Hillsdale

- (g) 2024.5.07 (7) – Resolution Approving Transfer of Public Assistance Program from the Borough of Rutherford
- (h) 2024.5.07 (8) – Resolution Rescinding Equitable for Deferred Compensation Plan
- (i) 2024.5.07 (9) – Resolution Approving Equitable for a Deferred Compensation Plan
- (j) 2024.5.07 (10) – Resolution Authorizing Application for Grant from the State of N.J. Department of Community Affairs in connection with the LIHEAP CWA Administration Program
- (k) 2024.5.07 (11) – Resolution Authorizing Application for Grant from the State of N.J. Department of Community Affairs in connection with the Universal Service Fund CWA Administration Program
- (l) 2024.5.07 (12) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

XIII. Closed Session

- (a) Closed Session Minutes of April 2, 2024
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) Closed Session Minutes April 2, 2024

**PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.**

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (1)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**WHEREAS**, the Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

**WHEREAS**, the Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director.

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

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Elaine K. Meyerson  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (2)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT FOR MULTIPLE OPENINGS**

**WHEREAS**, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

**WHEREAS**, the Board has a need to hire individuals to fill these vacancies on or after May 7, 2024; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise employment; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

---

Elaine K. Meyerson  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (3)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE BILINGUAL IN SPANISH**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide Bilingual in Spanish; and

**WHEREAS**, the position of Full-Time Human Services Aide Bilingual in Spanish was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Human Services Aide Bilingual in Spanish; and

**WHEREAS**, it is the recommendation of the Director that Erika Sanchez be appointed to the position of Full-Time Human Services Aide Bilingual in Spanish effective on or after 5/07/24 at an annual salary of \$46,727.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Erika Sanchez to the position of Full-Time Human Services Aide Bilingual in Spanish effective on or after 5/07/24 at an annual salary of \$46,727; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Erika Sanchez of her Full-Time employment with the Bergen County Board of Social Services effective on or after 5/07/24; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Erika Sanchez.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

**ATTEST:**

**APPROVED:**

---

ELAINE K. MEYERSON  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (4)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR TWO (2) INTERNAL FULL-TIME HUMAN SERVICES SPECIALISTS 1**

**WHEREAS**, the Board has a need to promote two (2) internal Full-Time Human Services Aides to two (2) Full-Time Human Services Specialists 1; and

**WHEREAS**, the Director has been given authorization to internally offer employment for two (2) Full-Time Human Services Specialists 1 from the N.J. Civil Service Certification List for Human Services Specialist 1.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to interview and offer employment for two (2) Full-Time Human Services Specialists 1; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (5)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING EMPLOYMENT POLICY FOR CONFIDENTIAL EMPLOYEES**

**WHEREAS**, the Bergen County Board of Social Services (hereinafter the “Board”) seeks to establish a policy setting forth the terms and conditions of employment for the Confidential Employees of the Board; and

**WHEREAS**, the Employment Policy for the Confidential Employees, a copy of which is attached hereto and incorporated herein by reference, reflects all the procedures and polices the Confidential Employees shall be governed by; and

**WHEREAS**, the Director has reviewed the Employment Policy for the Confidential Employees attached hereto and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Employment Policy for the Confidential Employees, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon the execution hereof.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be kept in the file of each of the Confidential Employees; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (6)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING TRANSFER OF PUBLIC ASSISTANCE PROGRAM FROM THE BOROUGH OF HILLSDALE**

**WHEREAS**, on April 9, 2024, the Borough of Hillsdale adopted Resolution No.24131 authorizing the transfer of their Public Assistance Program to the Bergen County Board of Social Services (hereinafter the “Board”) effective June 1, 2024; and

**WHEREAS**, pursuant to N.J.S.A. 44:8-145-1, the Borough of Hillsdale may by mutual agreement with Bergen County, transfer to the Board the financial and operational responsibility for the administration of the Public Assistance Program under N.J.S.A. 44:8-107 et seq, to Hillsdale residents; and

**WHEREAS**, the Director has reviewed this matter and the transfer of the Public Assistance Program from the Borough of Hillsdale to the Board effective June 1, 2024 and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the transfer of the Public Assistance Program from the Borough of Hillsdale to the Bergen County Board of Social Services effective June 1, 2024, be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board Secretary be and is hereby authorized and directed to forward a copy of this resolution to the Borough of Hillsdale and the State of New Jersey upon its passage; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

---

ELAINE K. MEYERSON  
Secretary Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (7)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING TRANSFER OF PUBLIC ASSISTANCE PROGRAM FROM THE BOROUGH OF RUTHERFORD**

**WHEREAS**, on April 8, 2024, the Borough of Rutherford adopted Resolution No. 95-2024 authorizing the transfer of their Public Assistance Program to the Bergen County Board of Social Services (hereinafter the “Board”) effective May 31, 2024; and

**WHEREAS**, pursuant to *N.J.S.A.* 44:8-145-1, the Borough of Rutherford may by mutual agreement with Bergen County, transfer to the Board the financial and operational responsibility for the administration of the Public Assistance Program under *N.J.S.A.* 44:8-107 et seq, to Rutherford residents; and

**WHEREAS**, the Director has reviewed this matter and the transfer of the Public Assistance Program from the Borough of Rutherford to the Board effective May 31, 2024 and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the transfer of the Public Assistance Program from the Borough of Rutherford to

the Bergen County Board of Social Services effective May 31, 2024, be and is hereby approved;  
and

**BE IT FURTHER RESOLVED**, that the Board Secretary be and is hereby authorized and directed to forward a copy of this resolution to the Borough of Rutherford and the State of New Jersey upon its passage; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

---

ELAINE K. MEYERSON  
Secretary Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (8)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION RESCINDING EQUITABLE FOR DEFERRED COMPENSATION PLAN**

**WHEREAS**, on March 5, 2024, the Bergen County Board of Social Services (hereinafter the “Board”) adopted Resolution No. 2024.3.05(11) approving Equitable for a Deferred Compensation Plan; and

**WHEREAS**, upon further review and discussion, the Board desires to rescind Resolution No. 2024.3.05(11); and

**WHEREAS**, the Director and Board Attorney have reviewed this matter and recommend the rescission of Resolution No. 2024.3.05(11).

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that Resolution No. 2024.3.05(11) be and is hereby rescinded; and

**BE IT FURTHER RESOLVED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (9)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING EQUITABLE FOR A DEFERRED  
COMPENSATION PLAN**

**WHEREAS**, the Bergen County Board of Social Services (hereinafter the “Board”) presently offers a Deferred Compensation Plan to its employees for the following reasons:

- (a) the desire to attract and retain qualified employees.
- (b) the accrual of tax benefits to eligible employees through participation in a deferred compensation plan as established pursuant to Sec. 457 of the Federal Internal Revenue Code;
- (c) there is no cost to the Board to adopt and implement a deferred compensation plan;
- (d) the implementation of a deferred compensation plan will serve the interests of the Board by enabling it to provide enhanced retirement security to its eligible employees; and

**WHEREAS**, the Board presently offers VALIC and Nationwide to its employees for their Deferred Compensation Plan; and

**WHEREAS**, upon further review, the Board desires to offer and utilize Equitable as a third company to its employees to provide them with greater flexibility; and

**WHEREAS**, the solicitation of proposals is not required as Equitable is state approved and the Board also presently offers VALIC and Nationwide to its employees for their Deferred Compensation Plan; and

**WHEREAS**, there was no collusion or evidence or appearance of collusion between any Board member or local official and Equitable in the selection of Equitable for the administration of a Service Agreement pursuant to N.J.A.C. 5:37-5.7; and

**WHEREAS**, the Board Attorney has reviewed the Service Agreement bearing the identifier: 20-SA-Equitable-091720 between the Board and Equitable, a copy of which is attached hereto and incorporated herein by reference, and recommends the approval of same; and

**WHEREAS**, the Director and Qualified Purchasing Agent have reviewed this matter and recommend the Board utilize Equitable as a third company to provide a deferred compensation plan to employees.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that:

- a) Effective as of the date of this resolution the DEFERRED COMPENSATION PLAN provided by Equitable and assigned the plan identifier: 20-PD-EQUITABLE-091720 by the New Jersey Division of Local Government Services, is hereby adopted and signed by the Employer; and
- b) That it is hereby acknowledged that the said DEFERRED COMPENSATION PLAN is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the federal Internal Revenue Service except for provisions added by reasons of The Small Business Job Protection Act of 1996 (United States Public Law No. 104-188), the Taxpayer Relief Act of 2001 (United States Public Law No. 105-34), and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16), and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Code Section 457 including pertinent applicable Treasury Regulations. The use of the ruling is for guidance only and acknowledges that for Internal Revenue Service purposes, the Ruling of another employer is not considered precedent; and
- c) The Director is authorized to execute the Service Agreement (bearing the identifier: 20-SA-Equitable-091720 assigned by the New Jersey Division of Local Government) with Equitable for the provision of administrative and investment services. There has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Equitable in the selection of Equitable as contractor for the administration of the Service Agreement pursuant to N.J.A.C. Section 5:37-5.7; and
- d) The Supervising Accountant is hereby designated as the Local Plan Administrator for the administration of the DEFERRED COMPENSATION PLAN.

**BE IT FURTHER RESOLVED**, that the Director be and is hereby authorized and directed to execute the attached Service Agreement with Equitable on behalf of the Board; and

**BE IT FURTHER RESOLVED**, that the Director take all steps necessary to effectuate the addition of Equitable as a third company to provide a Deferred Compensation Plan to its employees; and

**BE IT FURTHER RESOLVED**, that the Board Secretary be and is hereby authorized and directed to forward a copy of this resolution together with the signed Service Agreement to the Director of Local Government Services upon its passage; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
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ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (10)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION AUTHORIZING APPLICATION FOR GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN CONNECTION WITH THE LIHEAP CWA ADMINISTRATION PROGRAM**

**WHEREAS**, the Bergen County Board of Social Services (the “BCBSS”) has received notice from the State of New Jersey Department of Community Affairs of its grant award in the amount of Fifteen Thousand, Seven Hundred and Two and 00/100 (\$15,702.00) Dollars to administer the intake and eligibility determination of prospective beneficiaries of the LIHEAP program, including the accurate input of verified client information into the Family Assistance Management Information System; and

**WHEREAS**, the Board desires to apply for and obtain the Grant from the State of New Jersey Department of Community Affairs (“DCA”) for Fifteen Thousand, Seven Hundred and Two and 00/100 (\$15,702.00) Dollars to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the LIHEAP, including the accurate input of verified client information into the Family Assistance Management Information System.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the application for the Grant to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the LIHEAP, including the accurate input of verified client information into the Family Assistance Management Information System in the amount of Fifteen Thousand, Seven Hundred and Two (\$15,702.00) Dollars be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board recognizes and accepts that the Department of Community Affairs may offer a lesser or greater amount and, therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, the Board does further authorize the execution of any such grant agreement; and

**BE IT FURTHER RESOLVED**, that the Board, upon receipt of the fully executed agreement from the New Jersey Department of Community Affairs, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Board and the New Jersey Department of Community Affairs; and

**BE IT FURTHER RESOLVED**, that Scott Modery, Director, is hereby authorized to sign the application and that, he, his successor in said title, is authorized to sign the agreement, and any other documents necessary in connection therewith; and

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
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ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (11)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION AUTHORIZING APPLICATION FOR GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN CONNECTION WITH THE UNIVERSAL SERVICE FUND CWA ADMINISTRATION PROGRAM**

**WHEREAS**, the Bergen County Board of Social Services (the “BCBSS”) has received notice from the State of New Jersey Department of Community Affairs of its grant award in the amount of Ten Thousand, Four Hundred Sixty-Eight and 00/100 (\$10,468.00) Dollars to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the Universal Service Fund, including the accurate input of verified client information into the Family Assistance Management Information System; and

**WHEREAS**, the Board desires to apply for and obtain a grant from the State of New Jersey Department of Community Affairs (“DCA”) for Ten Thousand, Four Hundred Sixty-Eight and 00/100 (\$10,468.00) Dollars to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the Universal Service Fund, including the accurate input of verified client information into the Family Assistance Management Information System.



**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the application of the grant to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the Universal Service Fund, including the accurate input of verified client information into the Family Assistance Management Information System in the amount of Ten Thousand Four Hundred Sixty-Eight and 00/100 (\$10,468.00) Dollars be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board recognizes and accepts that the Department of Community Affairs may offer a lesser or greater amount and, therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, the Board does further authorize the execution of any such grant agreement; and

**BE IT FURTHER RESOLVED**, that the Board, upon receipt of the fully executed agreement from the New Jersey Department of Community Affairs, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Board and the New Jersey Department of Community Affairs; and

**BE IT FURTHER RESOLVED**, that Scott Modery, Director, is hereby authorized to sign the application and that he, or his successor in said title, is authorized to sign the agreement, and any other documents necessary in connection therewith; and

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 7, 2024.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: May 7, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.5.07 (12)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

       3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

  X   4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) discussion regarding Local 1031 Memorandum of Agreement.

  X   5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) discussion regarding Building. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

       6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

       7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) \_\_\_\_\_. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

\_\_\_8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) \_\_\_\_\_. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services, assembled in public session on April 2, 2024 that an Executive Session closed to the public shall be held on May 7, 2024, at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ELAINE K. MEYERSON  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM CONNELLY  
Chairman

Date of Adoption: May 7, 2024