

AGENDA

BERGEN COUNTY BOARD OF SOCIAL SERVICES

March 5, 2024 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Personnel Department Overview
- VI. Adoption of Minutes
 - (a) Open Session Minutes of February 6, 2024
- VII. Treasurer's Report
 - (a) Bills List
 - (b) Schedule of Vouchers
- VIII. Administration Report
 - (a) Monthly Reports – Statistical & Financial
 - (b) Memoranda to the Board
- IX. Chairman's Report
- X. Committee Reports
 - (a) Welfare, Fraud, and Abuse Committee
 - (b) Audit & Budget Committee
 - (c) Building & Grounds Committee
 - (d) Personnel Committee
- XI. Old Business
- XII. New Business
 - (a) Next Board Meeting Date – **Tuesday, April 2, 2024**
- XIII. Action Items
 - Resolutions:
 - (a) 2024.3.05 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
 - (b) 2024.3.05 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
 - (c) 2024.3.05 (3) – Resolution Authorizing a Change in Hours from One Internal Part-Time Human Services Aide to Full-Time Human Services Aide
 - (d) 2024.3.05 (4) – Resolution Authorizing a Change in Hours from One Internal Part-Time Human Services Aide to Full-Time Human Services Aide
 - (e) 2024.3.05 (5) – Resolution Authorizing the Hiring of One External Full-Time Human Services Aide
 - (f) 2024.3.05 (6) – Resolution Authorizing the Hiring of One External Full-Time Human Services Aide

- (g) 2024.3.05 (7) – Resolution Authorizing a Change in Hours for One Internal Part-Time Records Support Technician 1 to Full-Time Records Support Technician 1
- (h) 2024.3.05 (8) – Resolution Approving Extending Memorandum of Understanding for Administration of DMAHS Programs
- (i) 2024.3.05 (9) – Resolution Approving SHI Proposal for E-mail Migration and Upgrade Costs
- (j) 2024.3.05 (10) – Resolution Rescinding Equitable for Deferred Compensation Plan
- (k) 2024.3.05 (11) – Resolution Approving Equitable for a Deferred Compensation Plan
- (l) 2024.3.05 (12) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

XIV. Closed Session

- (a) **No** Closed Session Minutes of February 6, 2024
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XV. Adoption of Minutes

- (a) **No** Closed Session Minutes February 6, 2024

PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (1)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS
WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES**

WHEREAS, the Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

WHEREAS, the Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

SO APPROVED:

Elaine K. Meyerson
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (2)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT
FOR MULTIPLE OPENINGS**

WHEREAS, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

WHEREAS, the Board has a need to hire individuals to fill these vacancies on or after March 5, 2024;
and

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise employment; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

SO APPROVED:

Elaine K. Meyerson
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (3)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL
PART-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES AIDE**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Sara Gries be appointed to the position of Full-Time Human Services Aide effective on or after March 5, 2024 at an annual salary of \$46,727.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Sara Gries to the position of Full-Time Human Services Aide effective on or after March 5, 2024 at an annual salary of \$46,727; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Sara Gries of her Full-Time employment with the Bergen County Board of Social Services effective on or after March 5, 2024; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Sara Gries.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (4)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL
PART-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES AIDE**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Emily Sandnes be appointed to the position of Full-Time Human Services Aide effective on or after March 5, 2024 at an annual salary of \$46,727.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Emily Sandnes to the position of Full-Time Human Services Aide effective on or after March 5, 2024 at an annual salary of \$46,727; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Emily Sandnes of her Full-Time employment with the Bergen County Board of Social Services effective on or after March 5, 2024; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Emily Sandnes.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (5)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME
HUMAN SERVICES AIDE**

WHEREAS, the Bergen County Board of Social Services is in need of hiring a Full-Time Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Edwin Balbuena be appointed to the position of Full-Time Human Services Aide effective on or after 3/05/24 at an annual salary of \$46,727 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Edwin Balbuena to the position of Full-Time Human Services Aide effective on or after March 5, 2024 at an annual salary of \$46,727 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Edwin Balbuena of his employment with the Bergen County Board of Social Services effective on or after 3/05/24; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Edwin Balbuena.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (6)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME
HUMAN SERVICES AIDE**

WHEREAS, the Bergen County Board of Social Services is in need of hiring a Full-Time Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Kim Koroghlian be appointed to the position of Full-Time Human Services Aide effective on or after 3/05/24 at an annual salary of \$46,727 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Kim Koroghlian to the position of Full-Time Human Services Aide effective on or after March 5, 2024 at an annual salary of \$46,727 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Kim Koroghlian of her employment with the Bergen County Board of Social Services effective on or after 3/05/24; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Kim Koroghlian.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (7)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR ONE (1) INTERNAL PART-TIME RECORDS SUPPORT TECHNICIAN 1 TO FULL-TIME RECORDS SUPPORT TECHNICIAN 1

WHEREAS, the Board has a need to change hours for one internal Part-Time Records Support Technician 1 to Full-Time Records Support Technician 1; and

WHEREAS, the Director has been given authorization to advertise, internally, and increase hours for one Part-Time Records Support Technician 1.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise, internally, and increase hours for one (1) Part-Time Records Support Technician 1 to one (1) Full-Time Records Support Technician 1; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (8)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION APPROVING EXTENDING MEMORANDUM OF UNDERSTANDING
FOR ADMINISTRATION OF DMAHS PROGRAMS**

WHEREAS, on or about January 10, 2023, the Bergen County Board of Social Services (hereinafter the “Board”) adopted a resolution approving a Memorandum of Understanding with the State of New Jersey Department of Human Services, through the Division of Medical Assistance and Health Services (hereinafter “DMAHS) for the administration of DMAHS programs including the New Jersey Medicaid and Children’s Health Insurance Programs; and

WHEREAS, the Board is in receipt of a letter from the State of New Jersey Department of Human Services, a copy of which is attached hereto and incorporated herein by reference, advising DMAHS is extending the CY2023 Memorandum of Understanding for the period January 1, 2024 thru December 31, 2024 inclusive of CY2024 Appendix B, and

WHEREAS, the Director and Board Attorney have reviewed the letter from the State of New Jersey, Department of Human Services, extending the CY2023 Memorandum of Understanding for the administration of the DMAHS Programs, and recommends the approval of same.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the CY2023 Memorandum of Understanding with the State of New Jersey Department of Human Services, through the Division of Medical Assistance and Health Services, be and is hereby extended for the period January 1, 2024 through December 31, 2024; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to execute the letter from the State of New Jersey on behalf of the Board, a copy of which is attached hereto and incorporated herein by reference, consenting to the extension of the CY 2023 Memorandum of Understanding for the period January 1, 2024 through December 31, 2024 inclusive of CY2024 Appendix B; and

BE IT FURTHER RESOLVED, that the Board is hereby authorized and directed to forward a copy of this Resolution together with the signed letter to the State of New Jersey Department of Human Services upon its passage; and

BE IT FURTHER RESOLVED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (9)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING SHI PROPOSAL FOR EMAIL MIGRATION AND UPGRADE COSTS

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”) is in receipt of a Proposal from SHI for Email Migration and Upgrade costs to Microsoft 365 in the amount of \$90,137.50; and

WHEREAS, the cost proposal is comprised of \$66,492.50 for initial agency licensing (subject to fluctuation as additional seats are potentially added), and \$23,645.00 for migration costs and training resource costs for both the IT Administration team and users; and

WHEREAS, the proposal, a copy of which is attached hereto and incorporated herein by reference, is submitted through the New Jersey Cooperative Purchasing Alliance; and

WHEREAS, the Director and Qualified Purchasing Agent have reviewed the proposal submitted by SHI for Email Migration and Upgrade costs to Microsoft 365, and recommend the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the Proposal submitted by SHI for Email Migration and Upgrade costs to Microsoft 365 in the amount of \$90,137.40, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to take all steps necessary to effectuate this resolution on behalf of the Board; and

BE IT FURTHER RESOLVED that the Board Secretary is hereby authorized and directed to forward a copy of this Resolution to SHI upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 224.3.05 (10)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION RESCINDING EQUITABLE FOR DEFERRED COMPENSATION
PLAN**

WHEREAS, on December 5, 2023, the Bergen County Board of Social Services (hereinafter the “Board”) adopted Resolution No. 2023.12.05(13) approving Equitable for a Deferred Compensation Plan; and

WHEREAS, upon further review and discussion with Equitable, the Board desires to rescind Resolution No. 2023.12.05(13); and

WHEREAS, the Director and Board Attorney have reviewed this matter and recommend the rescission of Resolution No. 2023.12.05 (13).

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that Resolution No. 2023.12.05 (13) be and is hereby rescinded; and

BE IT FURTHER RESOLVED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (11)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION APPROVING EQUITABLE FOR A DEFERRED
COMPENSATION PLAN**

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”) presently offers a Deferred Compensation Plan to its employees for the following reasons:

- (a) the desire to attract and retain qualified employees.
- (b) the accrual of tax benefits to eligible employees through participation in a deferred compensation plan as established pursuant to Sec. 457 of the Federal Internal Revenue Code;
- (c) there is no cost to the Board to adopt and implement a deferred compensation plan;
- (d) the implementation of a deferred compensation plan will serve the interests of the Board by enabling it to provide enhanced retirement security to its eligible employees; and

WHEREAS, the Board presently offers VALIC and Nationwide to its employees for their Deferred Compensation Plan; and

WHEREAS, upon further review, the Board desires to offer and utilize Equitable as a third company to its employees to provide them with greater flexibility; and

WHEREAS, the solicitation of proposals is not required as Equitable is state approved and the Board also presently offers VALIC and Nationwide to its employees for their Deferred Compensation Plan; and

WHEREAS, there was no collusion or evidence or appearance of collusion between any Board member or local official and Equitable in the selection of Equitable for the administration of a Service Agreement pursuant to N.J.A.C. 5:37-5.7; and

WHEREAS, the Board Attorney has prepared a Service Agreement between the Board and Equitable, a copy of which is attached hereto and incorporated herein by reference, and recommends the approval of same; and

WHEREAS, the Director and Qualified Purchasing Agent have reviewed this matter and recommend the Board utilize Equitable as a third company to provide a deferred compensation plan to employees.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that:

(a) effective as of the date of this resolution the DEFERRED COMPENSATION PLAN provided by Equitable and assigned the plan identifier: 20-PD-EQUITABLE-091720 by the New Jersey Division of Local Government Services, is hereby adopted and signed by the Employer; and

(b) that it is hereby acknowledged that the said DEFERRED COMPENSATION PLAN is substantially similar to one on which a favorable Private Letter Ruling has been previously obtained from the Federal Internal Revenue Service except for provision added by reason of the Small Business Job Protection Act of 1996 (United States Public Law No. 104-188) and the Economic Growth and Tax Relief Reconciliation Act of 2001 (United States Public Law No. 107-16) and all such provisions are stated in the plan in terms substantially similar to the text of those provisions in the Internal Revenue Code, Sec. 457; and the use of the ruling is for guidance only and acknowledges that for Internal Revenue Service purpose, the Ruling of another employer is not to be considered precedent; and

(c) The Supervising Accountant is authorized to execute the Service Agreement (bearing the identifier: 20-SA-Equitable-091720 assigned by the New Jersey Division of Local Government) with Equitable for the provision of administrative and investment services; there has been no collusion, or evidence or appearance of collusion, between any local official and a representative of Equitable and CBIZ InR in the selection of Equitable as contractor for the administration of the Service Agreement pursuant to N.J.A.C. Section 5:37-5.7; and

(d) the Supervising Accountant is hereby designated as Local Plan Administrator for the administration of the DEFERRED COMPENSATION PLAN.

BE IT FURTHER RESOLVED, that the Director of the Board be and is hereby designated as the Local Plan Administrator for the administration of the deferred compensation plan; and

BE IT FURTHER RESOLVED, that the Director be and is hereby authorized and directed to execute the attached Service Agreement with Equitable on behalf of the Board; and

BE IT FURTHER RESOLVED, that the Director take all steps necessary to effectuate the addition of Equitable as a third company to provide a Deferred Compensation Plan to its employees; and

BE IT FURTHER RESOLVED, that the Board Secretary be and is hereby authorized and directed to forward a copy of this resolution together with the signed Service Agreement to Equitable upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on March 5, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.3.05 (12)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS, ACT, N.J.S.A.
10:4-12**

WHEREAS, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

____ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) _____.

X_____ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) discussion regarding Building. The minutes will be released on or before _____, 20__ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

_____ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) _____. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

X_____ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the

performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) discussion regarding Director's evaluation. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

_____ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services, assembled in public session on February 6, 2024 that an Executive Session closed to the public shall be held on March 5, 2024, at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: March 5, 2024