

AGENDA

BERGEN COUNTY BOARD OF SOCIAL SERVICES

January 18, 2024 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Oath of Office for New Members/Bergen County Commissioners
 - (a) Reorganization/Election of Officers
 - (b) Committee Assignments
- V. Open Public Comment Period
- VI. Adoption of Minutes
 - (a) Open Session Minutes of December 5, 2023
- VII. Treasurer's Report
 - (a) Bills List
 - (b) Schedule of Vouchers
- VIII. Administration Report
 - (a) Monthly Reports – Statistical & Financial
 - (b) Memoranda to the Board
- IX. Chairman's Report
- X. Committee Reports
 - (a) Welfare, Fraud, and Abuse Committee
 - (b) Audit & Budget Committee
 - (c) Building & Grounds Committee
 - (d) Personnel Committee
- XI. Old Business
- XII. New Business
 - (a) Next Board Meeting Date – **Tuesday, February 6, 2024**
- XIII. Action Items
 - Resolutions:
 - (a) 2024.1.18 (1) – Resolution Appointing General Counsel
 - (b) 2024.1.18 (2) – Resolution Appointing Labor Counsel
 - (c) 2024.1.18 (3) – Resolution Appointing Insurance Consultant
 - (d) 2024.1.18 (4) – Resolution Appointing Auditor
 - (e) 2024.1.18 (5) – Resolution Approving Professional Services Agreement with General Counsel
 - (f) 2024.1.18 (6) – Resolution Approving Professional Services Agreement with Labor Counsel
 - (g) 2024.1.18 (7) – Resolution Approving Professional Services Agreement with Insurance Consultant
 - (h) 2024.1.18 (8) – Resolution Approving Professional Services Agreement with Auditor

- (i) 2024.1.18 (9) – Resolution Approving Calendar Year 2024 Meeting Dates
- (j) 2024.1.18 (10) – Resolution Approving Employee’s Assistance Program Agreement with the County of Bergen
- (k) 2024.1.18 (11) – Resolution Approving Extending Affiliation Agreement with Hackensack Meridian Health Care
- (l) 2024.1.18 (12) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
- (m) 2024.18 (13) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
- (n) 2024.1.18 (14) – Resolution Authorizing a Change in Employment for Two Internal Part-Time Human Services Aides, Full-Time Clerks 1, Full-Time Records Support Technicians 1, Full-Time Mail Clerks, Full-Time Data Entry Operators or Full-Time Keyboarding Clerks 1 to Two Full-Time Human Services Aides
- (o) 2024.1.18 (15) – Resolution Authorizing a Change in Hours for One Internal Part-Time Records Support Technician 1 to Full-Time Records Support Technician 1
- (p) 2024.1.18 (16) – Resolution Authorizing the Advertisement and Offer of Employment for One Internal Provisional Full-Time Senior Account Clerk
- (q) 2024.1.18 (17) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

XIV. Closed Session

- (a) Closed Session Minutes of December 5, 2023
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XV. Adoption of Minutes

- (a) Closed Session Minutes December 5, 2023

PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (1)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPOINTING GENERAL COUNSEL

WHEREAS, the Bergen County Board of Social Services has a need for General Counsel for the year 2024 and is desirous to engage an outside attorney for same; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside General Counsel for the year 2024; and

WHEREAS, John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC with offices located at 800 Main Street, Ste. 101, Hackensack, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC has qualified pursuant to the fair and open process; and

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services in accord with the fair and open process, hereby appoints John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC as General Counsel for the Board for the year 2024; and

BE IT FURTHER RESOLVED, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the General Counsel.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (2)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPOINTING LABOR COUNSEL

WHEREAS, the Bergen County Board of Social Services has a need for Labor Counsel for the year 2024 and is desirous to engage an outside attorney for same; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Labor Counsel for the year 2024; and

WHEREAS, Eric M. Bernstein & Associates, LLC, with offices located at 34 Mountain Boulevard, Bldg. A, P.O. Box 4922, Warren, New Jersey 07059, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that Eric M. Bernstein & Associates, LLC has qualified pursuant to the fair and open process; and

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services in accord with the fair and open process, hereby appoints Eric M. Bernstein & Associates, LLC as Labor Counsel for the Board for the year 2024; and

BE IT FURTHER RESOLVED, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Labor Counsel.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (3)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPOINTING INSURANCE CONSULTANT

WHEREAS, the Bergen County Board of Social Services has a need for an Insurance Consultant for the year 2024 and is desirous to engage an outside agency for same; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Insurance Consultant for the year 2024; and

WHEREAS, Christopher Brazzano of Acrisure, LLC with offices located at 1460 Route 9 North, Ste. 310, Woodbridge, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that Christopher Brazzano of Acrisure, LLC has qualified pursuant to the fair and open process; and

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that in accord with the fair and open process, Christopher Brazzano of Acrisure, LLC is hereby appointed Insurance Consultant for the Bergen County Board of Social Services for the year 2024; and

BE IT FURTHER RESOLVED, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Insurance Consultant.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (4)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPOINTING AUDITOR

WHEREAS, the Bergen County Board of Social Services has a need for an Auditor for the year 2024 and is desirous to engage an outside agency for same; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Auditor for the year 2024; and

WHEREAS, Wielkocz & Company, LLC with offices located at 401 Wanaque Avenue, Pompton Lakes, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that Wielkocz & Company, LLC has qualified pursuant to the fair and open process; and

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that in accord with the fair and open process, Wielkocz & Company, LLC is hereby appointed Auditor for the Bergen County Board of Social Services for the year 2024; and

BE IT FURTHER RESOLVED, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Auditor.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (5)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH GENERAL COUNSEL

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of General Counsel; and

WHEREAS, John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of January 18, 2024, the Board determined that John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC has qualified pursuant to the fair and open process; and

WHEREAS, the Bergen County Board of Social Services and John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC wish to enter into a Professional Services Agreement setting forth the legal services to be rendered by John L. Schettino, Esq. as General Counsel for the year 2024; and

WHEREAS, the Director and Board Chairman has reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services and John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2024 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (6)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH LABOR COUNSEL

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Labor Counsel; and

WHEREAS, Eric M. Bernstein & Associates LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of January 18, 2024, the Board determined that Eric M. Bernstein & Associates LLC has qualified pursuant to the non-fair and open process; and

WHEREAS, the Bergen County Board of Social Services and Eric M. Bernstein & Associates LLC wish to enter into a Professional Services Agreement setting forth the legal services to be rendered by Eric M. Bernstein & Associates LLC as Labor Counsel for the year 2024; and

WHEREAS, the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services and Eric M. Bernstein & Associates LLC that the Professional Services Agreement between the Board and Eric M. Bernstein & Associates LLC, attached hereto and incorporated herein by reference for the year 2024 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and Eric M. Bernstein & Associates, LLC; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (7)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH
INSURANCE CONSULTANT**

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Insurance Consultant; and

WHEREAS, Christopher Brazzano of Acrisure, LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of January 18, 2024, the Board determined that Christopher Brazzano of Acrisure, LLC has qualified pursuant to the non-fair and open process; and

WHEREAS, the Bergen County Board of Social Services and Christopher Brazzano of Acrisure, LLC wish to enter into a Professional Services Agreement setting forth the consulting services to be rendered by Christopher Brazzano of Acrisure, LLC as Insurance Consultant for the year 2024; and

WHEREAS, the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services and Christopher Brazzano of Acrisure, LLC that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2024 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and Acrisure, LLC; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (8)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH AUDITOR

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Auditor and

WHEREAS, Wielkotz & Company, LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting on January 18, 2024 determined that Wielkotz & Company, LLC has qualified pursuant to the fair and open process; and

WHEREAS, the Bergen County Board of Social Services and Wielkotz & Company, LLC wish to enter into a Professional Services Agreement setting forth the auditing services to be rendered by Wielkotz & Company, LLC as Auditor the year 2024; and

WHEREAS, the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services and Wielkocz & Company, LLC that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2024 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and Wielkocz & Company, LLC; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (9)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING CALENDAR YEAR 2024 MEETING DATES

WHEREAS, pursuant to the Open Public Meetings Act, the public body shall, within seven (7) days of its annual reorganization, post and maintain a schedule of meetings to be held during the year; and

WHEREAS, the annual notice shall set forth the location, date and time of each meeting; and

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”) wishes to schedule public meetings for the year 2024 in order to conduct the business of the Board and to pass Resolutions; and

WHEREAS, the Board wishes to schedule their public meetings on the FIRST Tuesday of each month:

WHEREAS, the Board wishes to meet on January 18, 2024 (the third Thursday in January) and November 7, 2024 (the first Thursday in November).

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services will hold its 2024 public meetings at the Board's Office located at 218 Route 17 North, Rochelle Park, New Jersey, on the dates and times listed below:

January 18	Tues. 4:30 P.M.	July 2	Tues. 4:30 P.M.
February 6	Tues. 4:30 P.M.	Aug. 6	Tues. 4:30 P.M.
March 5	Tues. 4:30 P.M.	Sept. 3	Tues.4:30 P.M.
April 2	Tues. 4:30 P.M.	Oct. 1	Tues.4:30 P.M.
May 7	Tues. 4:30 P.M.	Nov. 7	Thurs. 4:30 P.M.
June 4	Tues. 4:30 P.M.	Dec. 3	Tues.4:30 P.M.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon the execution hereof.

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to forward a certified copy of this resolution to all Board Department heads, members of the Board, post on the official bulletin board of the Board and to at least two official newspapers of the Board; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (10)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION APPROVING EMPLOYEE’S ASSISTANCE PROGRAM
AGREEMENT WITH THE COUNTY OF BERGEN**

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”) is in receipt of a Shared Services Agreement from the County of Bergen for the term January 1, 2024 to December 31, 2024 to provide Employee’s Assistance Program (“EAP”) services to the Board at a cost of \$22.25 per each employee of the Board; and

WHEREAS, the Director and the Board Attorney have reviewed this matter and recommend that the Board enter into a Shared Services Agreement with the County of Bergen for EAP services for the period January 1, 2024 to December 31, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the Shared Services Agreement between the Board and the County of Bergen for Employee Assistance Program Services for the period January 1, 2024 to December 31, 2024 at a cost of \$22.25 per each employee be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to execute the signature page of the Shared Services Agreement on behalf of the Board; and

BE IT FURTHER RESOLVED that the Board Secretary is hereby authorized and directed to forward a copy of this Resolution together with the executed signature page to the Bergen County Department of Health Services; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (11)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING EXTENDING AFFILIATION AGREEMENT WITH HACKENSACK UNIVERSITY MEDICAL CENTER A/K/A HACKENSACK MERIDIAN HEALTH

WHEREAS, a Resolution was previously memorialized on September 2, 2014 approving an Affiliation Agreement between the Bergen County Board of Social Services and Hackensack University Medical Center to implement the section of the Health Care Cost Reduction Act (P.L. 1991 c. 187) which requires the out-stationing of County Welfare Agency staff in hospitals to receive written applications for Medicaid assistance; and

WHEREAS, the Agreement was previously extended by respective resolutions thru December 31, 2023; and

WHEREAS, the Board seeks to further extend the Affiliation Agreement with Hackensack University Medical Center, a/k/a Hackensack Meridian Health, for the period January 1, 2024 thru December 31, 2024; and

WHEREAS, the Director and Board Attorney have reviewed the Affiliation Agreement between the Board and Hackensack Meridian Health attached hereto and incorporated herein by reference and approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the Affiliation Agreement between the Board and Hackensack University Medical Center a/k/a Hackensack Meridian Health attached hereto and incorporated herein by reference be and is hereby extended for the period January 1, 2024 thru December 31, 2024; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to execute the Affiliation Agreement on behalf of the Board; and

BE IT FURTHER RESOLVED that the Board Secretary is hereby authorized and directed to forward a copy of this signed Resolution and Affiliation Agreement to Hackensack University Medical Center a/k/a Hackensack Meridian Health; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon the execution hereof.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (12)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES

WHEREAS, the Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

WHEREAS, the Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

Elaine K. Meyerson
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (13)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT FOR MULTIPLE OPENINGS

WHEREAS, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

WHEREAS, the Board has a need to hire individuals to fill these vacancies on or after January 18, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise employment; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

Elaine K. Meyerson
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (14)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN EMPLOYMENT FOR TWO INTERNAL PART-TIME HUMAN SERVICES AIDES, FULL-TIME CLERKS 1, FULL-TIME RECORDS SUPPORT TECHNICIANS 1, FULL-TIME MAIL CLERKS, FULL-TIME DATA ENTRY OPERATORS OR FULL-TIME KEYBOARDING CLERKS 1 TO TWO FULL-TIME HUMAN SERVICES AIDES

WHEREAS, the Board has a need to promote two (2) internal Part-Time Human Services Aides or Full-Time Clerks 1 or Full-Time Records Support Technicians 1 or Full-Time Mail Clerks, or Full-Time Data Entry Operators or Full-Time Keyboarding Clerks 1 to two Full-Time Human Services Aides; and

WHEREAS, the Director has been given authorization to advertise internally, interview, and offer a change in employment to two (2) internal Part-Time Human Services Aides or Full-Time Clerks 1 or Full-Time Records Support Technicians 1 or Full-Time Mail Clerks, or Full-Time Data Entry Operators or Full-Time Keyboarding Clerks 1 to one (2) Full-Time Human Services Aides; and

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise internally, interview, and offer employment for two (2) internal Full-Time Human Services Aides; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (15)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR ONE (1) INTERNAL PART-TIME RECORDS SUPPORT TECHNICIAN 1 TO FULL-TIME RECORDS SUPPORT TECHNICIAN 1

WHEREAS, the Board has a need to change hours for one internal Part-Time Records Support Technician 1 to Full-Time Records Support Technician 1; and

WHEREAS, the Director has been given authorization to advertise, internally, and increase hours for one Part-Time Records Support Technician 1.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise, internally, and increase hours for one (1) Part-Time Records Support Technician 1 to one (1) Full-Time Records Support Technician 1; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2024.1.18 (16)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR ONE (1) INTERNAL PROVISIONAL FULL-TIME SENIOR ACCOUNT CLERK

WHEREAS, the Board has a need to hire one (1) internal provisional Full-Time Senior Account Clerk on or after January 18, 2024; and

WHEREAS, the Director has been given authorization to advertise and offer employment, internally, for one (1) provisional Full-Time Senior Account Clerk.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment, internally, for one (1) provisional Full-Time Senior Account Clerk; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 18, 2024.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2024.1.18 (17)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12

WHEREAS, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

___ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) _____ .

_____ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) _____ . The minutes will be released on or before _____, 20__ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

_____ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) _____ . The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

X 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the

performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) discussion regarding Senior Personnel Technician position. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

____ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services, assembled in public session on December 5, 2023 that an Executive Session closed to the public shall be held on January 9, 2024, rescheduled to January 18, 2024, at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 18, 2024