

AGENDA

BERGEN COUNTY BOARD OF SOCIAL SERVICES

October 3, 2023 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
 - (a) Open Session Minutes of September 5, 2023
- VI. Treasurer's Report
 - (a) Bills List
 - (b) Schedule of Vouchers
 - (c) Presentation of 2022 Audit Report by Agency Auditor
- VII. Administration Report
 - (a) Monthly Reports – Statistical & Financial
 - (b) Memoranda to the Board
- VIII. Chairman's Report
- IX. Committee Reports
 - (a) Welfare, Fraud, and Abuse Committee
 - (b) Audit & Budget Committee
 - (c) Building & Grounds Committee
 - (d) Personnel Committee
- X. Old Business
- XI. New Business
 - (a) Next Board Meeting Date – **Thursday, November 9, 2023**
- XII. Action Items
 - Resolutions:
 - (a) 2023.10.03 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
 - (b) 2023.10.03 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
 - (c) 2023.10.03 (3) – Resolution Authorizing a Change in Hours from One Internal Part-Time Human Services Aide to Full-Time Human Services Aide
 - (d) 2023.10.03 (4) – Resolution Authorizing a Promotion for One Internal Human Services Aide to Full-Time Social Service Technician
 - (e) 2023.10.03 (5) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide to Full-Time Social Service Technician
 - (f) 2023.10.03 (6) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide
 - (g) 2023.10.03 (7) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide Bilingual in Spanish

- (h) 2023.10.03 (8) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1
- (i) 2023.10.03 (9) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1 Bilingual in Spanish
- (j) 2023.10.03 (10) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1 Bilingual in Spanish
- (k) 2023.10.03 (11) – Resolution Authorizing a Promotion for One Internal Provisional Full-Time Senior Data Processing Programmer
- (l) 2023.10.03 (12) – Resolution Authorizing a Change in Hours for One Internal Part-Time Human Services Aide to One Full-Time Human Services Aide
- (m) 2023.10.03 (13) – Resolution Authorizing the Advertisement and Offer of Employment for Seven External Full-Time Human Services Aides
- (n) 2023.10.03 (14) – Resolution Approving Transfer of Public Assistance Program from the Borough of Fairview
- (o) 2023.10.03 (15) – Resolution Approving Transfer of Public Assistance Program from the Borough of Park Ridge
- (p) 2023.10.03 (16) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A 10:4-12

XIII. Closed Session

- (a) No Closed Session Minutes of September 5, 2023
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) No Closed Session Minutes September 5, 2023

PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (1)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES

WHEREAS, the Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

WHEREAS, the Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

SO APPROVED:

Elaine K. Meyerson
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (2)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT
FOR MULTIPLE OPENINGS**

WHEREAS, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

WHEREAS, the Board has a need to hire individuals to fill these vacancies on or after October 3, 2023; and

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise employment; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

SO APPROVED:

Elaine K. Meyerson
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (3)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL PART-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Vanessa Jironza be appointed to the position of Full-Time Human Services Aide effective on or after October 3, 2023 at an annual salary of \$53,726.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Vanessa Jironza to the position of Full-Time Human Services Aide effective on or after October 3, 2023 at an annual salary of \$53,726; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Vanessa Jironza of her Full-Time employment with the Bergen County Board of Social Services effective on or after October 3, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Vanessa Jironza.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (4)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE TO FULL-TIME SOCIAL SERVICE TECHNICIAN

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from Full-Time Human Services Aide to Full-Time Social Service Technician; and

WHEREAS, interviews were conducted for the position of Full-Time Social Service Technician; and

WHEREAS, a civil service examination was conducted for the position of Social Service Technician; and

WHEREAS, based on the results of the civil service examination, Brandomar Hernandez is eligible to be appointed to the position of Full-Time Social Service Technician; and

WHEREAS, it is the recommendation of the Director that Brandomar Hernandez be appointed to the position of Full-Time Social Service Technician effective on or after 10/03/23 at an annual salary of \$65,294.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Brandomar Hernandez to the position of Full-Time Social Service Technician effective on or after 10/03/23 at an annual salary of \$65,294; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Brandomar Hernandez of his Full Time employment with the Bergen County Board of Social Services effective on or after 10/03/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Brandomar Hernandez.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (5)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE TO FULL-TIME SOCIAL SERVICE TECHNICIAN

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from Full-Time Human Services Aide to Full-Time Social Service Technician; and

WHEREAS, interviews were conducted for the position of Full-Time Social Service Technician; and

WHEREAS, a civil service examination was conducted for the position of Social Service Technician; and

WHEREAS, based on the results of the civil service examination, Carlos Vasquez is eligible to be appointed to the position of Full-Time Social Service Technician; and

WHEREAS, it is the recommendation of the Director that Carlos Vasquez be appointed to the position of Full-Time Social Service Technician effective on or after 10/03/23 at an annual salary of \$68,136.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Carlos Vasquez to the position of Full-Time Social Service Technician effective on or after 10/03/23 at an annual salary of \$68,136; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Carlos Vasquez of his Full Time employment with the Bergen County Board of Social Services effective on or after 10/03/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Carlos Vasquez.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (6)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Sarah Furman be appointed to the position of Full-Time Human Services Aide effective on or after 10/03/23 at an annual salary of \$46,727.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Sarah Furman to the position of Full-Time Human Services Aide effective on or after 10/03/23 at an annual salary of \$46,727; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Sarah Furman of her Full-Time employment with the Bergen County Board of Social Services effective on or after 10/03/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Sarah Furman.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (7)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE BILINGUAL IN SPANISH

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide Bilingual in Spanish; and

WHEREAS, the position of Full-Time Human Services Aide Bilingual in Spanish was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Human Services Aide Bilingual in Spanish; and

WHEREAS, it is the recommendation of the Director that Katty Ubillus be appointed to the position of Full-Time Human Services Aide Bilingual in Spanish effective on or after 10/03/23 at an annual salary of \$56,059.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Katty Ubillus to the position of Full-Time Human Services Aide Bilingual in Spanish effective on or after 10/03/23 at an annual salary of \$56,059; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Katty Ubillus of her Full-Time employment with the Bergen County Board of Social Services effective on or after 10/03/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Katty Ubillus.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (8)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Director that Basma Dragone be appointed to the position of Full-Time Clerk 1 effective on or after October 3, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Basma Dragone to the position of Full-Time Clerk 1 effective on or after October 3, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Basma Dragone of her employment with the Bergen County Board of Social Services effective on or after October 3, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Basma Dragone.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (9)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1 BILINGUAL IN SPANISH

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1 Bilingual in Spanish; and

WHEREAS, the position of Full-Time Clerk 1 Bilingual in Spanish was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1 Bilingual in Spanish; and

WHEREAS, it is the recommendation of the Director that Kiana Acevedo be appointed to the position of Full-Time Clerk 1 Bilingual in Spanish effective on or after October 3, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Kiana Acevedo to the position of Full-Time Clerk 1 Bilingual in Spanish effective on or after October 3, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Kiana Acevedo of her employment with the Bergen County Board of Social Services effective on or after October 3, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Kiana Acevedo.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (10)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1 BILINGUAL IN SPANISH

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1 Bilingual in Spanish; and

WHEREAS, the position of Full-Time Clerk 1 Bilingual in Spanish was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1 Bilingual in Spanish; and

WHEREAS, it is the recommendation of the Director that Jarline Rosario be appointed to the position of Full-Time Clerk 1 Bilingual in Spanish effective on or after October 3, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Jarline Rosario to the position of Full-Time Clerk 1 Bilingual in Spanish effective on or after October 3, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Jarline Rosario of her employment with the Bergen County Board of Social Services effective on or after October 3, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jarline Rosario.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (11)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL PROVISIONAL FULL-TIME SENIOR DATA PROCESSING PROGRAMMER

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Data Processing Programmer to provisional Full-Time Senior Data Processing Programmer; and

WHEREAS, the position of provisional Full-Time Senior Data Processing Programmer was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of provisional Full-Time Senior Data Processing Programmer; and

WHEREAS, it is the recommendation of the Director that Bolivar Estrella be appointed to the position of provisional Full-Time Senior Data Processing Programmer effective on or after 10/03/23 at an annual salary of \$81,701.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Bolivar Estrella to the position of provisional Full-Time Senior Data Processing Programmer effective on or after 10/03/23 at an annual salary of \$81,701; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Bolivar Estrella of his Full-Time employment with the Bergen County Board of Social Services effective on or after 10/03/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Bolivar Estrella.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (12)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR ONE INTERNAL PART-TIME HUMAN SERVICES AIDE TO ONE FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Board needs to increase hours of one (1) internal Part-Time Human Services Aide to one (1) Full-Time Human Services Aide; and

WHEREAS, the Director has been given authorization to advertise and increase hours of one internal Part-Time Human Services Aide.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and increase hours of one (1) internal Part-Time Human Services Aide to one (1) Full-Time Human Services Aide; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

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ELAINE K. MEYERSON	SECRETARY TREASURER				
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DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (13)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR SEVEN EXTERNAL FULL-TIME HUMAN SERVICES AIDES

WHEREAS, the Board has a need to hire seven (7) external Full-Time Human Service Aides; and

WHEREAS, the Director has been given authorization to advertise and offer employment, externally, for seven (7) external Full-Time Human Services Aides.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment for seven (7) external Full-Time Human Services Aides; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (14)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING TRANSFER OF PUBLIC ASSISTANCE PROGRAM FROM THE BOROUGH OF FAIRVIEW

WHEREAS, on September 19, 2023, the Borough of Fairview adopted Resolution No. 23-217 authorizing the transfer of their Public Assistance Program to the Bergen County Board of Social Services (hereinafter the “Board”) effective October 4, 2023; and

WHEREAS, pursuant to N.J.S.A. 44:8-145-1, the Borough of Fairview may by mutual agreement with Bergen County, transfer to the Board the financial and operational responsibility for the administration of the Public Assistance Program under N.J.S.A. 44:8-107 et seq, to Fairview residents; and

WHEREAS, the Director has reviewed this matter and the transfer of the Public Assistance Program from the Borough of Fairview to the Board effective October 4, 2023 and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the transfer of the Public Assistance Program from the Borough of Fairview to the

Bergen County Board of Social Services effective October 4, 2023, be and is hereby approved;
and

BE IT FURTHER RESOLVED, that the Board Secretary be and is hereby authorized and directed to forward a copy of this resolution to the Borough of Fairview and the State of New Jersey upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (15)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING TRANSFER OF PUBLIC ASSISTANCE PROGRAM FROM THE BOROUGH OF PARK RIDGE

WHEREAS, on August 8, 2023, the Borough of Park Ridge adopted Resolution No. 023-220 authorizing the transfer of their Public Assistance Program to the Bergen County Board of Social Services (hereinafter the “Board”) effective October 4, 2023; and

WHEREAS, pursuant to N.J.S.A. 44:8-145-1, the Borough of Park Ridge may by mutual agreement with Bergen County, transfer to the Board the financial and operational responsibility for the administration of the Public Assistance Program under N.J.S.A. 44:8-107 et seq, to Park Ridge residents; and

WHEREAS, the Director has reviewed this matter and the transfer of the Public Assistance Program from the Borough of Park Ridge to the Board effective October 4, 2023 and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the transfer of the Public Assistance Program from the Borough of Park Ridge to

the Bergen County Board of Social Services effective October 4, 2023, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Secretary be and is hereby authorized and directed to forward a copy of this resolution to the Borough of Park Ridge and the State of New Jersey upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on October 3, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.10.03 (16)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12

WHEREAS, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

___ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) _____ .

_____ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) _____ . The minutes will be released on or before _____, 20__ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

_____ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) _____ . The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

X 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the

performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) discussion regarding S.W. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

____ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services, assembled in public session on September 5, 2023 that an Executive Session closed to the public shall be held on October 3, 2023 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: October 3, 2023