

AGENDA

BERGEN COUNTY BOARD OF SOCIAL SERVICES

July 6, 2023 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
 - (a) Open Session Minutes of June 6, 2023
- VI. Treasurer's Report
 - (a) Bills List
 - (b) Schedule of Vouchers
- VII. Administration Report
 - (a) Monthly Reports – Statistical & Financial
 - (b) Memoranda to the Board
- VIII. Chairman's Report
- IX. Committee Reports
 - (a) Welfare, Fraud, and Abuse Committee
 - (b) Audit & Budget Committee
 - (c) Building & Grounds Committee
 - (d) Personnel Committee
- X. Old Business
- XI. New Business
 - (a) Next Board Meeting Date – **Thursday, August 3, 2023**
- XII. Action Items
 - Resolutions:
 - (a) 2023.7.06 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
 - (b) 2023.7.06 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
 - (c) 2023.7.06 (3) – Resolution Authorizing the Hiring of One External Part-Time Clerk 1
 - (d) 2023.7.06 (4) – Resolution Authorizing a Promotion for One Full-Time Human Services Specialist 2 to Full-Time Human Services Specialist 3
 - (e) 2023.7.06 (5) – Resolution Authorizing a Promotion for One Full-Time Human Services Specialist 3 to Full-Time Human Services Specialist 4
 - (f) 2023.7.06 (6) – Resolution Authorizing the Hiring of One External Provisional Full-Time Accountant
 - (g) 2023.7.06 (7) – Resolution Authorizing a Change in Hours for One Internal Part-Time Human Services Aide to One Full-Time Human Services Aide
 - (h) 2023.7.06 (8) – Resolution Approving 2nd Step Grievance Hearing Decision

- (i) 2023.7.06 (9) – Resolution Authorizing Application for Grant from the State of New Jersey Department of Community Affairs in Connection with the LIHEAP CWA Administration 2023 Program
- (j) 2023.7.06 (10) – Resolution Authorizing Application for Grant from the State of New Jersey Department of Community Affairs in Connection with the Universal Service Fund CWA Administration 2023 Program
- (k) 2023.7.06 (11) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A 10:4-12

XIII. Closed Session

- (a) Closed Session Minutes of June 6, 2023
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) Closed Session Minutes June 6, 2023

PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (1)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES

WHEREAS, the Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

WHEREAS, the Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

SO APPROVED:

Elaine K. Meyerson
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (2)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT
FOR MULTIPLE OPENINGS**

WHEREAS, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

WHEREAS, the Board has a need to hire individuals to fill these vacancies on or after July 6, 2023; and

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise employment; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

SO APPROVED:

Elaine K. Meyerson
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (3)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Part-Time Clerk 1; and

WHEREAS, the position of Part-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Clerk 1; and

WHEREAS, it is the recommendation of the Director that Jennie Lilienthal be appointed to the position of Part-Time Clerk 1 effective on or after July 6, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Jennie Lilienthal to the position of Part-Time Clerk 1 effective on or after July 6, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Jennie Lilienthal of her employment with the Bergen County Board of Social Services effective on or after July 6, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jennie Lilienthal.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (4)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE FULL-TIME HUMAN SERVICES SPECIALIST 2 TO FULL-TIME HUMAN SERVICES SPECIALIST 3

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Specialist 2 to Full-Time Human Services Specialist 3; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Specialist 3; and

WHEREAS, a civil service examination was conducted for the position of Human Services Specialist 3; and

WHEREAS, based on the results of the civil service examination, Dionna Petioni is eligible to be appointed to the position of Full-Time Human Services Specialist 3; and

WHEREAS, it is the recommendation of the Director that Dionna Petioni be appointed to the position of Full-Time Human Services Specialist 3 effective on or after 7/06/23 at an annual salary of \$94,232.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Dionna Petioni to the position of Full-Time Human Services Specialist 3 effective on or after 7/06/23 at an annual salary of \$94,232; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Dionna Petioni of her Full-Time employment with the Bergen County Board of Social Services effective on or after 7/06/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Dionna Petioni.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (5)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE FULL-TIME HUMAN SERVICES SPECIALIST 3 TO FULL-TIME HUMAN SERVICES SPECIALIST 4

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Specialist 3 to Full-Time Human Services Specialist 4; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Specialist 4; and

WHEREAS, a civil service examination was conducted for the position of Human Services Specialist 4; and

WHEREAS, based on the results of the civil service examination, Rebecca Racer is eligible to be appointed to the position of Full-Time Human Services Specialist 4; and

WHEREAS, it is the recommendation of the Director that Rebecca Racer be appointed to the position of Full-Time Human Services Specialist 4 effective on or after 7/06/23 at an annual salary of \$107,620.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Rebecca Racer to the position of Full-Time Human Services Specialist 4 effective on or after 7/06/23 at an annual salary of \$107,620; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Rebecca Racer of her Full-Time employment with the Bergen County Board of Social Services effective on or after 7/06/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Rebecca Racer.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (6)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PROVISIONAL FULL-TIME ACCOUNTANT

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external provisional Full-Time Accountant; and

WHEREAS, the position of provisional Full-Time Accountant was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of provisional Full-Time Accountant; and

WHEREAS, it is the recommendation of the Director that Brian Tuttle be appointed to the position of provisional Full-Time Accountant effective on or after July 6, 2023 at an annual salary of \$68,698 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Brian Tuttle to the position of provisional Full-Time Accountant effective on or after July 6, 2023 at an annual salary of \$68,698 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Brian Tuttle of his employment with the Bergen County Board of Social Services effective on or after July 6, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Brian Tuttle.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (7)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR ONE INTERNAL PART-TIME HUMAN SERVICES AIDE TO ONE FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Board needs to increase hours of one (1) internal Part-Time Human Services Aide to one (1) Full-Time Human Services Aide; and

WHEREAS, the Director has been given authorization to advertise and increase hours of one internal Part-Time Human Services Aide.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and increase hours of one (1) internal Part-Time Human Services Aide to one (1) Full-Time Human Services Aide; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (8)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING 2ND STEP GRIEVANCE HEARING DECISION

WHEREAS, on March 30, 2023, restarted on April 13, 2023, respectively, a first step grievance hearing was held regarding a Contractual and non-contractual class action grievance of CWA Local 1089's contestation of reported practice of CWA staff working above and/or below their Civil Service title; and

WHEREAS, CWA Local 1089 Treasurer/Secretary Bryant Earl appeared on behalf of the CWA Local 1089 and Ritzy Morales-Diaz presented for the Board; and

WHEREAS, on April 21, 2023, the Board issued a decision, a copy of which is attached hereto and incorporated herein by reference, stating CWA Local 1089 failed to provide specific circumstances as to employees working out of their assigned title, including above and below title; and

WHEREAS, Civil Services regulations allows for employees to work out of their title on a temporary basis in order to fill the needs of the Agency; and

WHEREAS, Article 24 of the contract between the Board and CWA Local 1089 provides as follows: “Nothing in this contract shall abrogate the management rights of the Board, the Director and its administrators. The Board retains the exclusive right to hire, direct and schedule employees to plan, direct and control operations; to discontinue, reorganize or combine with any subsequent reduction or other changes in the working force observing demotional rights established by Civil Service procedures; to hire and lay off employees in accordance with Civil Service procedures; to introduce new or improved methods or facilities regardless of whether or not the same cause a reduction in the working force, and in all respects to carry out the ordinary and customary functions or management, . . .” and

WHEREAS, after review of the Hearing Officer’s decision, the Board affirmed and upheld the decision rendered on April 21, 2023 as CWA Local 1089 was unable to meet its burden of providing specific circumstances in which the Board’s decisions led to the practice of employees working above and/or below their Civil Service title; and

WHEREAS, in accord with the current agreement with CWA Local 1089, said decision must be memorialized by resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the decision of the Hearing Officer be and is hereby affirmed with regard to CWA Local 1089’s grievance regarding contractual and non-contractual class action contesting the reported practice of CWA staff working above and/or below their Civil Service title for the reasons set forth herein; and

BE IT FURTHER RESOLVED, that a copy of this resolution shall be kept on file in the Office of the Director and forwarded to CWA Local 1089; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	SECRETARY TREASURER				
SUSAN SILVERSTEIN	ASST. SECRETARY TREASURER				
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YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (9)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION AUTHORIZING APPLICATION FOR GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN CONNECTION WITH THE LIHEAP CWA ADMINISTRATION 2023 PROGRAM

WHEREAS, the Bergen County Board of Social Services (the “BCBSS”) has received notice from the State of New Jersey Department of Community Affairs of its grant award in the amount of Fifteen Thousand, Seven Hundred and Two and 00/100 (\$15,702.00) Dollars to administer the intake and eligibility determination of prospective beneficiaries of the LIHEAP program, including the accurate input of verified client information into the Family Assistance Management Information System; and

WHEREAS, the Board desires to apply for and obtain the Grant from the State of New Jersey Department of Community Affairs (“DCA”) for Fifteen Thousand, Seven Hundred and Two and 00/100 (\$15,702.00) Dollars to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the LIHEAP, including the accurate input of verified client information into the Family Assistance Management Information System.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the application for the Grant to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the LIHEAP, including the accurate input of verified client information into the Family Assistance Management Information System in the amount of Fifteen Thousand, Seven Hundred and Two (\$15,702.00) Dollars be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board recognizes and accepts that the Department of Community Affairs may offer a lesser or greater amount and, therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, the Board does further authorize the execution of any such grant agreement; and

BE IT FURTHER RESOLVED, that the Board, upon receipt of the fully executed agreement from the New Jersey Department of Community Affairs, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Board and the New Jersey Department of Community Affairs; and

BE IT FURTHER RESOLVED, that Scott Modery, Director, is hereby authorized to sign the application and that, he, his successor in said title, is authorized to sign the agreement, and any other documents necessary in connection therewith; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
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YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (10)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION AUTHORIZING APPLICATION FOR GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS IN CONNECTION WITH THE UNIVERSAL SERVICE FUND CWA ADMINISTRATION 2023 PROGRAM

WHEREAS, the Bergen County Board of Social Services (the “BCBSS”) has received notice from the State of New Jersey Department of Community Affairs of its grant award in the amount of Ten Thousand, Four Hundred Sixty-Eight and 00/100 (\$10,468.00) Dollars to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the Universal Service Fund, including the accurate input of verified client information into the Family Assistance Management Information System; and

WHEREAS, the Board desires to apply for and obtain a grant from the State of New Jersey Department of Community Affairs (“DCA”) for Ten Thousand, Four Hundred Sixty-Eight and 00/100 (\$10,468.00) Dollars to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the Universal Service Fund, including the accurate input of verified client information into the Family Assistance Management Information System.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the application of the grant to carry out a project to administer the intake and eligibility determination of prospective beneficiaries of the Universal Service Fund, including the accurate input of verified client information into the Family Assistance Management Information System in the amount of Ten Thousand Four Hundred Sixty-Eight and 00/100 (\$10,468.00) Dollars be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board recognizes and accepts that the Department of Community Affairs may offer a lesser or greater amount and, therefore, upon receipt of the grant agreement from the New Jersey Department of Community Affairs, the Board does further authorize the execution of any such grant agreement; and

BE IT FURTHER RESOLVED, that the Board, upon receipt of the fully executed agreement from the New Jersey Department of Community Affairs, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Board and the New Jersey Department of Community Affairs; and

BE IT FURTHER RESOLVED, that Scott Modery, Director, is hereby authorized to sign the application and that he, or his successor in said title, is authorized to sign the agreement, and any other documents necessary in connection therewith; and

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on July 6, 2023.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
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YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.7.06 (11)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12

WHEREAS, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) _____.

_____5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) _____. The minutes will be released on or before _____, 20__ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

_____6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) _____. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

_____8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the

performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

____9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services, assembled in public session on June 6, 2023 that an Executive Session closed to the public shall be held on July 6, 2023 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

ELAINE K. MEYERSON
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: July 6, 2023