

AGENDA

BERGEN COUNTY BOARD OF SOCIAL SERVICES

May 4, 2023 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
 - (a) Open Session Minutes of April 4, 2023
- VI. Treasurer's Report
 - (a) Bills List
 - (b) Schedule of Vouchers
- VII. Administration Report
 - (a) Monthly Reports – Statistical & Financial
 - (b) Memoranda to the Board
- VIII. Chairman's Report
 - (a) Discussion in regard to Secretary-Treasurer Position
- IX. Committee Reports
 - (a) Welfare, Fraud, and Abuse Committee
 - (b) Audit & Budget Committee
 - (c) Building & Grounds Committee
 - (d) Personnel Committee
- X. Old Business
- XI. New Business
 - (a) Next Board Meeting Date – **Tuesday June 6, 2023**
- XII. Action Items
 - Resolutions:
 - (a) 2023.5.04 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
 - (b) 2023.5.04 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
 - (c) 2023.5.04 (3) – Resolution Authorizing a Change in Hours from One Internal Part-Time Human Services Aide to Full-Time Human Services Aide
 - (d) 2023.5.04 (4) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1
 - (e) 2023.5.04 (5) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1
 - (f) 2023.5.04 (6) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1
 - (g) 2023.5.04 (7) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1
 - (h) 2023.5.04 (8) – Resolution Authorizing a Promotion for One Internal Full-Time Principal Employee Benefit Clerk to Provisional Full-Time Employee Benefits Specialist

- (i) 2023.5.04 (9) – Resolution Authorizing Rescinding Resolution 2023.4.04 (12) Authorizing the Hiring of One External Part-Time Clerk 1
- (j) 2023.5.04 (10) – Resolution Authorizing Rescinding Resolution 2023.4.04 (14) Authorizing the Hiring of One External Full-Time Clerk 1 Bilingual in Spanish
- (k) 2023.5.04 (11) – Resolution Authorizing the Advertisement and Offer of Employment for Five Internal or External Full-Time Human Services Aides
- (l) 2023.5.04 (12) – Resolution Authorizing a Change in Hours for Two Internal Part-Time Human Services Aides to Two Full-Time Human Services Aides
- (m) 2023.5.04 (13) – Resolution Authorizing a Change in Hours for One Internal Part-Time Clerk 1 to Full-Time Clerk 1
- (n) 2023.5.04 (14) – Resolution Authorizing the Advertisement and Offer of Employment for One External Part-Time Clerk 1
- (o) 2023.5.04 (15) – Resolution Approving Leasing Proposal with Leaf Capital Funding
- (p) 2023.5.04 (16) – Resolution Approving Transfer of General Assistance Cases from the Village of Ridgefield Park
- (q) 2023.5.04 (17) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A 10:4-12

XIII. Closed Session

- (a) Closed Session Minutes of April 4, 2023
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) Closed Session Minutes April 4, 2023

PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (1)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES

WHEREAS, the Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

WHEREAS, the Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (2)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT FOR MULTIPLE OPENINGS

WHEREAS, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

WHEREAS, the Board has a need to hire individuals to fill these vacancies on or after May 4, 2023; and

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise employment; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY

Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (3)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL PART-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Eglantina Mataj be appointed to the position of Full-Time Human Services Aide effective on or after May 4, 2023 at an annual salary of \$49,060.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Eglantina Mataj to the position of Full-Time Human Services Aide effective on or after May 4, 2023 at an annual salary of \$49,060; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to Eglantina Mataj of her Full-Time employment with the Bergen County Board of Social Services effective on or after May 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Eglantina Mataj.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (4)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Director that Michael Schnabel be appointed to the position of Full-Time Clerk 1 effective on or after May 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Michael Schnabel to the position of Full-Time Clerk 1 effective on or after May 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Michael Schnabel of his employment with the Bergen County Board of Social Services effective on or after May 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Michael Schnabel.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (5)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Director that Jamilka De Los Santos be appointed to the position of Full-Time Clerk 1 effective on or after May 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Jamilka De Los Santos to the position of Full-Time Clerk 1 effective on or after May 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Jamilka De Los Santos of her employment with the Bergen County Board of Social Services effective on or after May 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jamilka De Los Santos.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (6)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Director that Jessica Yehle be appointed to the position of Full-Time Clerk 1 effective on or after May 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Jessica Yehle to the position of Full-Time Clerk 1 effective on or after May 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Jessica Yehle of her employment with the Bergen County Board of Social Services effective on or after May 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jessica Yehle.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (7)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Director that Kourtney Kellum be appointed to the position of Full-Time Clerk 1 effective on or after May 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Kourtney Kellum to the position of Full-Time Clerk 1 effective on or after May 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Kourtney Kellum of her employment with the Bergen County Board of Social Services effective on or after May 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Kourtney Kellum.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (8)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME PRINCIPAL EMPLOYEE BENEFIT CLERK TO PROVISIONAL FULL-TIME EMPLOYEE BENEFITS SPECIALIST

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Principal Employee Benefit Clerk to Provisional Full-Time Employee Benefits Specialist; and

WHEREAS, the position of Provisional Full-Time Employee Benefits Specialist was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Provisional Full-Time Employee Benefits Specialist; and

WHEREAS, it is the recommendation of the Director that Deborah Piccione be appointed to the position of Provisional Full-Time Employee Benefits Specialist effective on or after 5/04/23 at an annual salary of \$97,394.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Deborah Piccione to the position of Provisional Full-Time Employee Benefits Specialist effective on or after 5/04/23 at an annual salary of \$97,394; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Deborah Piccione of her Full Time employment with the Bergen County Board of Social Services effective on or after 5/04/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Deborah Piccione.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (9)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION AUTHORIZING RESCINDING RESOLUTION 2023.4.04 (12)

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”), at its April 4, 2023 meeting, adopted Resolution No. 2023.4.04 (12) Authorizing the Hiring of One External Part-Time Clerk 1; and

WHEREAS, it is necessary to rescind Resolution No. 2023.4.04 (12) Authorizing the Hiring of One External Part-Time Clerk 1 because the new hire declined employment for Part-Time Clerk 1; and

WHEREAS, the Director has reviewed this matter and recommends that Resolution No. 2023.4.04 (12) be rescinded in its entirety.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that Resolution No. 2023.4.04 (12) be and is hereby rescinded in its entirety; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

Date of Adoption: May 4, 2023

WILLIAM E. CONNELLY
Chairman

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (10)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION AUTHORIZING RESCINDING RESOLUTION 2023.4.04 (14)

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”), at its April 4, 2023 meeting, adopted Resolution No. 2023.4.04 (14) Authorizing the Hiring of One External Full-Time Clerk 1 Bilingual in Spanish; and

WHEREAS, it is necessary to rescind Resolution No. 2023.4.04 (14) Authorizing the Hiring of One External Full-Time Clerk 1 Bilingual in Spanish because the new hire declined employment for Full-Time Clerk 1 Bilingual in Spanish; and

WHEREAS, the Director has reviewed this matter and recommends that Resolution No. 2023.4.04 (14) be rescinded in its entirety.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that Resolution No. 2023.4.04 (14) be and is hereby rescinded in its entirety; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (11)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR FIVE INTERNAL OR EXTERNAL FULL-TIME HUMAN SERVICES AIDES

WHEREAS, the Board has a need to hire five (5) internal or external Full-Time Human Service Aides;

and

WHEREAS, the Director has been given authorization to advertise and offer employment, internally and externally, for five (5) internal or external Full-Time Human Services Aides.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment for five (5) internal or external Full-Time Human Services Aides; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (12)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR TWO INTERNAL PART-TIME HUMAN SERVICES AIDES TO TWO FULL-TIME HUMAN SERVICES AIDES

WHEREAS, the Board needs to increase hours of two (2) internal Part-Time Human Services Aides to two (2) Full-Time Human Services Aides; and

WHEREAS, the Director has been given authorization to advertise and increase hours of two internal Part-Time Human Services Aides.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and increase hours of two (2) internal Part-Time Human Services Aides to two (2) Full-Time Human Services Aides; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (13)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR ONE (1) INTERNAL PART-TIME CLERK 1 TO FULL-TIME CLERK 1

WHEREAS, the Board needs to increase hours of one (1) internal Part-Time Clerk 1 to Full-Time Clerk 1; and

WHEREAS, the Director has been given authorization to advertise internally, interview, and increase hours of one (1) internal Part-Time Clerk 1.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise internally, interview, and increase hours of one (1) internal Part-Time Clerk 1 to one (1) Full-Time Clerk 1; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (14)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR ONE (1) EXTERNAL PART-TIME CLERK 1

WHEREAS, the Board has a need to hire one (1) external Part-Time Clerk 1; and

WHEREAS, the Director has been given authorization to advertise and offer employment, externally, for one (1) Part-Time Clerk 1.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment for one (1) external Part-Time Clerk 1; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (15)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING LEASING PROPOSAL WITH LEAF CAPITAL FUNDING

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”) seeks to replace their existing high capacity printer which is at the end of its 36 month lease;

WHEREAS, the Board is in receipt of a Lease Agreement from Leaf Capital Funding in the amount of \$295.45 for a lease term of 36 months to lease a HP M806DN printer from Picasso Business Solutions, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, Picasso Business Solutions provides for a base rate per billing cycle of \$360.00; pages included in allowance at 60,000 with overage rate per page at 0.006 as reflected on the attached; and

WHEREAS, the Qualified Purchasing Agent and Director have reviewed the lease agreement from Leaf Capital Funding to lease a HP M806DN printer from Picasso Business

Solutions, a copy of which is attached hereto and incorporated herein by reference and recommend the approval of same.

WHEREAS, the Board Attorney has reviewed the lease agreement with Leaf Capital Funding, a copy of which is attached hereto and incorporated herein by reference and hereby recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the lease agreement between the Board and Leaf Capital Funding for a HP M806DN printer from Picasso Business Solutions in the amount of \$295.45 per month for a lease term of 36 months, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the base rate per billing cycle of \$360.00, pages included in allowance of 60,000 and the overage rate per page at 0.006 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Director be and is hereby authorized and directed to execute the lease agreement between the Board and Leaf Capital Funding on behalf of the Board; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized and directed to forward a copy of this Resolution together with the signed lease agreement to Leaf Capital Funding upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (16)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION APPROVING TRANSFER OF GENERAL ASSISTANCE
CASES FROM THE VILLAGE OF RIDGEFIELD PARK**

WHEREAS, on April 25, 2023, the Village of Ridgefield Park adopted Resolution No. 2023-70 authorizing the transfer of their General Assistance Program to the Bergen County Board of Social Services effective June 1, 2023 (hereinafter the “Board”); and

WHEREAS, pursuant to N.J.S.A. 44:8-145-1, the Village of Ridgefield Park may by mutual agreement with Bergen County, transfer to the Board the financial and operational responsibility for the administration of the General Assistance Program under N.J.S.A. 44:8-107 et seq, to Ridgefield Park residents; and

WHEREAS, the Director has reviewed this matter and the transfer of the General Assistance Program from the Village of Ridgefield Park to the Board effective June 1, 2023, and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the transfer of the General Assistance Program from the Village of Ridgefield Park

to the Bergen County Board of Social Services effective June 1, 2023, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Secretary be and is hereby authorized and directed to forward a copy of this resolution to the Village of Ridgefield Park and the State of New Jersey upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on May 4, 2023.

ATTEST:

SO APPROVED:

Secretary Treasurer

WILLIAM CONNELLY
Chairman

Date of Adoption: May 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				
JUNIOR HERNANDEZ	BOARD MEMBER				

No. 2023.5.04 (17)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A.

10:4-12

WHEREAS, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

___ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) _____ .

_____ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) _____ . The minutes will be released on or before _____, 20__ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

_____ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

___X___ 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) _____. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

_____ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the

performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) discussion regarding increment at Set[p 9 not matching salary chart. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

_____9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services, assembled in public session on April 4, 2023 that an Executive Session closed to the public shall be held on May 4, 2023 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: May 4, 2023