

AGENDA

BERGEN COUNTY BOARD OF SOCIAL SERVICES

April 4, 2023 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
 - (a) Open Session Minutes of March 7, 2023
- VI. Treasurer's Report
 - (a) Bills List
 - (b) Schedule of Vouchers
- VII. Administration Report
 - (a) Monthly Reports – Statistical & Financial
 - (b) Memoranda to the Board
- VIII. Chairman's Report
- IX. Committee Reports
 - (a) Welfare, Fraud, and Abuse Committee
 - (b) Audit & Budget Committee
 - (c) Building & Grounds Committee
 - (d) Personnel Committee
- X. Old Business
- XI. New Business
 - (a) Next Board Meeting Date – **Thursday**, May 4, 2023
- XII. Action Items
 - Resolutions:
 - (a) 2023.4.04 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
 - (b) 2023.4.04 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
 - (c) 2023.4.04 (3) – Resolution Authorizing a Promotion for One Internal Full-Time Senior Accountant to Provisional Full-Time Supervising Accountant
 - (d) 2023.4.04 (4) – Resolution Authorizing the Hiring of One External Part-Time Human Services Aide
 - (e) 2023.4.04 (5) – Resolution Authorizing a Change in Hours from One Internal Part-Time Human Services Aide to Full-Time Human Services Aide
 - (f) 2023.4.04 (6) – Resolution Authorizing a Change in Hours from One Internal Part-Time Human Services Aide to Full-Time Human Services Aide
 - (g) 2023.4.04 (7) – Resolution Authorizing a Change in Hours from One Internal Part-Time Human Services Aide to Full-Time Human Services Aide

- (h) 2023.4.04 (8) – Resolution Authorizing a Change in Hours from One Internal Part-Time Human Services Aide to Full-Time Human Services Aide
- (i) 2023.4.04 (9) – Resolution Authorizing a Promotion for One Full-Time Human Services Specialist 2 to Full-Time Human Services Specialist 3
- (j) 2023.4.04 (10) – Resolution Authorizing a Promotion for One Full-Time Human Services Specialist 2 to Full-Time Human Services Specialist 3 Bilingual in Spanish
- (k) 2023.4.04 (11) – Resolution Authorizing a Promotion for One Internal Full-Time Social Service Technician to Provisional Full-Time Social Worker
- (l) 2023.4.04 (12) – Resolution Authorizing the Hiring of One External Part-Time Clerk 1
- (m) 2023.4.04 (13) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1
- (n) 2023.4.04 (14) – Resolution Authorizing the Hiring of One External Full-Time Clerk 1 Bilingual in Spanish
- (o) 2023.4.04 (15) – Resolution Authorizing a Change in Hours for One Internal Part-Time Human Services Aide to One Full-Time Human Services Aide
- (p) 2023.4.04 (16) – Resolution Authorizing the Advertisement and Offer of Employment for Three Internal or External Full-Time Clerks 1
- (q) 2023.4.04 (17) – Resolution Authorizing the Advertisement and Offer of Employment for One Internal Provisional Full-Time Employee Benefits Specialist
- (r) 2023.4.04 (18) – Resolution Approving Confidential Employees Salary Increase
- (s) 2023.4.04 (19) – Resolution Approving Contract Agreement with Provisional Director
- (t) 2023.4.04 (20) – Resolution Approving Lease Agreement with Xerox
- (u) 2023.4.04 (21) – Resolution Approving Revisions to Employee Handbook
- (v) 2023.4.04 (22) – Resolution Approving Change in Dental Plan
- (w) 2023.4.04 (23) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A 10:4-12

XIII. Closed Session

- (a) Closed Session Minutes of March 7, 2023
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) Closed Session Minutes March 7, 2023

PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (1)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES

WHEREAS, the Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

WHEREAS, the Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (2)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT
FOR MULTIPLE OPENINGS**

WHEREAS, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

WHEREAS, the Board has a need to hire individuals to fill these vacancies on or after April 4, 2023;
and

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise employment; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (3)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME SENIOR ACCOUNTANT TO PROVISIONAL FULL-TIME SUPERVISING ACCOUNTANT

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Senior Accountant to Provisional Full-Time Supervising Accountant; and

WHEREAS, the position of Provisional Full-Time Supervising Accountant was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Provisional Full-Time Supervising Accountant; and

WHEREAS, it is the recommendation of the Director that Geraldine Nestrowitz be appointed to the position of Provisional Full-Time Supervising Accountant effective on or after 4/04/23 at an annual salary of \$114,833.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Geraldine Nestrowitz to the position of Provisional Full-Time Supervising Accountant effective on or after 4/04/23 at an annual salary of \$114,833; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Geraldine Nestrowitz of her Full Time employment with the Bergen County Board of Social Services effective on or after 4/04/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Geraldine Nestrowitz.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (4)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of hiring a Part-Time Human Services Aide; and

WHEREAS, the position of Part-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Amanda Ruocco be appointed to the position of Part-Time Human Services Aide effective on or after 4/04/23 at an annual salary of \$33,376 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Amanda Ruocco to the position of Part-Time Human Services Aide effective on or after April 4, 2023 at an annual salary of \$33,376 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Amanda Ruocco of her employment with the Bergen County Board of Social Services effective on or after 4/04/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Amanda Ruocco.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (5)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL PART-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Sofia Cartagena be appointed to the position of Full-Time Human Services Aide effective on or after April 4, 2023 at an annual salary of \$46,727.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Sofia Cartagena to the position of Full-Time Human Services Aide effective on or after April 4, 2023 at an annual salary of \$46,727; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Sofia Cartagena of her Full-Time employment with the Bergen County Board of Social Services effective on or after April 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Sofia Cartagena.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (6)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL PART-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Paola Fernandez be appointed to the position of Full-Time Human Services Aide effective on or after April 4, 2023 at an annual salary of \$46,727.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Paola Fernandez to the position of Full-Time Human Services Aide effective on or after April 4, 2023 at an annual salary of \$46,727; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Paola Fernandez of her Full-Time employment with the Bergen County Board of Social Services effective on or after April 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Paola Fernandez.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (7)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL PART-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Fini Manthuruthil be appointed to the position of Full-Time Human Services Aide effective on or after April 4, 2023 at an annual salary of \$49,060.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Fini Manthuruthil to the position of Full-Time Human Services Aide effective on or after April 4, 2023 at an annual salary of \$49,060; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Fini Manthuruthil of her Full-Time employment with the Bergen County Board of Social Services effective on or after April 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Fini Manthuruthil.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (8)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL PART-TIME HUMAN SERVICES AIDE TO FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Director that Lilly Urbino be appointed to the position of Full-Time Human Services Aide effective on or after April 4, 2023 at an annual salary of \$49,060.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Lilly Urbino to the position of Full-Time Human Services Aide effective on or after April 4, 2023 at an annual salary of \$49,060; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Lilly Urbino of her Full-Time employment with the Bergen County Board of Social Services effective on or after April 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Lilly Urbino.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (9)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE FULL-TIME HUMAN SERVICES SPECIALIST 2 TO FULL-TIME HUMAN SERVICES SPECIALIST 3

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Specialist 2 to Full-Time Human Services Specialist 3; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Specialist 3; and

WHEREAS, a civil service examination was conducted for the position of Human Services Specialist 3; and

WHEREAS, based on the results of the civil service examination, Alyssa Hanson is eligible to be appointed to the position of Full-Time Human Services Specialist 3; and

WHEREAS, it is the recommendation of the Director that Alyssa Hanson be appointed to the position of Full-Time Human Services Specialist 3 effective on or after 4/04/23 at an annual salary of \$90,603.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Alyssa Hanson to the position of Full-Time Human Services Specialist 3 effective on or after 4/04/23 at an annual salary of \$90,603; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Alyssa Hanson of her Full-Time employment with the Bergen County Board of Social Services effective on or after 4/04/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Alyssa Hanson.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (10)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE FULL-TIME HUMAN SERVICES SPECIALIST 2 TO FULL-TIME HUMAN SERVICES SPECIALIST 3 BILINGUAL IN SPANISH

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Specialist 2 to Full-Time Human Services Specialist 3 Bilingual in Spanish; and

WHEREAS, interviews were conducted for the position of Full-Time Human Services Specialist 3 Bilingual in Spanish; and

WHEREAS, a civil service examination was conducted for the position of Human Services Specialist 3 Bilingual in Spanish; and

WHEREAS, based on the results of the civil service examination, Damaris Roman is eligible to be appointed to the position of Full-Time Human Services Specialist 3 Bilingual in Spanish; and

WHEREAS, it is the recommendation of the Director that Damaris Roman be appointed to the position of Full-Time Human Services Specialist 3 Bilingual in Spanish effective on or after 4/04/23 at an annual salary of \$94,232.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Damaris Roman to the position of Full-Time Human Services Specialist 3 Bilingual in Spanish effective on or after 4/04/23 at an annual salary of \$94,232; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Damaris Roman of her Full-Time employment with the Bergen County Board of Social Services effective on or after 4/04/23; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Damaris Roman.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (11)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME SOCIAL SERVICE TECHNICIAN TO PROVISIONAL FULL-TIME SOCIAL WORKER

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) internal Full-Time Social Service Technician to provisional Full-Time Social Worker; and

WHEREAS, interviews were conducted for the position of provisional Full-Time Social Worker; and

WHEREAS, it is the recommendation of the Director that Michelle Callahan be appointed to the position of provisional Full-Time Social Worker effective on or after April 4, 2023 at an annual salary of \$72,472.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Michelle Callahan to the position of provisional Full-Time Social Worker effective on or after April 4, 2023 at an annual salary of \$72,472; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Michelle Callahan of her Full-Time employment with the Bergen County Board of Social Services effective on or after April 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Michelle Callahan.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (12)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Part-Time Clerk 1; and

WHEREAS, the position of Part-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Clerk 1; and

WHEREAS, it is the recommendation of the Director that Claudia Gomez-Castaneda be appointed to the position of Part-Time Clerk 1 effective on or after April 4, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Claudia Gomez-Castaneda to the position of Part-Time Clerk 1 effective on or after April 4, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Claudia Gomez-Castaneda of her employment with the Bergen County Board of Social Services effective on or after April 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Claudia Gomez-Castaneda.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (13)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Director that Carol Duran Campanella be appointed to the position of Full-Time Clerk 1 effective on or after April 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Carol Duran Campanella to the position of Full-Time Clerk 1 effective on or after April 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Carol Duran Campanella of her employment with the Bergen County Board of Social Services effective on or after April 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Carol Duran Campanella.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (14)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL FULL-TIME CLERK 1 BILINGUAL IN SPANISH

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Full-Time Clerk 1 Bilingual in Spanish; and

WHEREAS, the position of Full-Time Clerk 1 Bilingual in Spanish was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1 Bilingual in Spanish; and

WHEREAS, it is the recommendation of the Director that Lennith Santana be appointed to the position of Full-Time Clerk 1 Bilingual in Spanish effective on or after April 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Lennith Santana to the position of Full-Time Clerk 1 Bilingual in Spanish effective on or after April 4, 2023 at an annual salary of \$38,434 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to notify Lennith Santana of her employment with the Bergen County Board of Social Services effective on or after April 4, 2023; and

BE IT FURTHER RESOLVED, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Lennith Santana.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (15)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR ONE INTERNAL PART-TIME HUMAN SERVICES AIDE TO ONE FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Board needs to increase hours of one (1) internal Part-Time Human Services Aide to one (1) Full-Time Human Services Aide; and

WHEREAS, the Director has been given authorization to advertise and increase hours of one internal Part-Time Human Services Aide.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and increase hours of one (1) internal Part-Time Human Services Aide to one (1) Full-Time Human Services Aide; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (16)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR THREE (3) INTERNAL OR EXTERNAL FULL-TIME CLERKS 1

WHEREAS, the Board has a need to hire three (3) internal or external Full-Time Clerks 1; and

WHEREAS, the Director has been given authorization to advertise and offer employment, internally or externally, for three (3) Full-Time Clerks 1.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment for three (3) internal or external Full-Time Clerks 1; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (17)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR ONE (1) INTERNAL PROVISIONAL FULL-TIME EMPLOYEE BENEFITS SPECIALIST

WHEREAS, the Board has a need to hire one (1) internal provisional Full-Time Employee Benefits Specialist on or after April 4, 2023; and

WHEREAS, the Director has been given authorization to advertise and offer employment, internally, for one (1) provisional Full-Time Employee Benefits Specialist.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment, internally, for one (1) provisional Full-Time Employee Benefits Specialist; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (18)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING CONFIDENTIAL EMPLOYEES SALARY INCREASE

WHEREAS, the Confidential Employees of the Bergen County Board of Social Services (hereinafter the “Board”) are entitled to a salary increase; and

WHEREAS, the following Confidential Employees are entitled to a salary increase for the year 2023 as follows:

- (a) M. Darmochwal, Administrative Secretary: 2% salary increase effective May 4, 2023.
- (b) D. Piccione, Principal Employee Benefit Clerk: 2% salary increase effective May 4, 2023.
- (c) G. Nestrowitz, Senior Accountant: 2% salary increase effective May 4, 2023.
- (d) M. Dass-Mitchell, Keyboarding Clerk 2: 2% salary increase effective May 4, 2023.
- (e) M. Hussey, Senior Payroll Clerk, 2% salary increase effective May 4, 2023.
- (f) M. Moyer, Clerk 1: 2% salary increase effective May 4, 2023.

WHEREAS, the Director and the Negotiations Committee have reviewed the proposed salary increases for the Confidential Employees and approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the salary increases for the following Confidential Employees be and are hereby approved effective May 4, 2023 as follows:

- (a) M. Darmochwal, Administrative Secretary: 2% salary increase effective May 4, 2023.
- (b) D. Piccione, Principal Employee Benefit Clerk: 2% salary increase effective May 4, 2023.
- (c) G. Nestrowitz, Senior Accountant: 2% salary increase effective May 4, 2023.
- (d) M. Dass-Mitchell, Keyboarding Clerk 2: 2% salary increase effective May 4, 2023.
- (e) M. Hussey, Senior Payroll Clerk, 2% salary increase effective May 4, 2023.
- (f) M. Moyer, Clerk 1: 2% salary increase effective May 4, 2023.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon the execution hereof.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be kept in the file of each of the Confidential Employees; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO, ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (19)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING CONTRACT AGREEMENT WITH PROVISIONAL DIRECTOR

WHEREAS, at the Bergen County Board of Social Services (hereinafter the “Board”) meeting on February 7, 2023, the Board adopted a resolution appointing Scott Modery as Provisional Director of the Board until appointed pursuant to Civil Service Commission regulations; and

WHEREAS, it is necessary to enter into an Agreement with Scott Modery for his services as Provisional Director; and

WHEREAS, the Board Attorney has prepared a Contract Agreement between the Board and Scott Modery, a copy of which is attached hereto and incorporated herein by reference and recommends the approval of same.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the contract agreement between the Board and Scott Modery as Provisional Director, until appointed pursuant to Civil Service Commission regulations, a copy of which is attached hereto and incorporated herein by reference be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Chairman is hereby authorized and directed to execute the contract agreement between the parties on behalf of the Board; and

BE IT FURTHER RESOLVED, that this Resolution shall be kept on file in the Office of the Provisional Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (20)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING LEASE AGREEMENT WITH XEROX

WHEREAS, the Bergen County Board of Social Services wishes to replace five (5) copiers whose leases have expired; and

WHEREAS, Xerox has provided a proposal to the Board to lease five (5) Xerox C8145H copiers for a lease term of sixty (60) months at a cost of \$107.36 per copier for a total of \$536.80 per month; and

WHEREAS, the Qualified Purchasing Agent and Director have reviewed the lease pricing proposal for the Xerox C8145H copiers, a copy of which is attached hereto and incorporated herein by reference submitted by Xerox for a 60 month lease term at a total cost of \$536.80 per month; and

WHEREAS, the Board Attorney has reviewed the lease agreement with Xerox to replace five (5) copiers, a copy of which is attached hereto and incorporated herein by reference and hereby recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the lease agreement between the Board and Xerox to lease five (5) Xerox C8145H copiers for a term of sixty (60) months at a total cost of \$536.80 per month, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Director be and is hereby authorized and directed to execute the lease agreement between the Board and Xerox on behalf of the Board; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized and directed to forward a copy of this Resolution to Xerox immediately upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (21)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING REVISIONS TO EMPLOYEE HANDBOOK

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”) previously approved an Employee Handbook for its employees; and

WHEREAS, upon further review, the Board desires to revise the following section in the Employee Handbook with regard to Car Insurance to read as follows:

a. Each year, a proper certificate of insurance carried by said employee, must include coverage in the amount of \$100,000/\$300,000 and \$25,000 property damage; should the policy be written with a combined single limit, same shall not be less than \$300,000.

WHEREAS the Director has reviewed the revision referenced above and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the Employee Handbook be and is hereby revised to reflect the following:

a. Each year, a proper certificate of insurance carried by said employee, must include coverage in the amount of \$100,000/\$300,000 and \$25,000 property damage;

should the policy be written with a combined single limit, same shall not be less than \$300,000.

BE IT FURTHER RESOVED, that the Director be and is hereby authorized and directed to take all steps necessary to effectuate the revisions to the Employee Handbook referenced herein; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (22)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING CHANGE IN DENTAL PLAN

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”), presently utilizes AETNA dental insurance; and

WHEREAS, the current dental coverage with Aetna ends on May 1, 2023.

WHEREAS, the Risk Manager is presently soliciting proposals from other dental insurance companies; and

WHEREAS, after a review of all quotes , the Director and Risk Manager shall select the lowest quote provided said change is comparable to or better than the existing dental plan with AETNA Dental; and

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the Director and Risk Management are hereby authorized and directed to obtain dental coverage from the lowest quote received provided said plan is deemed comparable and/or equal to the present dental plan; and

BE IT FURTHER RESOLVED, that the Director be and he is hereby authorized and directed to take all necessary steps to effectuate the change in dental insurance; and

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately upon the execution hereof.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on April 4, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
DIANE DECARLO	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.4.04 (23)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A. 10:4-12

WHEREAS, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

 X 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

 X 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) .

 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) . The minutes will be released on or before _____, 20__ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

 X 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) . The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

 X 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the

performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) discussion regarding increment at Step 9 not matching salary chart. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

_____ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services, assembled in public session on April 4, 2023 that an Executive Session closed to the public shall be held on April 4, 2023 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: April 4, 2023