

AGENDA

BERGEN COUNTY BOARD OF SOCIAL SERVICES

February 7, 2023 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Oath of Office for Bergen County Commissioner
- V. Open Public Comment Period
- VI. Adoption of Minutes
 - (a) Open Session Minutes of January 10, 2023
- VII. Treasurer's Report
 - (a) Bills List
 - (b) Schedule of Vouchers
- VIII. Administration Report
 - (a) Monthly Reports – Statistical & Financial
 - (b) Memoranda to the Board
- IX. Chairman's Report
- X. Committee Reports
 - (a) Welfare, Fraud, and Abuse Committee
 - (b) Audit & Budget Committee
 - (c) Building & Grounds Committee
- XI. Old Business
- XII. New Business
 - (a) Next Board Meeting Date – Tuesday, March 7, 2023
- XIII. Action Items
 - Resolutions:
 - (a) 2023.2.07 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
 - (b) 2023.2.07 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
 - (c) 2023.2.07 (3) – Resolution Authorizing a Change in Hours from One Internal Part-Time Clerk 1 to Full-Time Clerk 1
 - (d) 2023.2.07 (4) – Resolution Authorizing a Change in Hours from One Internal Part-Time Clerk 1 to Full-Time Clerk 1
 - (e) 2023.2.07 (5) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide
 - (f) 2023.2.07 (6) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide
 - (g) 2023.2.07 (7) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Aide

- (h) 2023.2.07 (8) – Resolution Authorizing the Hiring of One External Part-Time Human Services Aide
- (i) 2023.2.07 (9) – Resolution Authorizing the Hiring of One External Part-Time Human Services Aide
- (j) 2023.2.07 (10) – Resolution Authorizing the Hiring of One External Part-Time Human Services Aide
- (k) 2023.2.07 (11) – Resolution Authorizing the Hiring of One External Part-Time Clerk 1
- (l) 2023.2.07 (12) – Resolution Authorizing the Advertisement and Offer of Employment for One External Part-Time Clerk 1 Bilingual in Spanish
- (m) 2023.2.07 (13) – Resolution Authorizing the Advertisement and Offer of Employment for Three Internal or External Full-Time Clerks 1
- (n) 2023.2.07 (14) – Resolution Authorizing Rescinding Resolution 2022.6.07 (12) Authorizing the Advertisement and Offer of Employment for One Internal Provisional Social Worker Bilingual in Spanish
- (o) 2023.2.07 (15) – Resolution Authorizing an Offer of Employment for One Internal Full-Time Social Worker
- (p) 2023.2.07 (16) – Resolution Approving 2nd Year Option to Renew with AEGIS Security
- (q) 2023.2.07 (17) – Resolution Appointing General Counsel
- (r) 2023.2.07 (18) – Resolution Appointing Labor Counsel
- (s) 2023.2.07 (19) – Resolution Appointing Insurance Consultant
- (t) 2023.2.07(20) – Resolution Appointing Auditor
- (u) 2023.2.07 (21) – Resolution Approving Professional Services Agreement with General Counsel
- (v) 2023.2.07 (22) – Resolution Approving Professional Services Agreement with Labor Counsel
- (w) 2023.2.07 (23) – Resolution Approving Professional Services Agreement with Insurance Consultant
- (x) 2023.2.07 (24) – Resolution Approving Professional Services Agreement with Auditor
- (y) 2023.2.07 (25) – Resolution Approving Revisions to Employee Handbook
- (z) 2023.2.07 (26) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A 10:4-12

XIV. Closed Session

- (a) Closed Session Minutes of January 10, 2023
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XV. Adoption of Minutes

- (a) Closed Session Minutes January 10, 2023

PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (1)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS
WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES**

WHEREAS, the Acting Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

WHEREAS, the Acting Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (2)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT
FOR MULTIPLE OPENINGS**

WHEREAS, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

WHEREAS, the Board has a need to hire individuals to fill these vacancies on or after February 7, 2023; and

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Acting Director to advertise employment; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (3)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL PART-TIME CLERK 1 TO FULL-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Acting Director that Tania Cardenas be appointed to the position of Full-Time Clerk 1 effective on or after February 7, 2023 at an annual salary of \$38,434.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Tania Cardenas to the position of Full-Time Clerk 1 effective on or after February 7, 2023 at an annual salary of \$38,434; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Tania Cardenas of her Full-Time employment with the Bergen County Board of Social Services effective on or after February 7, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Tania Cardenas.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (4)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL
PART-TIME CLERK 1 TO FULL-TIME CLERK 1**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Acting Director that Carolina Rendon be appointed to the position of Full-Time Clerk 1 effective on or after February 7, 2023 at an annual salary of \$38,434.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Carolina Rendon to the position of Full-Time Clerk 1 effective on or after February 7, 2023 at an annual salary of \$38,434; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Carolina Rendon of her Full-Time employment with the Bergen County Board of Social Services effective on or after February 7, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Carolina Rendon.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (5)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME
HUMAN SERVICES AIDE**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Human Services Aide; and

WHEREAS, it is the recommendation of the Acting Director that Jose Soto be appointed to the position of Full-Time Human Services Aide effective on or after 2/07/23 at an annual salary of \$46,727.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Jose Soto to the position of Full-Time Human Services Aide effective on or after 2/07/23 at an annual salary of \$46,727; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Jose Soto of his Full-Time employment with the Bergen County Board of Social Services effective on or after 2/07/23; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jose Soto.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2022.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (6)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Part-Time Human Services Aide to Full-Time Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Human Services Aide; and

WHEREAS, it is the recommendation of the Acting Director that Marcos Silva Ribeiro be appointed to the position of Full-Time Human Services Aide effective on or after 2/07/23 at an annual salary of \$49,060.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Marcos Silva Ribeiro to the position of Full-Time Human Services Aide effective on or after 2/07/23 at an annual salary of \$49,060; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Marcos Silva Ribeiro of his Full-Time employment with the Bergen County Board of Social Services effective on or after 2/07/23; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Marcos Silva Ribeiro.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2022.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (7)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Clerk 1 to Full-Time Human Services Aide; and

WHEREAS, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Human Services Aide; and

WHEREAS, it is the recommendation of the Acting Director that Kristen Nagy be appointed to the position of Full-Time Human Services Aide effective on or after 2/07/23 at an annual salary of \$46,727.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Kristen Nagy to the position of Full-Time Human Services Aide effective on or after 2/07/23 at an annual salary of \$46,727; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Kristen Nagy of her Full-Time employment with the Bergen County Board of Social Services effective on or after 2/07/23; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Kristen Nagy.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2022.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (8)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of hiring a Part-Time Human Services Aide; and

WHEREAS, the position of Part-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Acting Director that Yvette Reynoso be appointed to the position of Part-Time Human Services Aide effective on or after 2/07/23 at an annual salary of \$33,376 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Yvette Reynoso to the position of Part-Time Human Services Aide effective on or after February 7, 2023 at an annual salary of \$33,376 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Yvette Reynoso of her employment with the Bergen County Board of Social Services effective on or after 2/07/23; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Yvette Reynoso.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (9)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of hiring a Part-Time Human Services Aide; and

WHEREAS, the position of Part-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Acting Director that Sara Akhnouk be appointed to the position of Part-Time Human Services Aide effective on or after 2/07/23 at an annual salary of \$33,376 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Sara Akhnoukh to the position of Part-Time Human Services Aide effective on or after February 7, 2023 at an annual salary of \$33,376 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Sara Akhnoukh of her employment with the Bergen County Board of Social Services effective on or after 2/07/23; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Sara Akhnoukh.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (10)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME HUMAN SERVICES AIDE

WHEREAS, the Bergen County Board of Social Services is in need of hiring a Part-Time Human Services Aide; and

WHEREAS, the position of Part-Time Human Services Aide was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Human Services Aide; and

WHEREAS, it is the recommendation of the Acting Director that Emily Sandnes be appointed to the position of Part-Time Human Services Aide effective on or after 2/07/23 at an annual salary of \$33,376 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Emily Sandnes to the position of Part-Time Human Services Aide effective on or after February 7, 2023 at an annual salary of \$33,376 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Emily Sandnes of her employment with the Bergen County Board of Social Services effective on or after 2/07/23; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Emily Sandnes.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

**Resolution 2023.2.07 (11)
was pulled from the Agenda.**

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (12)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR ONE (1) EXTERNAL PART-TIME CLERK 1 BILINGUAL IN SPANISH

WHEREAS, the Board has a need to hire one (1) external Part-Time Clerk 1 Bilingual in Spanish; and

WHEREAS, the Acting Director has been given authorization to advertise and offer employment, externally, for one (1) Part-Time Clerk 1 Bilingual in Spanish.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Acting Director to advertise and offer employment for one (1) external Part-Time Clerk 1 Bilingual in Spanish; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (13)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR THREE (3) INTERNAL OR EXTERNAL FULL-TIME CLERKS 1

WHEREAS, the Board has a need to hire three (3) internal or external Full-Time Clerks 1; and

WHEREAS, the Acting Director has been given authorization to advertise and offer employment, Internally or externally, for three (3) Full-Time Clerks 1.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Acting Director to advertise and offer employment for three (3) internal or external Full-Time Clerks 1; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (14)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION AUTHORIZING RESCINDING RESOLUTION 2022.6.07 (12)

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”), at its June 7, 2022 meeting, adopted Resolution No. 2022.6.07 (12) Authorizing the Advertisement and Offer of Employment for One Internal Provisional Full-Time Social Worker Bilingual in Spanish; and

WHEREAS, it is necessary to rescind Resolution No. 2022.6.07 (12) Authorizing the Advertisement and Offer of Employment for One Internal Provisional Full-Time Social Worker Bilingual in Spanish because there is no eligible individual on this list; and

WHEREAS, the Acting Director has reviewed this matter and recommends that Resolution No. 2022.6.07 (12) be rescinded in its entirety.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that Resolution No. 2022.6.07 (12) be and is hereby rescinded in its entirety; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (15)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR ONE INTERNAL FULL-TIME SOCIAL WORKER

WHEREAS, the Board has a need to promote one internal Full-Time Social Service Technician to one (1) Full-Time Social Worker; and

WHEREAS, the Acting Director has been given authorization to interview and offer employment, internally, for one (1) Full-Time Social Worker from the N.J. Civil Service Certification List for Social Worker.

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Acting Director to internally interview and offer employment to one internal Full-Time Social Worker; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (16)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING SECOND YEAR OPTION TO RENEW WITH AEGIS SECURITY

WHEREAS, on February 1, 2022, the Bergen County Board of Social Services (hereinafter the “Board”) adopted a resolution approving a contract with AEGIS Security to provide its Security Services for its office building located at 218 Route 17 North, Rochelle Park, New Jersey for a term of one (1) year with four one (1) year options to renew; and

WHEREAS, the initial term of the contract is set to expire on March 1, 2023; and

WHEREAS, after a review of this matter, the Board desires to exercise its option to renew its agreement with AEGIS Security for a second year for the term March 1, 2023 thru March 1, 2024 at a cost of \$23.97 per hour for Security Guards and \$25.24 per hour for Security Guard Supervisor(s); and

WHEREAS, all other terms of the contract agreement between the Board and AEGIS Security remain in full force and effect.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the Agreement between the Board and AEGIS Security to provide security services for the Board's office building be and is hereby renewed for a second year for the term March 1, 2023 thru March 1, 2024 at a cost of \$23.97 per hour for Security Guards and \$25.24 per hour for Security Guard Supervisor(s); and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to take any and all steps necessary to effectuate the renewal of the contract agreement between the Board and AEGIS Security; and

BE IT FURTHER RESOLVED, that the Board is hereby authorized and directed to forward a copy of this Resolution to Aegis Security immediately upon its passage; and

BE IT FURTHER RESOLVED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (17)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPOINTING GENERAL COUNSEL

WHEREAS, the Bergen County Board of Social Services has a need for General Counsel for the year 2023 and is desirous to engage an outside attorney for same; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside General Counsel for the year 2023; and

WHEREAS, John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC with offices located at 800 Main Street, Hackensack, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC has qualified pursuant to the fair and open process; and

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services in accord with the fair and open process, hereby appoints John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC as General Counsel for the Board for the year 2023; and

BE IT FURTHER RESOLVED, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the General Counsel.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (18)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPOINTING LABOR COUNSEL

WHEREAS, the Bergen County Board of Social Services has a need for Labor Counsel for the year 2023 and is desirous to engage an outside attorney for same; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Labor Counsel for the year 2023; and

WHEREAS, Eric M. Bernstein & Associates, LLC , with offices located at 34 Mountain Boulevard, Bldg. A, P.O. Box 4922, Warren, New Jersey 07059, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that Eric M. Bernstein & Associates, LLC has qualified pursuant to the fair and open process; and

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services in accord with the fair and open process, hereby appoints Eric M. Bernstein & Associates, LLC as Labor Counsel for the Board for the year 2023; and

BE IT FURTHER RESOLVED, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Labor Counsel.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (19)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPOINTING INSURANCE CONSULTANT

WHEREAS, the Bergen County Board of Social Services has a need for an Insurance Consultant for the year 2023 and is desirous to engage an outside agency for same; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Insurance Consultant for the year 2023; and

WHEREAS, Christopher Brazzano of Acrisure, LLC with offices located at 1460 Route 9 North, Ste. 310, Woodbridge, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that Christopher Brazzano of Acrisure, LLC has qualified pursuant to the fair and open process; and

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that in accord with the fair and open process, Christopher Brazzano of Acrisure, LLC is hereby appointed Insurance Consultant for the Bergen County Board of Social Services for the year 2023; and

BE IT FURTHER RESOLVED, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Insurance Consultant.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (20)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPOINTING AUDITOR

WHEREAS, the Bergen County Board of Social Services has a need for an Auditor for the year 2023 and is desirous to engage an outside agency for same; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Auditor for the year 2023; and

WHEREAS, Wielkotz & Company, LLC with offices located at 401 Wanaque Avenue, Pompton Lakes, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that Wielkotz & Company, LLC has qualified pursuant to the fair and open process; and

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that in accord with the fair and open process, Wielkotz & Company, LLC is hereby appointed Auditor for the Bergen County Board of Social Services for the year 2023; and

BE IT FURTHER RESOLVED, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Auditor.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (21)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH GENERAL COUNSEL

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of General Counsel; and

WHEREAS, John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of February 7, 2023, the Board determined that John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC has qualified pursuant to the fair and open process; and

WHEREAS, the Bergen County Board of Social Services and John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC wish to enter into a Professional Services Agreement

setting forth the legal services to be rendered by John L. Schettino, Esq. as General Counsel for the year 2023; and

WHEREAS, the Acting Director and Board Chairman has reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services and John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2023 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (22)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH LABOR
COUNSEL**

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Labor Counsel; and

WHEREAS, Eric M. Bernstein & Associates LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of February 7, 2023, the Board determined that Eric M. Bernstein & Associates LLC has qualified pursuant to the non-fair and open process; and

WHEREAS, the Bergen County Board of Social Services and Eric M. Bernstein & Associates LLC wish to enter into a Professional Services Agreement setting forth the legal

services to be rendered by Eric M. Bernstein & Associates LLC as Labor Counsel for the year 2023; and

WHEREAS, the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services and Eric M. Bernstein & Associates LLC that the Professional Services Agreement between the Board and Eric M. Bernstein & Associates LLC, attached hereto and incorporated herein by reference for the year 2023 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and Eric M. Bernstein & Associates, LLC; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (23)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH
INSURANCE CONSULTANT**

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Insurance Consultant; and

WHEREAS, Christopher Brazzano of Acrisure, LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of February 7, 2023, the Board determined that Christopher Brazzano of Acrisure, LLC has qualified pursuant to the non-fair and open process; and

WHEREAS, the Bergen County Board of Social Services and Christopher Brazzano of Acrisure, LLC wish to enter into a Professional Services Agreement setting forth the consulting

services to be rendered by Christopher Brazzano of Acrisure, LLC as Insurance Consultant for the year 2023; and

WHEREAS, the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services and Christopher Brazzano of Acrisure, LLC that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2023 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and Acrisure, LLC ; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (24)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH AUDITOR

WHEREAS, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Auditor and

WHEREAS, Wielkotz & Company, LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting on February 7, 2023 determined that Wielkotz & Company, LLC has qualified pursuant to the fair and open process; and

WHEREAS, the Bergen County Board of Social Services and Wielkotz & Company, LLC wish to enter into a Professional Services Agreement setting forth the auditing services to be rendered by Wielkotz & Company, LLC as Auditor the year 2023; and

WHEREAS, the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services and Wielkocz & Company, LLC that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2023 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and Wielkocz & Company, LLC; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (25)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING REVISIONS TO EMPLOYEE HANDBOOK

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”), and the Communication Workers of America, Local 1089 (hereinafter the “CWA Local 1089”), are members of a Collective Bargaining Agreement; and

WHEREAS, after a review of the Employee Handbook, the Board and CWA Local 1089 desire to revise those portions of same with regard to the Civil Service Commission and Lateness Policy; and

WHEREAS, the Board has proposed the revisions to the Employee Handbook to CWA Local 1089, a copy of which is attached hereto and incorporated herein by reference, and CWA Local 1089 have reviewed and agreed to same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the revisions proposed by the Bergen County Board of Social Services to the Employee Handbook with regard to the Civil Service Commission and Lateness Policy be and are hereby approved; and

BE IT FURTHER RESOLVED, that the Acting Director and/or Chairman be and are hereby authorized and directed to take all steps necessary to effectuate the revisions to the Employee Handbook as referenced herein; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon the execution hereof.

BE IT FURTHER RESOLVED that the Board Secretary is hereby authorized and directed to forward a copy of this signed Resolution to the CWA Local 1089 upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on February 7, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.2.07 (26)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A.

10:4-12

WHEREAS, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) _____ .

_____ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) _____ . The minutes will be released on or before _____, 20__ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

_____ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

X_____ 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) verbal complaint

made against BCBSS. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

 X 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) discussion regarding Acting Director’s evaluation and Director of Welfare position . The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services, assembled in public session on January 10, 2023 that an Executive Session closed to the public shall be held on February 7, 2023 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: February 7, 2023