

AGENDA

BERGEN COUNTY BOARD OF SOCIAL SERVICES

January 10, 2023 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Oath of Office for New Members/Bergen County Commissioners
 - (a) Reorganization/Election of Officers
 - (b) Committee Assignments
- V. Open Public Comment Period
- VI. Adoption of Minutes
 - (a) Open Session Minutes of December 6, 2022
 - (b) Open Session Minutes of December 16, 2022
- VII. Treasurer's Report
 - (a) Bills List
 - (b) Schedule of Vouchers
- VIII. Administration Report
 - (a) Monthly Reports – Statistical & Financial
 - (b) Memoranda to the Board
- IX. Chairman's Report
- X. Committee Reports
 - (a) Welfare, Fraud, and Abuse Committee
 - (b) Audit & Budget Committee
 - (c) Building & Grounds Committee
- XI. Old Business
- XII. New Business
 - (a) Next Board Meeting Date – Tuesday, February 7, 2023
- XIII. Action Items
 - Resolutions:
 - (a) 2023.1.10 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
 - (b) 2023.1.10 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
 - (c) 2023.1.10 (3) – Resolution Authorizing the Hiring of One External Part-Time Clerk 1
 - (d) 2023.1.10 (4) – Resolution Authorizing the Hiring of One External Part-Time Clerk 1
 - (e) 2023.1.10 (5) – Resolution Authorizing the Hiring of One External Part-Time Clerk 1
 - (f) 2023.1.10 (6) – Resolution Authorizing the Hiring of One External Part-Time Clerk 1
 - (g) 2023.1.10 (7) – Resolution Authorizing a Change in Employment from Part-Time Clerk 1 to Part-Time Human Services Aide Bilingual in Spanish

- (h) 2023.1.10 (8) – Resolution Authorizing a Change in Hours from One Internal Part-Time Clerk 1 to Full-Time Clerk 1
- (i) 2023.1.10 (9) – Resolution Authorizing a Change in Hours from One Internal Part-Time Clerk 1 to Full-Time Clerk 1
- (j) 2023.1.10 (10) – Resolution Authorizing a Change in Hours from One Internal Part-Time Clerk 1 to Full-Time Clerk 1
- (k) 2023.1.10 (11) – Resolution Authorizing a Promotion for One Full-Time Social Service Technician
- (l) 2023.1.10 (12) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Specialist 1 to Full-Time Provisional Human Services Specialist 2
- (m) 2023.1.10 (13) – Resolution Authorizing a Promotion for One Internal Full-Time Human Services Specialist 1 to Full-Time Provisional Human Services Specialist 2
- (n) 2023.1.10 (14) – Resolution Authorizing a Change in Hours for Two Internal Part-Time Clerks 1 to Full-Time Clerks 1
- (o) 2023.1.10 (15) – Resolution Authorizing a Change in Employment for Three Internal Part Time Human Services Aides, Full-Time Clerk 1, Full-Time Records Support Technician 1, Full-Time Keyboarding Clerk 1 to Three Full-Time Human Services Aides
- (p) 2023.1.10 (16) – Resolution Authorizing the Advertisement and Offer of Employment for Three Internal or External Part-Time Human Services Aides
- (q) 2023.1.10 (17) – Resolution Approving Transfer of General Assistance Cases from the Borough of Wood-Ridge
- (r) 2023.1.10 (18) – Resolution Approving Memorandum of Understanding with New Jersey Department of Human Services
- (s) 2023.1.10 (19) – Resolution Approving Experiential Education Affiliation Agreement with Fairleigh Dickinson University
- (t) 2023.1.10 (20) – Resolution Approving Calendar Year 2023 Meeting Dates
- (u) 2023.1.10 (21) – Resolution Authorizing the Re-Advertisement of Adopting a Fair and Open Process for Retention of Professionals and Consultants for the Calendar Year 2023
- (v) 2023.1.10 (22) – Resolution Authorizing a Promotion for One Internal Full-Time Social Service Technician to Full-Time Social Worker
- (w) 2023.1.10 (23) – Resolution Approving Stipend for Acting Director
- (x) 2023.1.10 (24) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

XIV. Closed Session

- (a) Closed Session Minutes of December 6, 2022
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XV. Adoption of Minutes

- (a) Closed Session Minutes December 6, 2022

PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (1)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS
WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES**

WHEREAS, the Acting Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

WHEREAS, the Acting Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

NOW, THEREFORE, BE IT RESOLVED, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director.

IT IS HEREBY CERTIFIED that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (2)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT
FOR MULTIPLE OPENINGS**

WHEREAS, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

WHEREAS, the Board has a need to hire individuals to fill these vacancies on or after January 10, 2023; and

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Acting Director to advertise employment; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (3)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Part-Time Clerk 1; and

WHEREAS, the position of Part-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Clerk 1; and

WHEREAS, it is the recommendation of the Acting Director that Jennie Lilienthal be appointed to the position of Part-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Jennie Lilienthal to the position of Part-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Jennie Lilienthal of her employment with the Bergen County Board of Social Services effective on or after January 10, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jennie Lilienthal.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (4)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Part-Time Clerk 1; and

WHEREAS, the position of Part-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Clerk 1; and

WHEREAS, it is the recommendation of the Acting Director that Hailey Galvis be appointed to the position of Part-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Hailey Galvis to the position of Part-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Hailey Galvis of her employment with the Bergen County Board of Social Services effective on or after January 10, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Hailey Galvis.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (5)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Part-Time Clerk 1; and

WHEREAS, the position of Part-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Clerk 1; and

WHEREAS, it is the recommendation of the Acting Director that Jaileene Mendez be appointed to the position of Part-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Jaileene Mendez to the position of Part-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Jaileene Mendez of her employment with the Bergen County Board of Social Services effective on or after January 10, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jaileene Mendez.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (6)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING THE HIRING OF ONE EXTERNAL PART-TIME CLERK 1

WHEREAS, the Bergen County Board of Social Services is in need of hiring an external Part-Time Clerk 1; and

WHEREAS, the position of Part-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Clerk 1; and

WHEREAS, it is the recommendation of the Acting Director that Timothy Barnhart be appointed to the position of Part-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the hiring of Timothy Barnhart to the position of Part-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$27,453 pending the outcome of a satisfactory background check; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Timothy Barnhart of his employment with the Bergen County Board of Social Services effective on or after January 10, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Timothy Barnhart.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (7)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A CHANGE IN EMPLOYMENT FROM PART-TIME CLERK 1
TO PART-TIME HUMAN SERVICES AIDE BILINGUAL IN SPANISH**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Part-Time Clerk 1 to one (1) Part-Time Human Services Aide Bilingual in Spanish; and

WHEREAS, the position of Part-Time Human Services Aide Bilingual in Spanish was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Part-Time Human Services Aide Bilingual in Spanish; and

WHEREAS, it is the recommendation of the Acting Director that Sullymar Vilela be appointed to the position of Part-Time Human Services Aide Bilingual in Spanish effective on or after 1/10/23 at an annual salary of \$33,376.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Sullymar Vilela to the position of Part-Time Human Services Aide Bilingual in Spanish effective on or after 1/10/23 at an annual salary of \$33,376; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Sullymar Vilela of her Part-Time employment with the Bergen County Board of Social Services effective on or after 1/10/23; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Sullymar Vilela.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (8)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL
PART-TIME CLERK 1 TO FULL-TIME CLERK 1**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Acting Director that Jailene Jironza be appointed to the position of Full-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$38,434.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Jailene Jironza to the position of Full-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$38,434; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Jailene Jironza of her Full-Time employment with the Bergen County Board of Social Services effective on or after January 10, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Jailene Jironza.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (9)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL
PART-TIME CLERK 1 TO FULL-TIME CLERK 1**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Acting Director that Mariela De La Cruz be appointed to the position of Full-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$38,434.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Mariela De La Cruz to the position of Full-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$38,434; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Mariela De La Cruz of her Full-Time employment with the Bergen County Board of Social Services effective on or after January 10, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Mariela De La Cruz.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (10)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM ONE INTERNAL
PART-TIME CLERK 1 TO FULL-TIME CLERK 1**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Clerk 1; and

WHEREAS, the position of Full-Time Clerk 1 was duly posted and advertised by the Board; and

WHEREAS, interviews were conducted for the position of Full-Time Clerk 1; and

WHEREAS, it is the recommendation of the Acting Director that Flor De Maria Capristan Lopez be appointed to the position of Full-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$38,434.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in hours for Flor De Maria Capristan Lopez to the position of Full-Time Clerk 1 effective on or after January 10, 2023 at an annual salary of \$38,434; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Flor De Maria Capristan Lopez of her Full-Time employment with the Bergen County Board of Social Services effective on or after January 10, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Flor De Maria Capristan Lopez.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (11)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE FULL-TIME SOCIAL SERVICE
TECHNICIAN**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from Full-Time Human Services Aide to Full-Time Social Service Technician; and

WHEREAS, an interview was conducted for the position of Full-Time Social Service Technician; and

WHEREAS, a civil service examination was conducted for the position of Full-Time Social Service Technician; and

WHEREAS, based on the results of the civil service examination, Alicia Steed is eligible to be appointed to the position of Full-Time Social Service Technician; and

WHEREAS, it is the recommendation of the Acting Director that Alicia Steed be appointed to the position of Full-Time Social Service Technician effective on or after 1/10/23 at an annual salary of \$65,294.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Alicia Steed to the position of Full-Time Social Service Technician effective on or after 1/10/23 at an annual salary of \$65,294; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Alicia Steed of her Full-Time employment with the Bergen County Board of Social Services effective on or after 1/10/23; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Alicia Steed.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (12)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES SPECIALIST 1 TO FULL-TIME PROVISIONAL HUMAN SERVICES SPECIALIST 2

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from Full-Time Human Services Specialist 1 to provisional Full-Time Human Services Specialist 2; and

WHEREAS, per Article 16, Salary, Wages and Other Compensation 7 (ii) of the Collective Bargaining Agreement with CWA Local #1089 and a satisfactory work performance evaluation;

WHEREAS, recommendations were provided by the supervisor; and

WHEREAS, it is the recommendation of the Acting Director that Andrea LaRiva be appointed to the position of provisional Full-Time Human Services Specialist 2 effective on or after December 20, 2022 at an annual salary of \$63,822.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Andrea LaRiva to the position of provisional Full-Time Human Services Specialist 2 effective on or after December 20, 2022 at an annual salary of \$63,822; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Andrea LaRiva of her Full-Time employment with the Bergen County Board of Social Services effective on or after December 20, 2022; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Andrea LaRiva.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (13)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A PROMOTION FOR ONE INTERNAL FULL-TIME HUMAN SERVICES SPECIALIST 1 TO FULL-TIME PROVISIONAL HUMAN SERVICES SPECIALIST 2

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from Full-Time Human Services Specialist 1 to provisional Full-Time Human Services Specialist 2; and

WHEREAS, per Article 16, Salary, Wages and Other Compensation 7 (ii) of the Collective Bargaining Agreement with CWA Local #1089 and a satisfactory work performance evaluation;

WHEREAS, recommendations were provided by the supervisor; and

WHEREAS, it is the recommendation of the Acting Director that Ellen Seitter be appointed to the position of provisional Full-Time Human Services Specialist 2 effective on or after December 20, 2022 at an annual salary of \$70,207.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Ellen Seitter to the position of provisional Full-Time Human Services Specialist 2 effective on or after December 20, 2022 at an annual salary of \$70,207; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Ellen Seitter of her Full-Time employment with the Bergen County Board of Social Services effective on or after December 20, 2022; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Ellen Seitter.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (14)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR TWO (2) INTERNAL
PART-TIME CLERKS 1 TO FULL-TIME CLERKS 1**

WHEREAS, the Board needs to increase hours of two (2) internal Part-Time Clerks 1 to Full-Time Clerks 1; and

WHEREAS, the Acting Director has been given authorization to advertise internally, interview, and increase hours of two (2) internal Part-Time Clerks 1.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Acting Director to advertise internally, interview, and increase hours of two (2) internal Part-Time Clerks 1 to two (2) Full-Time Clerks 1; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (15)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION AUTHORIZING A CHANGE IN EMPLOYMENT FOR THREE INTERNAL PART-TIME HUMAN SERVICES AIDES, FULL-TIME CLERK 1, FULL-TIME RECORDS SUPPORT TECHNICIAN 1, FULL-TIME KEYBOARDING CLERK 1 TO THREE FULL-TIME HUMAN SERVICES AIDES

WHEREAS, the Board has a need to promote three (3) internal Part-Time Human Services Aides or Full-Time Clerk 1 or Full-Time Records Support Technician 1 or Full-Time Keyboarding Clerk 1 to three Full-Time Human Services Aides; and

WHEREAS, the Acting Director has been given authorization to advertise internally, interview, and offer a change in employment to three (3) internal Part-Time Human Services Aides or Full-Time Clerk 1 or Full-Time Records Support Technician 1 or Full-Time Keyboarding Clerk 1 to Three Full-Time Human Services Aides; and

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Acting Director to advertise internally, interview, and offer employment for three (3) internal Full-Time Human Services Aides; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (16)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR
THREE INTERNAL OR EXTERNAL PART-TIME HUMAN SERVICES AIDES**

WHEREAS, the Board has a need to hire three (3) internal or external Part-Time Human Services Aides;
and

WHEREAS, the Acting Director has been given authorization to advertise and offer employment,
internally and externally, for three (3) internal or external Part-Time Human Services Aides.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby authorizes the Acting Director to advertise and offer employment for three (3) internal or external Part-Time Human Services Aides; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be kept on file in the Office of the Acting Director; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (17)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION APPROVING TRANSFER OF GENERAL ASSISTANCE CASES FROM
THE BOROUGH OF WOOD-RIDGE**

WHEREAS, on December 7, 2022, the Borough of Wood-Ridge adopted Resolution No. 118-2022 authorizing the transfer of their General Assistance Program to the Bergen County Board of Social Services (hereinafter the “Board”) ; and

WHEREAS, pursuant to N.J.S.A. 44:8-145-1, the Borough of Wood-Ridge may by mutual agreement with Bergen County, transfer to the Board the financial and operational responsibility for the administration of the General Assistance Program under N.J.S.A. 44:8-107 et seq, to Wood-Ridge residents; and

WHEREAS, the Acting Director and Chairman have reviewed this matter and the transfer of the General Assistance Program from Wood-Ridge to the Board, and recommend the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the transfer of the General Assistance Program from the Borough of Wood-Ridge to the Bergen County Board of Social Services, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Board Secretary be and is hereby authorized and directed to forward a copy of this resolution to the Borough of Wood-Ridge and the State of New Jersey upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAME. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (18)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION APPROVING MEMORANDUM OF UNDERSTANDING WITH NEW
JERSEY DEPARTMENT OF HUMAN SERVICES**

WHEREAS, the State of New Jersey Department of Human Services, through the Division of Medical Assistance and Health Services (hereinafter “DMAHS) seeks to enter into a Memorandum of Understanding with the Bergen County Board of Social Services for the administration of DMAHS programs including the New Jersey Medicaid and Children’s Health Insurance Programs; and

WHEREAS, the State of New Jersey Department of Human Services has provided a copy of the Memorandum of Understanding between the Parties, a copy of which is attached hereto and incorporated herein by reference; and

WHEREAS, the term of the Memorandum of Understanding shall be for a period of one year commencing January 1, 2023 through December 31, 2023, unless terminated by mutual agreement in writing by both Parties; and

WHEREAS, the Acting Director and Board Attorney have reviewed the Memorandum of Understanding between the Parties, a copy of which is attached hereto and incorporated herein by reference and recommend the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the Memorandum of Understanding between the New Jersey Department of Human Services, through the Division of Medical Assistance and Health Services for the administration of DMAHS programs including the New Jersey Medicaid and Children's Health Insurance Programs for the period commencing January 1, 2023 through December 31, 2023 be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to execute the Memorandum of Understanding between the Board and Department of Human Services; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized and directed to forward a copy of this Resolution to the New Jersey Department of Human Services upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (19)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**RESOLUTION APPROVING EXPERIENTIAL EDUCATION AFFILIATION
AGREEMENT WITH FAIRLEIGH DICKINSON UNIVERSITY**

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”), is in receipt of an Experiential Education Affiliation Agreement from Fairleigh Dickinson University to provide its students with practical experience through participation in an introductory or advanced program; and

WHEREAS, the Affiliation Agreement, a copy of which is attached hereto and incorporated herein by reference, outlines the terms and conditions of same and reflects the Board’s and University’s responsibilities; and

WHEREAS, the Acting Director and Board Attorney have reviewed the Experiential Education Affiliation Agreement, a copy of which is attached hereto and incorporated herein by reference, and recommend the approval of same.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the Experiential Education Affiliation Agreement with Fairleigh Dickinson University to provide its students with practical experience through participation in introductory or advanced programs, a copy of which is attached hereto and incorporated herein by reference, be and is hereby approved; and

BE IT FURTHER RESOLVED, that the Acting Director and/or Senior Personnel Technician be and are hereby authorized and directed to execute the Experiential Education Affiliation Agreement between the Parties on behalf of the Board; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon the execution hereof.

BE IT FURTHER RESOLVED that the Board Secretary is hereby authorized and directed to forward a copy of this signed Resolution together with the executed Affiliation Agreement to Fairleigh Dickinson University upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (20)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

A RESOLUTION APPROVING CALENDAR YEAR 2023 MEETING DATES

WHEREAS, pursuant to the Open Public Meetings Act, the public body shall, within seven (7) days of its annual reorganization, post and maintain a schedule of meetings to be held during the year; and

WHEREAS, the annual notice shall set forth the location, date and time of each meeting; and

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”) wishes to schedule public meetings for the year 2023 in order to conduct the business of the Board and to pass Resolutions; and

WHEREAS, the Board wishes to schedule their public meetings on the FIRST Tuesday of each month:

WHEREAS, the Board wishes to meet on January 10, 2023 (the second Tuesday in January); May 4, 2023 (the first Thursday in May), July 6, 2023 (the first Thursday in July), August 3, 2023 (the first Thursday in August) and November 9, 2023 (the second Thursday in November).

NOW, THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services will hold its 2023 public meetings at the Board's Office located at 218 Route 17 North, Rochelle Park, New Jersey, on the dates and times listed below:

January 10	Tues. 4:30 P.M.	July 6	Thurs. 4:30 P.M.
February 7	Tues. 4:30 P.M.	Aug. 3	Thurs. 4:30 P.M.
March 7	Tues. 4:30 P.M.	Sept. 5	Tues.4:30 P.M.
April 4	Tues. 4:30 P.M.	Oct. 3	Tues.4:30 P.M.
May 4	Thurs. 4:30 P.M.	Nov. 9	Thurs. 4:30 P.M.
June 6	Tues. 4:30 P.M.	Dec. 5	Tues.4:30 P.M.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon the execution hereof.

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to forward a certified copy of this resolution to all Board Department heads, members of the Board, post on the official bulletin board of the Board and to at least two official newspapers of the Board; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (21)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION AUTHORIZING THE RE-ADVERTISEMENT OF ADOPTING A FAIR AND OPEN PROCESS FOR RETENTION OF PROFESSIONALS AND CONSULTANTS FOR THE CALENDAR YEAR 2023

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”), is required to adopt a fair and open process or a non-fair and open process for the retention of professionals and consultants pursuant to N.J.S.A. 19:44A-20.4 known as the “Local Pay to Play Law”; and

WHEREAS, the Board has determined that it is in the best interest of the Board to utilize the fair and open process as described therein; and

WHEREAS, at the December 16, 2022 special meeting, the Board approved the submission of the public notice to newspapers advertising the 2023 RFQ for Professionals with a publication date of Wednesday, December 21, 2022; and

WHEREAS, on the notice publication date of December 21, 2022, the RFQ was inadvertently omitted with the public notice making it necessary to re-advertise for same; and

WHEREAS, the Acting Director and Board Attorney have reviewed this matter and approve of the re-advertisement of the 2023 RFQ for Professionals on January 17, 2023.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of professionals/consultants for the following positions be and the same is hereby adopted and re-advertised on January 17, 2023:

General Counsel
Labor Counsel
Insurance Consultant
Auditor

BE IT FURTHER RESOLVED, that the General Counsel to the Board is hereby authorized and directed to revise the Request for Qualifications for 2023 with respect to the aforementioned positions and that the appropriate notice be re-published in The Record; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect as of January 10, 2023;
and

BE IT FURTHER RESOLVED, that this Resolution shall be kept on file in the Office of the Acting Director; and

BE IT FURTHER RESOLVED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (22)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE FULL-TIME SOCIAL SERVICE
TECHNICIAN TO FULL-TIME SOCIAL WORKER**

WHEREAS, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Social Service Technician to Full-Time Social Worker; and

WHEREAS, interviews were conducted for the position of Full-Time Social Worker; and

WHEREAS, a civil service examination was conducted for the position of Social Worker; and

WHEREAS, based on the results of the civil service examination, Mayra Feliciano Vasquez is eligible to be appointed to the position of Full-Time Social Worker; and

WHEREAS, it is the recommendation of the Acting Director that Mayra Feliciano Vasquez be appointed to the position of Full-Time Social Worker effective on or after January 10, 2023 at an annual salary of \$83,347.

NOW THEREFORE, BE IT RESOLVED, that the Bergen County Board of Social Services hereby approves of the change in employment of Mayra Feliciano Vasquez to the position of Full-Time Social Worker effective on or after January 10, 2023 at an annual salary of \$83,347; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to notify Mayra Feliciano Vasquez of her Full-Time employment with the Bergen County Board of Social Services effective on or after January 10, 2023; and

BE IT FURTHER RESOLVED, that the Acting Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Mayra Feliciano Vasquez.

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

APPROVED:

ERIN N. DELANEY
Secretary-Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (23)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

RESOLUTION APPROVING STIPEND FOR ACTING DIRECTOR

WHEREAS, the Bergen County Board of Social Services (hereinafter the “Board”), appointed Scott Modery as Acting Director at its meeting in February 2022; and

WHEREAS, Scott Modery presently still holds the position of Acting Director; and

WHEREAS, the Board seeks to establish a stipend for the position of Acting Director in the amount of \$ _____ effective January 1, 2023; and

WHEREAS, the Board Chairman and Board Attorney have reviewed this matter and recommend a stipend in the amount of \$ _____ for the Acting Director effective January 1, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services that a stipend in the amount of \$_____ be and is hereby approved for the position of Acting Director effective January 1, 2023; and

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon the execution hereof.

BE IT FURTHER RESOLVED that the Board Secretary is hereby authorized and directed to forward a copy of this signed Resolution to the Acting Director upon its passage; and

IT IS HEREBY CERTIFIED, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 10, 2023.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2023.1.10 (24)

BERGEN COUNTY BOARD OF SOCIAL SERVICES

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC
MEETINGS, ACT, N.J.S.A.
10:4-12**

WHEREAS, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

_____ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

_____ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

_____ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

_____ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) _____.

_____ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey, specifically with respect to (a) _____. The minutes will be released on or before _____, 20__ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

_____ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

_____ 7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) _____ and (b) _____.

The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

 X 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) discussion regarding Acting Director stipend . The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW THEREFORE, BE IT RESOLVED, by the Bergen County Board of Social Services, assembled in public session on December 6, 2022 that an Executive Session closed to the public shall be held on January 10, 2023 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

BE IT FURTHER RESOLVED, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

ERIN N. DELANEY
Secretary Treasurer

WILLIAM E. CONNELLY
Chairman

Date of Adoption: January 10, 2023