

# **AGENDA**

## **BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**January 12, 2021 - 4:30 p.m.**

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Oath of Office for New Members
  - (a) Reorganization/Election of Officers
  - (b) Committee Assignments
- V. Open Public Comment Period
- VI. Adoption of Minutes
  - (a) Open Session Minutes of December 1, 2020
- VII. Treasurer's Report
  - (a) Bills List
  - (b) Schedule of Vouchers
- VIII. Administration Report
  - (a) Monthly Reports – Statistical & Financial
  - (b) Memoranda to the Board
- IX. Chairman's Report
  - (a) Discussion in regard to 2021 RFQ submittals
- X. Committee Reports
  - (a) Welfare, Fraud, and Abuse Committee
  - (b) Audit & Budget Committee
  - (c) Building & Grounds Committee
- XI. Old Business
- XII. New Business
  - (a) Next Board Meeting Date – Tuesday, February 2, 2021 at 4:30 p.m. by way of Webex
- XIII. Action Items
  - Resolutions:
    - (a) 2021.1.12 (1) – Resolution Appointing General Counsel
    - (b) 2021.1.12 (2) – Resolution Appointing Labor Counsel
    - (c) 2021.1.12 (3) – Resolution Appointing Insurance Consultant
    - (d) 2021.1.12 (4) – Resolution Appointing Auditor
    - (e) 2021.1.12 (5) – Authorizing Approving Extending Affiliation Agreement with Holy Name Medical Center
    - (f) 2021.1.12 (6) – Resolution Approving Extending Affiliation Agreement with Englewood Hospital
    - (g) 2021.1.12 (7) – Resolution Approving Extending Affiliation Agreement with Hackensack Meridian Health Care

- (h) 2021.1.12 (8) – Resolution Approving Extending Affiliation Agreement with Bergen New Bridge Medical Center.
- (i) 2021.1.12 (9) – Resolution Approving Calendar Year 2021 Meeting Dates
- (j) 2021.1.12 (10) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
- (k) 2021.1.12 (11) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
- (l) 2021.1.12 (12) – Resolution Authorizing a Change in Hours from Part Time to Full Time for One Human Services Specialist 1 (Internal)
- (m) 2021.1.12 (13) – Resolution Authorizing a Change in Hours from Part Time to Full Time for One Human Services Specialist 1 (Internal)
- (n) 2021.1.12 (14) – Resolution Authorizing a Change in Hours from Part Time to Full Time for One Human Services Aide (Internal)
- (o) 2021.1.12 (15) – Resolution Authorizing Rescinding Resolution 2020.12.01(8) Authorizing the Advertisement and Offer of Employment for One Full-Time Purchasing Assistant
- (p) 2021.1.12 (16) – Resolution Authorizing the Advertisement and Offer of Employment for One Full-Time Purchasing Expeditor (Internal)
- (q) 2021.1.12 (17) – Resolution Authorizing a Change in Employment for One Part-Time Clerk 1/Part-Time Keyboarding Clerk 1/Part-Time Records Support Technician 1 to Part-Time Human Services Aide (Internal)
- (r) 2021.1.12 (18) – Resolution Authorizing the Advertisement and Offer of Employment for Two (2) External Part-Time Clerks 1 (External)
- (s) 2021.1.12 (19) – Resolution Authorizing a Change in Hours or Promotion from One Internal Part-Time Clerk 1 or Part-Time Keyboarding Clerk 1 or Full-Time Clerk 1 to Full-Time Keyboarding Clerk 1
- (t) 2021.1.12 (20) – Resolution Authorizing an Offer of Employment for One (1) Full-Time Human Services Specialist 4 (Internal)
- (u) 2021.1.12 (21) – Resolution Approving Professional Services Agreement with General Counsel
- (v) 2021.1.12 (22) – Resolution Approving Professional Services Agreement with Labor Counsel
- (w) 2021.1.12 (23) – Resolution Approving Professional Services Agreement with Insurance Consultant
- (x) 2021.1.12 (24) – Resolution Approving Professional Services Agreement with Auditor
- (y) 2021.1.12 (25) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

#### XIV. Closed Session

- (a) Closed Session Minutes of December 1, 2020
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

#### XV. Adoption of Minutes

- (a) Adoption of Closed Session Minutes of December 1, 2020

**PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.**

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (1)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPOINTING GENERAL COUNSEL**

**WHEREAS**, the Bergen County Board of Social Services has a need for General Counsel for the year 2021 and is desirous to engage an outside attorney for same; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside General Counsel for the year 2021; and

**WHEREAS**, John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC with offices located at 800 Main Street, Hackensack, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that John L. Schettino, Esq. has qualified pursuant to the fair and open process; and

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services in accord with the fair and open process, hereby appoints John L. Schettino, Esq. of the Law Offices of John L. Schettino, LLC as General Counsel for the Board for the year 2021; and

**BE IT FURTHER RESOLVED**, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the General Counsel.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

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ERIN N. DELANEY  
Secretary-Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (2)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPOINTING LABOR COUNSEL**

**WHEREAS**, the Bergen County Board of Social Services has a need for Labor Counsel for the year 2021 and is desirous to engage an outside attorney for same; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Labor Counsel for the year 2021; and

**WHEREAS**, Eric M. Bernstein, Esq. of Eric M. Bernstein & Associates, LLC, with offices located at 34 Mountain Blvd., Bldg. A, Warren, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that Eric M. Bernstein, Esq. has qualified pursuant to the fair and open process; and

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services in accord with the fair and open process, hereby appoints Eric M. Bernstein, Esq. as Labor Counsel for the Board for the year 2021; and

**BE IT FURTHER RESOLVED**, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Labor Counsel.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

---

ERN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (3)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPOINTING INSURANCE CONSULTANT**

**WHEREAS**, the Bergen County Board of Social Services has a need for an Insurance Consultant for the year 2021 and is desirous to engage an outside agency for same; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Insurance Consultant for the year 2021; and

**WHEREAS**, Christopher Brazzano of Acrisure with offices located at 1460 Route 9 North, Ste. 310, Woodbridge, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that Christopher Brazzano of Acrisure has qualified pursuant to the fair and open process; and

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that in accord with the fair and open process, Christopher Brazzano of Acrisure is hereby appointed Insurance Consultant for the Bergen County Board of Social Services for the year 2021; and

**BE IT FURTHER RESOLVED**, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Insurance Consultant.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.1.12 (4)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPOINTING AUDITOR**

**WHEREAS**, the Bergen County Board of Social Services has a need for an Auditor for the year 2021 and is desirous to engage an outside agency for same; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et seq., the Board has adopted the fair and open process for the appointment of outside Auditor for the year 2021; and

**WHEREAS**, Steven Wielkottz of Weilkottz & Company, LLC with offices located at 401 Wanaque Avenue, Pompton Lakes, New Jersey, has responded to the Board's Request for Qualifications issued pursuant to N.J.S.A. 19:44A;20.4 et. seq. and the Board has determined that Steven Wielkottz of Weilkottz & Company, LLC has qualified pursuant to the fair and open process; and

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that in accord with the fair and open process, Steven Wielkottz of Weilkottz & Company, LLC is hereby appointed Auditor for the Bergen County Board of Social Services for the year 2021; and

**BE IT FURTHER RESOLVED**, that Board is hereby authorized and directed to forward a copy of this Resolution immediately upon its passage to the Auditor.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (5)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING EXTENDING AFFILIATION AGREEMENT WITH  
HOLY NAME MEDICAL CENTER**

**WHEREAS**, a Resolution was previously memorialized on May 6, 2014 approving an Affiliation Agreement between the Bergen County Board of Social Services and Holy Name Medical Center to implement the section of the Health Care Cost Reduction Act (P.L. 1991 c. 187) which requires the out-stationing of County Welfare Agency staff in hospitals to receive written applications for Medicaid assistance; and

**WHEREAS**, the Agreement was previously extended by resolution thru December 31, 2016, December 31, 2017, December 31, 2018, December 31, 2019 and December 31, 2020, respectively; and

**WHEREAS**, the Board seeks to further extend the Affiliation Agreement with Holy Name Medical Center for the period January 1, 2021 thru December 31, 2021; and

**WHEREAS**, the Director and Board Attorney have reviewed the Affiliation Agreement between the Board and Holy Name Medical Center attached hereto and incorporated herein by reference and approve of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Affiliation Agreement between the Board and Holy Name Medical Center attached hereto and incorporated herein by reference be and is hereby extended for the period January 1, 2021 thru December 31, 2021; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to execute the Affiliation Agreement on behalf of the Board; and

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby authorized and directed to forward a copy of this signed Resolution and Affiliation Agreement to Holy Name Medical Center; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon the execution hereof.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (6)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING EXTENDING AFFILIATION AGREEMENT WITH  
ENGLEWOOD HOSPITAL**

**WHEREAS**, a Resolution was previously memorialized on May 6, 2014 approving an Affiliation Agreement between the Bergen County Board of Social Services and Englewood Hospital to implement the section of the Health Care Cost Reduction Act (P.L. 1991 c. 187) which requires the out-stationing of County Welfare Agency staff in hospitals to receive written applications for Medicaid assistance; and

**WHEREAS**, the Agreement was previously extended by resolution thru December 31, 2016, December 31, 2017, December 31, 2018, December 31, 2019, and December 31, 2020 respectively; and

**WHEREAS**, the Board seeks to further extend the Affiliation Agreement with Englewood Hospital for the period January 1, 2021 thru December 31, 2021; and

**WHEREAS**, the Director and Board Attorney have reviewed the Affiliation Agreement between the Board and Englewood Hospital attached hereto and incorporated herein by reference and approve of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Affiliation Agreement between the Board and Englewood Hospital attached hereto and incorporated herein by reference be and is hereby extended for the period January 1, 2021 thru December 31, 2021; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to execute the Affiliation Agreement on behalf of the Board; and

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby authorized and directed to forward a copy of this signed Resolution and Affiliation Agreement to Englewood Hospital; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon the execution hereof.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ERIN N. DELANEY  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (7)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING EXTENDING AFFILIATION AGREEMENT WITH  
HACKENSACK MERIDIAN HEALTH CARE**

**WHEREAS**, a Resolution was previously memorialized on September 2, 2014 approving an Affiliation Agreement between the Bergen County Board of Social Services and Hackensack University Medical Center to implement the section of the Health Care Cost Reduction Act (P.L. 1991 c. 187) which requires the out-stationing of County Welfare Agency staff in hospitals to receive written applications for Medicaid assistance; and

**WHEREAS**, the Agreement was previously extended by resolution thru December 31, 2016, December 31, 2017, December 31, 2018, December 31, 2019, and December 31, 2020 respectively; and

**WHEREAS**, the Board seeks to further extend the Affiliation Agreement with Hackensack University Medical Center, now known as Hackensack Meridian Health Care, for the period January 1, 2021 thru December 31, 2021; and

**WHEREAS**, the Director and Board Attorney have reviewed the Affiliation Agreement between the Board and Hackensack Meridian Health Care attached hereto and incorporated herein by reference and approve of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Affiliation Agreement between the Board and Hackensack Meridian Health Care attached hereto and incorporated herein by reference be and is hereby extended for the period January 1, 2021 thru December 31, 2021; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to execute the Affiliation Agreement on behalf of the Board; and

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby authorized and directed to forward a copy of this signed Resolution and Affiliation Agreement to Hackensack Meridian Health Care; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon the execution hereof.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

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ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.1.12 (8)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING EXTENDING AFFILIATION AGREEMENT WITH  
BERGEN NEW BRIDGE MEDICAL CENTER**

**WHEREAS**, a Resolution was previously memorialized on September 2, 2014 approving an Affiliation Agreement between the Bergen County Board of Social Services and Bergen Regional Medical Center (now Bergen New Bridge Medical Center) to implement the section of the Health Care Cost Reduction Act (P.L. 1991 c. 187) which requires the out-stationing of County Welfare Agency staff in hospitals to receive written applications for Medicaid assistance; and

**WHEREAS**, the Agreement was previously extended by resolution thru December 31, 2016, December 31, 2017, December 31, 2018, December 31, 2019 and December 31, 2020, respectively; and

**WHEREAS**, the Board seeks to further extend the Affiliation Agreement with Bergen New Bridge Medical Center for the period January 1, 2021 thru December 31, 2021; and

**WHEREAS**, the Director and Board Attorney have reviewed the Affiliation Agreement between the Board and Bergen New Bridge Medical Center attached hereto and incorporated herein by reference and approve of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Affiliation Agreement between the Board and Bergen New Bridge Medical Center attached hereto and incorporated herein by reference be and is hereby extended for the period January 1, 2021 thru December 31, 2021; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to execute the Affiliation Agreement on behalf of the Board; and

**BE IT FURTHER RESOLVED** that the Board Secretary is hereby authorized and directed to forward a copy of this signed Resolution and Affiliation Agreement to Bergen New Bridge Medical Center; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon the execution hereof.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ERIN N. DELANEY  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (9)

### **BERGEN COUNTY BOARD OF SOCIAL SERVICES**

#### **A RESOLUTION APPROVING CALENDAR YEAR 2021 MEETING DATES**

**WHEREAS**, pursuant to the Open Public Meetings Act, the public body shall, within seven (7) days of its annual reorganization, post and maintain a schedule of meetings to be held during the year; and

**WHEREAS**, the annual notice shall set forth the location, date and time of each meeting; and

**WHEREAS**, the Bergen County Board of Social Services (hereinafter the “Board”) wishes to schedule public meetings for the year 2021 in order to conduct the business of the Board and to pass Resolutions; and

**WHEREAS**, the Board wishes to schedule their public meetings on the FIRST Tuesday of each month:

**WHEREAS**, the Board wishes to meet on September 9 (the second Thursday in September), and on November 4, 2020 (the first Thursday in November).

**NOW, THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services will hold its 2021 public meetings at the Board's Office located at 218 Route 17 North, Rochelle Park, New Jersey, on the dates and times listed below:

January 12	Tues. 4:30 P.M.	July 6	Tues.4:30 P.M.
February 2	Tues. 4:30 P.M.	Aug. 3	Tues.4:30 P.M.
March 2	Tues. 4:30 P.M.	Sept. 9	Thurs.4:30 P.M.
April 6	Tues. 4:30 P.M.	Oct. 5	Tues.4:30 P.M.
May 4	Tues. 4:30 P.M.	Nov. 4	Thurs.4:30 P.M.
June 1	Tues. 4:30 P.M.	Dec. 7	Tues.4:30 P.M.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon the execution hereof.

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to forward a certified copy of this resolution to all Board Department heads, members of the Board, post on the official bulletin board of the Board and to at least two official newspapers of the Board; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

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ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (10)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS  
WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**WHEREAS**, the Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

**WHEREAS**, the Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director.

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

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ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (11)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT  
FOR MULTIPLE OPENINGS**

**WHEREAS**, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

**WHEREAS**, the Board has a need to hire individuals to fill these vacancies on or after January 12, 2021; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise employment; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (12)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM PART TIME TO FULL TIME  
FOR ONE HUMAN SERVICES SPECIALIST 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Specialist 1; and

**WHEREAS**, the position of Full-Time Human Services Specialist 1 was duly posted and advertised by the Board; and

**WHEREAS**, it is the recommendation of the Director that Cathy Jo McCarter be appointed to the position of Full-Time Human Services Specialist 1 effective on or after January 12, 2021 at an annual salary of \$71,361.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in hours of Cathy Jo McCarter to the position of Full-Time Human Services Specialist 1 effective on or after January 12, 2021 at an annual salary of \$71,361; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Cathy Jo McCarter of her Full Time employment with the Bergen County Board of Social Services effective on or after January 12, 2021; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Cathy Jo McCarter.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

**ATTEST:**

**APPROVED:**

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ERIN N. DELANEY  
Secretary-Treasurer

---

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (13)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM PART TIME TO FULL TIME  
FOR ONE HUMAN SERVICES SPECIALIST 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Specialist 1; and

**WHEREAS**, the position of Full-Time Human Services Specialist 1 was duly posted and advertised by the Board; and

**WHEREAS**, it is the recommendation of the Director that Kristen Frenda be appointed to the position of Full-Time Human Services Specialist 1 effective on or after January 12, 2021 at an annual salary of \$68,805.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in hours of Kristen Frenda to the position of Full-Time Human Services Specialist 1 effective on or after January 12, 2021 at an annual salary of \$68,805; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Kristen Frenda of her Full Time employment with the Bergen County Board of Social Services effective on or after January 12, 2021; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Kristen Frenda.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

**ATTEST:**

**APPROVED:**

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ERIN N. DELANEY  
Secretary-Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (14)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FROM PART TIME TO FULL TIME  
FOR ONE HUMAN SERVICES AIDE**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in hours from part time to full time for one (1) Human Services Aide; and

**WHEREAS**, the position of Full-Time Human Services Aide was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Full-Time Human Services Aide; and

**WHEREAS**, it is the recommendation of the Director that Lorraine Slovak be appointed to the position of Full-Time Human Services Aide effective on or after January 12, 2021 at an annual salary of \$61,634.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in hours of Lorraine Slovak to the position of Full-Time Human Services Aide effective on or after January 12, 2021 at an annual salary of \$61,634; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Lorraine Slovak of her Full Time employment with the Bergen County Board of Social Services effective on or after January 12, 2021; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Lorraine Slovak.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

**ATTEST:**

**APPROVED:**

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (15)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION AUTHORIZING RESCINDING RESOLUTION 2020.12.01 (8)**

**WHEREAS**, the Bergen County Board of Social Services (hereinafter the “Board”), at its December 1, 2020 meeting, adopted Resolution No. 2020.12.01 (8) Authorizing the Advertisement and Offer of Employment for One Full-Time Purchasing Assistant on or after December 1, 2020; and

**WHEREAS**, it is necessary to rescind Resolution 2020.12.01 (8) Authorizing the Advertisement and Offer of Employment for One Full-Time Purchasing Assistant; and

**WHEREAS**, the Director has reviewed this matter and recommends that Resolution No. 2020.12.01 (8) be rescinded in its entirety.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that Resolution No. 2020.12.01 (8) be and is hereby rescinded in its entirety; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

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ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (16)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR  
ONE INTERNAL FULL-TIME PURCHASING EXPEDITOR**

**WHEREAS**, the Board has a need to offer employment to one (1) internal Full-Time Purchasing  
Expeditor on or after January 12, 2021; and

**WHEREAS**, the Director has been given authorization to advertise, internally, and offer employment  
for one (1) Full-Time Purchasing Expeditor.

**NOW, THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby  
authorizes the Director to advertise an employment opportunity for one Full-Time Purchasing Expeditor on or  
after January 12, 2021; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

APPROVED:

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (17)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A CHANGE IN EMPLOYMENT FOR ONE (1) PART-TIME CLERK 1 OR PART-TIME KEYBOARDING CLERK 1 OR PART-TIME RECORDS SUPPORT TECHNICIAN 1 TO PART-TIME HUMAN SERVICES AIDE**

**WHEREAS**, the Board needs to promote one internal Part-Time Clerk 1 or Part-Time Keyboarding Clerk 1 or Part-Time Records Support Technician 1 to Part-Time Human Services Aide; and

**WHEREAS**, the Director has been given authorization to promote one internal Part-Time Clerk 1 or Part-Time Keyboarding Clerk 1 or Part-Time Records Support Technician 1 to Part-Time Human Services Aide.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to promote one (1) internal Part-Time Clerk 1 or one (1) Part-Time Keyboarding Clerk 1 or one (1) Part-Time Records Support Technician 1 to one (1) Part-Time Human Services Aide; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (18)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR TWO (2) EXTERNAL PART-TIME CLERKS 1**

**WHEREAS**, the Board has a need to hire two (2) external Part-Time Clerks 1 on or after January 12, 2021; and

**WHEREAS**, the Director has been given authorization to advertise and offer employment, externally, for two (2) Part-Time Clerks 1.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment for two (2) external Part-Time Clerks 1; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

SO APPROVED:

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (19)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS OR PROMOTION FROM ONE  
INTERNAL PART-TIME CLERK 1 OR PART-TIME KEYBOARDING CLERK 1 OR FULL-TIME  
CLERK 1 TO FULL-TIME KEYBOARDING CLERK 1**

**WHEREAS**, the Board has a need to change hours or promote one (1) internal Part-Time Clerk 1  
or Part-Time Keyboarding Clerk 1 or Full-Time Clerk 1 to one (1) Full-Time Keyboarding Clerk 1 on or after  
January 12, 2021; and

**WHEREAS**, the Director has been given authorization to advertise, internally, and offer employment  
for one (1) Full-Time Keyboarding Clerk 1.

**NOW, THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and offer employment to one Full-Time Keyboarding Clerk 1; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

ATTEST:

APPROVED:

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (20)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING AN OFFER OF EMPLOYMENT FOR ONE (1) FULL TIME  
HUMAN SERVICES SPECIALIST 4**

**WHEREAS**, the Board has a need to promote one (1) Full-Time Human Services Specialist 3 to one (1) Full-Time Human Services Specialist 4 on or after January 12, 2021; and

**WHEREAS**, the Director has been given authorization to interview and offer employment, internally, for one (1) Full-Time Human Services Specialist 4 from the N.J. Civil Service Certification List for Human Services Specialist 4.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to interview and offer employment for one (1) Full-Time Human Services Specialist 4; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2020.

ATTEST:

SO APPROVED:

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (21)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH GENERAL COUNSEL**

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of General Counsel; and

**WHEREAS**, John L. Schettino, Esq. and the Law Offices of John L. Schettino, LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of January 12, 2021, the Board determined that John L. Schettino, Esq. and the Law Offices of John L. Schettino, LLC has qualified pursuant to the fair and open process; and

**WHEREAS**, the Bergen County Board of Social Services and John L. Schettino, Esq. and the Law Offices of John L. Schettino, LLC wish to enter into a Professional Services Agreement

setting forth the legal services to be rendered by John L. Schettino, Esq. and the Law Offices of John L. Schettino, LLC as General Counsel for the year 2021; and

**WHEREAS**, the Director and Board Chairman has reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approves of same.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services and John L. Schettino, Esq. and the Law Offices of John L. Schettino, LLC that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2021 be and is hereby approved; and

**BE IT FURTHER RESOLVED**, that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and John L. Schettino, Esq; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (22)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH LABOR COUNSEL**

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Labor Counsel; and

**WHEREAS**, Eric M. Bernstein, Esq. and Eric M. Bernstein & Associates, LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of January 12, 2021, the Board determined that Eric M. Bernstein, Esq. and Eric M. Bernstein & Associates, LLC has qualified pursuant to the non-fair and open process; and

**WHEREAS**, the Bergen County Board of Social Services and Eric M. Bernstein, Esq. and Eric M. Bernstein & Associates LLC wish to enter into a Professional Services Agreement setting

forth the legal services to be rendered by Eric M. Bernstein, Esq., and Eric M. Bernstein & Associates LLC as Labor Counsel for the year 2021; and

**WHEREAS,** the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

**NOW, THEREFORE, BE IT RESOLVED,** by the Bergen County Board of Social Services and Eric M. Bernstein, Esq. and Eric M. Bernstein & Associates LLC that the Professional Services Agreement between the Board and Eric M. Bernstein, Esq. and Eric M. Bernstein & Associates, LLC, attached hereto and incorporated herein by reference for the year 2021 be and is hereby approved; and

**BE IT FURTHER RESOLVED,** that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and Eric M. Bernstein, Esq. and Eric M. Bernstein & Associates, LLC; and

**IT IS HEREBY CERTIFIED,** that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (23)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH  
INSURANCE CONSULTANT**

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Insurance Consultant; and

**WHEREAS**, Christopher Brazzano of Acrisure has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting of January 12, 2021, the Board determined that Christopher Brazzano of Acrisure has qualified pursuant to the non-fair and open process; and

**WHEREAS**, the Bergen County Board of Social Services and Christopher Brazzano of Acrisure wish to enter into a Professional Services Agreement setting forth the legal services to be rendered by Christopher Brazzano as Insurance Consultant for the year 2021; and

**WHEREAS,** the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

**NOW, THEREFORE, BE IT RESOLVED,** by the Bergen County Board of Social Services and Christopher Brazzano of Acrisure that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2021 be and is hereby approved; and

**BE IT FURTHER RESOLVED,** that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and Christopher Brazzano of Acrisure ; and

**IT IS HEREBY CERTIFIED,** that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

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ERIN N. DELANEY  
Secretary-Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (24)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH AUDITOR**

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 et. seq., the Bergen County Board of Social Services (hereinafter the “Board”), has adopted a fair and open process for the appointment of an outside Auditor and

**WHEREAS**, Weilkotz & Company, LLC has responded to the Board’s Request for Qualifications issued pursuant to N.J.S.A. 19:44A-20.4 et. seq., and at the Board meeting on January 12, 2021 determined that Weilkotz & Company, LLC has qualified pursuant to the fair and open process; and

**WHEREAS**, the Bergen County Board of Social Services and Weilkotz & Company, LLC wish to enter into a Professional Services Agreement setting forth the legal services to be rendered by Weilkotz & Company, LLC as Auditor the year 2021; and

**WHEREAS,** the Board and Board Attorney have reviewed the Professional Services Agreement attached hereto and incorporated herein by reference and hereby approve of same.

**NOW, THEREFORE, BE IT RESOLVED,** by the Bergen County Board of Social Services and Weilkotz & Company, LLC that the Professional Services Agreement attached hereto and incorporated herein by reference for the year 2021 be and is hereby approved; and

**BE IT FURTHER RESOLVED,** that the Board Chairman and Board Secretary are hereby authorized and directed to execute the attached Professional Services Agreement between the Board and Weilkotz & Company, LLC ; and

**IT IS HEREBY CERTIFIED,** that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on January 12, 2021.

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ERIN N. DELANEY  
Secretary Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021.

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	BERGEN COUNTY COMMISSIONER				
THOMAS J. SULLIVAN	BERGEN COUNTY COMMISSIONER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2021.1.12 (25)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN  
ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC  
MEETINGS, ACT, N.J.S.A.**

**10:4-12**

**WHEREAS**, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_\_ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) \_\_\_\_\_.

\_\_\_\_\_ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

\_\_\_\_\_ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

  X   7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) discussion regarding Building Issues' and (b) discussion regarding security guard services bid-Year 5 (3/8/21-3/8/22). The

minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

\_\_\_\_ 8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) \_\_\_\_\_. The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_\_ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services, assembled in public session on December 1, 2020 that an Executive Session closed to the public shall be held on January 12, 2021 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ERIN N. DELANEY  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: January 12, 2021

