

# AGENDA

## BERGEN COUNTY BOARD OF SOCIAL SERVICES

December 1, 2020 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
  - (a) Open Session Minutes of November 5, 2020
- VI. Treasurer's Report
  - (a) Bills List
  - (b) Schedule of Vouchers
- VII. Administration Report
  - (a) Monthly Reports – Statistical & Financial
  - (b) Memoranda to the Board
- VIII. Chairman's Report
  - (a) Discussion regarding Webex platform for January 12, 2021 Board Meeting
- IX. Committee Reports
  - (a) Welfare, Fraud, and Abuse Committee
  - (b) Audit & Budget Committee
  - (c) Building & Grounds Committee
- X. Old Business
- XI. New Business
  - (a) Next Board Meeting Date – Publish Public Notice for Tuesday, January 12, 2021 @4:30 p.m. by way of Webex
- XII. Action Items
  - Resolutions:
    - (a) 2020.12.01 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
    - (b) 2020.12.01 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
    - (c) 2020.12.01 (3) – Resolution Authorizing a Promotion for One Full-Time Data Processing Technician to Full-Time Data Processing Programmer
    - (d) 2020.12.01 (4) – Resolution Authorizing a Promotion for One Full-Time Human Services Specialist 2 to Full-Time Social Worker
    - (e) 2020.12.01 (5) – Authorizing the Hiring of One Part-Time Clerk 1
    - (f) 2020.12.01 (6) – Resolution Authorizing a Change in Hours for Two Part-Time Human Services Specialist 1 to Two Full-Time Human Services Specialist 1
    - (g) 2020.12.01 (7) – Resolution Authorizing a Change in Hours for One Part-Time Human Services Aide to One Full-Time Human Services Aide

- (h) 2020.12.01 (8) – Resolution Authorizing the Advertisement and Offer of Employment for One Full-Time Purchasing Assistant
- (i) 2020.12.01 (9) – Resolution Adopting a Fair and Open Process for Retention of Professionals and Consultants for the Calendar Year 2021
- (j) 2020.12.01(10) – Resolution Authorizing Continued Sanitizing and Safety Measures
- (k) 2020.12.01(11) – Resolution Approving Salary Increase and Contract for Fiscal Officer
- (l) 2020.12.01(12) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

XIII. Closed Session

- (a) No Closed Session Minutes of November 5, 2020
- (b) Personnel Matters
- (c) Litigation
- (d) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) No Closed Session Minutes of November 5, 2020

**PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.**

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (1)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION APPROVING ADDITIONS, ELIMINATION, AND/OR CHANGES TO POSITIONS WITHIN THE BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**WHEREAS**, the Director has requested that the personnel request changes attached hereto and incorporated herein by reference in order to eliminate positions, create new positions, and/or change positions be made in order for the agency to operate more efficiently and better serve the public; and

**WHEREAS**, the Director has reviewed the personnel requests attached hereto and incorporated herein by reference outlining the effective date and budget for each position and recommends the approval of same.

**NOW, THEREFORE, BE IT RESOLVED**, that the Chairman of the Bergen County Board of Social Services hereby approves that the personnel requests attached hereto and incorporated herein by reference be made in order to eliminate positions and create new positions in the agency; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director.

**IT IS HEREBY CERTIFIED** that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ERIN N. DELANEY  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (2)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT OF EMPLOYMENT  
FOR MULTIPLE OPENINGS**

**WHEREAS**, the attached listed positions are vacant due to resignations, termination, demotion, leave of absence, and/or retirements; and

**WHEREAS**, the Board has a need to hire individuals to fill these vacancies on or after December 1, 2020; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise employment; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ERIN N. DELANEY  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020

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WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (3)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE FULL-TIME DATA PROCESSING TECHNICIAN TO FULL-TIME DATA PROCESSING PROGRAMMER**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Data Processing Technician to Full-Time Data Processing Programmer; and

**WHEREAS**, the position of Full-Time Data Processing Programmer was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Full-Time Data Processing Programmer; and

**WHEREAS**, it is the recommendation of the Director that Bolivar Estrella be appointed to the position of Full-Time Data Processing Programmer effective on or after 12/01/20 at an annual salary of \$66,522.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Bolivar Estrella to the position of Full-Time Data Processing Programmer effective on or after 12/01/20 at an annual salary of \$66,522; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Bolivar Estrella of his Full Time employment with the Bergen County Board of Social Services effective on or after 12/01/20; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Bolivar Estrella.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

**ATTEST:**

**APPROVED:**

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ERIN N. DELANEY  
Secretary-Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (4)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A PROMOTION FOR ONE FULL-TIME HUMAN SERVICES SPECIALIST 2 TO FULL-TIME SOCIAL WORKER**

**WHEREAS**, the Bergen County Board of Social Services is in need of authorizing a change in employment for one employee from one (1) Full-Time Human Services Specialist 2 to Full-Time Social Worker; and

**WHEREAS**, interviews were conducted for the position of Full-Time Social Worker; and

**WHEREAS**, a civil service examination was conducted for the position of Social Worker; and

**WHEREAS**, based on the results of the civil service examination, Janice Reid is eligible to be appointed to the position of Full-Time Social Worker; and

**WHEREAS**, it is the recommendation of the Director that Janice Reid be appointed to the position of Full-Time Social Worker effective on or after December 1, 2020 at an annual salary of \$85,402.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the change in employment of Janice Reid to the position of Full-Time Social Worker effective on or after December 1, 2020 at an annual salary of \$85,402; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Janice Reid of her Full-Time employment with the Bergen County Board of Social Services effective on or after December 1, 2020; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Janice Reid.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

**ATTEST:**

**APPROVED:**

\_\_\_\_\_  
ERIN N. DELANEY  
Secretary-Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020

Offered by:

Seconded by

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (5)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE HIRING OF ONE PART-TIME CLERK 1**

**WHEREAS**, the Bergen County Board of Social Services is in need of hiring a Part-Time Clerk 1; and

**WHEREAS**, the position of Part-Time Clerk 1 was duly posted and advertised by the Board; and

**WHEREAS**, interviews were conducted for the position of Part-Time Clerk 1; and

**WHEREAS**, it is the recommendation of the Director that Lisa Fitzgibbon be appointed to the position of Part-Time Clerk 1 effective on or after December 1, 2020 at an annual salary of \$25,877.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby approves of the hiring of Lisa Fitzgibbon to the position of Part-Time Clerk 1 effective on or after December 1, 2020 at an annual salary of \$25,877; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to notify Lisa Fitzgibbon of her employment with the Bergen County Board of Social Services effective on or after December 1, 2020; and

**BE IT FURTHER RESOLVED**, that the Director is hereby authorized and directed to place a copy of this resolution in the personnel file of Lisa Fitzgibbon.

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

**ATTEST:**

**APPROVED:**

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ERIN N. DELANEY  
Secretary-Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (6)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR TWO (2) PART-TIME HUMAN SERVICES SPECIALIST 1 TO TWO (2) FULL-TIME HUMAN SERVICES SPECIALIST 1**

**WHEREAS**, the Board needs to increase hours of two (2) Part-Time Human Services Specialist 1 to two (2) Full-Time Human Services Specialist 1 effective on or after December 1, 2020; and

**WHEREAS**, the Director has been given authorization to advertise and increase hours of two Part-Time Human Services Specialist 1.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and increase hours of two (2) Part-Time Human Services Specialist 1 to two (2) Full-Time Human Services Specialist 1; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

ATTEST:

SO APPROVED:

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ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				

No. 2020.12.01 (7)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING A CHANGE IN HOURS FOR ONE (1) PART-TIME HUMAN SERVICES AIDE TO ONE (1) FULL-TIME HUMAN SERVICES AIDE**

**WHEREAS**, the Board needs to increase hours of one Part-Time Human Services Aide to Full-Time Human Services Aide effective on or after December 1, 2020; and

**WHEREAS**, the Director has been given authorization to advertise and increase hours of one Part-Time Human Services Aide.

**NOW THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise and increase hours of one (1) Part-Time Human Services Aide to one (1) Full-Time Human Services Aide; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

ATTEST:

SO APPROVED:

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ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (8)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT AND OFFER OF EMPLOYMENT FOR ONE FULL-TIME PURCHASING ASSISTANT**

**WHEREAS**, the Board has a need to offer employment to one (1) internal Full-Time Purchasing Assistant on or after December 1, 2020; and

**WHEREAS**, the Director has been given authorization to advertise, internally, and offer employment for one (1) Full-Time Purchasing Assistant.

**NOW, THEREFORE, BE IT RESOLVED**, that the Bergen County Board of Social Services hereby authorizes the Director to advertise an employment opportunity for one Full-Time Purchasing Assistant on or after December 1, 2020; and

**BE IT FURTHER RESOLVED**, that a copy of this Resolution shall be kept on file in the Office of the Director; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

ATTEST:

APPROVED:

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ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXNDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (9)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION ADOPTING A FAIR AND OPEN PROCESS FOR RETENTION OF PROFESSIONALS AND CONSULTANTS FOR THE CALENDAR YEAR 2021**

**WHEREAS**, the Bergen County Board of Social Services (hereinafter the “Board”), is required to adopt a fair and open process or a non-fair and open process for the retention of professionals and consultants pursuant to N.J.S.A. 19:44A-20.4 known as the “Local Pay to Play Law”; and

**WHEREAS**, the Board has determined that it is in the best interest of the Board to utilize the fair and open process as described therein.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the fair and open process pursuant to N.J.S.A. 19:44A-20.4 with respect to the retention of professionals/consultants for the following positions be and the same is hereby adopted:

General Counsel  
Labor Counsel  
Insurance Consultant  
Auditor

**BE IT FURTHER RESOLVED**, that the General Counsel to the Board is hereby authorized and directed to prepare the Request for Qualifications for 2021 with respect to the aforementioned positions and that the appropriate notice be published in The Record; and

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect as of December 1, 2020; and

**BE IT FURTHER RESOLVED**, that this Resolution shall be kept on file in the Office of the Director; and

**BE IT FURTHER RESOLVED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

---

ERIN N. DELANEY  
Secretary-Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
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JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXNDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (10)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION AUTHORIZING CONTINUED SANITIZING AND SAFETY MEASURES**

**WHEREAS**, due to the current COVID-19 pandemic, the Bergen County Board of Social Services has implemented sanitizing and safety measures for all its employees and at the Board offices; and

**WHEREAS**, it is necessary when an employee is identified as having COVID-19, to immediately sanitize the employee's work area and Board offices; and

**WHEREAS**, in an effort to continue with the safety and health measures implemented by the Board, it will be necessary for the Director to undertake any and all immediate measures with regard to the sanitizing of the facility; and

**WHEREAS**, funds are provided for the majority of the costs for the sanitizing of the work areas and Board offices through the CARES Act and after its expiration date provided by FEMA at the rate of 75% of cost.

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that the Director be and is hereby authorized and directed to take all necessary measures with respect to the sanitizing of work areas and Board offices due to the COVID-19 pandemic; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

ATTEST:

SO APPROVED:

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ERIN N. DELANEY  
Secretary Treasurer

---

WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020

Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
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JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (11)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**RESOLUTION APPROVING SALARY INCREASE AND CONTRACT FOR FISCAL OFFICER**

**WHEREAS**, Scott Modery, Fiscal Officer of the Bergen County Board of Social Services (hereinafter the “Board”), current Contract Agreement with the Board expires on December 31, 2020; and

**WHEREAS**, the Board desires to renew its Contract Agreement with the Fiscal Officer for an additional two year period effective January 1, 2021 through December 31, 2022; and

**WHEREAS**, the Director and Personnel Committee recommend a salary increase in accord with the Fiscal Officer’s Contract Agreement with the Board; and

**WHEREAS**, effective January 1, 2021, the Fiscal Officer’s base salary would increase two percent (2%) each year of the contract in accord with his contract agreement; and

**WHEREAS**, the Board Attorney has prepared a Contract Agreement between the Board and Fiscal Officer for the period January 1, 2021 thru December 31, 2022, a copy of which is attached hereto and incorporated herein by reference, and recommends the approval of same..

**NOW, THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services that effective January 1, 2021, the base salary for Scott Modery, Fiscal Officer for the Bergen County Board of Social Services, be and is hereby increased two percent (2%) each year of the contract; and

**BE IT FURTHER RESOLVED**, that the Chairman is hereby authorized and directed to execute the Contract Agreement between the Board and Fiscal Officer attached hereto and incorporated herein by reference, on behalf of the Board; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution together with the Contract Agreement be forwarded to the Fiscal Officer for his signature; and

**BE IT FURTHER RESOLVED**, that a copy of this resolution and contract agreement shall be kept in the personnel file of the Fiscal Officer; and

**IT IS HEREBY CERTIFIED**, that this is a true copy of a Resolution adopted by the Bergen County Board of Social Services upon a roll call of all members of the Board of Directors eligible to vote at a regular meeting held on December 1, 2020.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ERIN N. DELANEY  
Secretary Treasurer

\_\_\_\_\_  
WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020



Offered by:

Seconded by:

MEMBER	TITLE	AYE	NAY	NO VOTE	ABSENT
WILLIAM E. CONNELLY	CHAIRMAN				
RANDI DUFFIE	VICE CHAIRWOMAN				
ERIN N. DELANEY	SECRETARY TREASURER				
ELAINE K. MEYERSON	ASST. SECRETARY TREASURER				
TRACY S. ZUR	FREEHOLDER				
THOMAS J. SULLIVAN	FREEHOLDER				
JOHN E. TEN HOEVE, JR., ESQ.	COUNTY ADJUSTER				
YRIS ENCARNACION	BOARD MEMBER				
ALEXANDRA HARWIN	BOARD MEMBER				
SUSAN SILVERSTEIN	BOARD MEMBER				

No. 2020.12.01 (12)

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS, ACT, N.J.S.A.**

**10:4-12**

**WHEREAS**, the Bergen County Board of Social Services is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Bergen County Board of Social Services to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

\_\_\_\_\_ 1. Matters Required by Law to be Confidential. Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.

\_\_\_\_\_ 2. Matters Where the Release of Information Would Impair the Right to Receive Funds. Any matter in which the release of information would impair a right to receive funds from the Government of the United States.

\_\_\_\_\_ 3. Matters Involving Individual Privacy. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

\_\_\_\_\_ 4. Matters Relating to Collective Bargaining Agreements. Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body, with respect to: (a) \_\_\_\_\_ .

\_\_\_\_\_ 5. Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds. Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed specifically with respect to 218 Route 17 North, Rochelle Park, New Jersey. The minutes will be released on or before \_\_\_\_\_, 20\_\_ when the issues pertaining to the Lease and First Amendment to the Lease have been approved and finalized.

\_\_\_\_\_ 6. Matters Relating to Public Safety and Property. Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigations of violations of possible violations of the law.

  X   7. Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege, any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer, specifically with respect to (a) discussion regarding Building Issues. The minutes will be released in approximately ninety (90) days or upon the resolution through settlement or court decision and the time period for any and all appeals.

X   8. Matters Relating to the Employment Relationship. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance or promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting, specifically, (a) Fiscal Officer Salary Increase and Contract . The minutes will be released within ninety (90) days or earlier upon the resolution of the matter through settlement or court decision and the time period for any and all appeals.

\_\_\_\_\_ 9. Matters Relating to the Potential Imposition of a Penalty. Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

**NOW THEREFORE, BE IT RESOLVED**, by the Bergen County Board of Social Services, assembled in public session on November 5, 2020 that an Executive Session closed to the public shall be held on December 1, 2020 at 4:30 P.M. at the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey, for the discussion of matters relating to the specific items designated above.

**BE IT FURTHER RESOLVED**, that it is anticipated that the deliberations conducted in closed session will be disclosed to the public upon the determination of the Bergen County Board of Social Services that the public interest will no longer be served by such confidentiality as set forth above.

ATTEST:

SO APPROVED:

\_\_\_\_\_  
ERIN N. DELANEY  
Secretary Treasurer

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WILLIAM E. CONNELLY  
Chairman

Date of Adoption: December 1, 2020