

**BERGEN COUNTY BOARD OF SOCIAL SERVICES**  
**REQUEST FOR QUALIFICATIONS**

The Bergen County Board of Social Services (the "Board") is soliciting Qualification Statements from interested persons and/or firms for the provision of listed services. Inclusion of a position in this notice, however, does not constitute a warranty that the Board will fill the position at this time or through this process. Through a Request for Qualification process, persons and/or firms interested in assisting the Board with the provision of such services must prepare and submit a Qualification Statement in accordance with the procedure and schedule in the RFQs. The Board will review Qualification Statements only from those firms that submit a Qualification Statement which includes all the information required to be included as described (in the sole judgment of the Board). The Board intends to select (a) person(s) and/or firm(s) that (a) possess(es) the professional, financial and administrative capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Board that provide the greatest benefit to the taxpayers of Bergen County.

The selection of Qualified Respondents is not subject to the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. The selection is, however, subject to the "New Jersey Local Unit Pay-to-Play" Law, (the "Law"), N.J.S.A. 19:44A-20.4 et seq. The Board has structured a procurement process that seeks to obtain the desired results, while establishing a competitive process, to assure that each person and/or firm is provided an equal opportunity to submit a Qualification Statement in response to the RFQ.

Qualification Statements must be submitted to, and received by William Connelly, Chairman, Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey 07662, before 11:00 a.m. on December 28, 2018. Qualification Statements will not be accepted by facsimile transmission or e-mail. The responses will be publicly opened and announced at 2:00 p.m. on December 28, 2018, in the Conference Room of the Board's offices. The Board is requesting Qualification Statements for the following positions:

- (1) General Counsel
- (2) Labor Counsel
- (3) Insurance Consultant
- (4) Auditor

The Instructions for Qualification Statements may be inspected or picked up by prospective respondents from the Office of the Director, Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey during regular business hours, beginning December 14, 2018.

Qualification Statements must be submitted in the manner designated in the Instructions, must be enclosed in sealed envelopes bearing name and address of the bidder and the name of the work on the outside, addressed to the Bergen County Board of Social Services.

Adina Yacoub, Director  
Bergen County Board of Social Services