

# AGENDA

## BERGEN COUNTY BOARD OF SOCIAL SERVICES

April 3, 2018 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
  - (a) Open Session Minutes of March 6, 2018
  - (b) Open Session Minutes of March 22 2018
- VI. Treasurer's Report
  - (a) Bills List
  - (b) Schedule of Vouchers
- VII. Administration Report
  - (a) Monthly Reports – Statistical & Financial
  - (b) Memoranda to the Board
- VIII. Chairman's Report
- IX. Committee Reports
  - (a) Welfare, Fraud, and Abuse Committee
  - (b) Audit & Budget Committee
  - (c) Building & Grounds Committee
- X. Old Business
- XI. New Business
  - (a) Next Board Meeting Date – Tuesday, May 1, 2018
- XII. Action Items
  - Resolutions:
    - (a) 2018.4.03 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
    - (b) 2018.4.03 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
    - (c) 2018.4.03 (3) – Resolution Authorizing the Advertisement and Offer of Employment for One (1) Full Time Clerk 1
    - (d) 2018.4.03 (4) – Resolution Authorizing the Advertisement and Offer of Employment for One (1) Principal Employee Benefit Clerk
    - (e) 2018.4.03 (5) – Resolution Authorizing the Hiring of One Full Time Clerk 1
    - (f) 2018.4.03 (6) – Resolution Authorizing the Hiring of One Part Time Clerk 1
    - (g) 2018.4.03 (7) – Resolution Authorizing the Promotion of One Full Time Clerk 1 to Full Time Account Clerk
    - (h) 2018.4.03 (8) – Resolution Authorizing a Promotion of One (1) Full Time Records Support Technician 1 to Full Time Records Support Technician 2

- (i) 2018.4.03 (9) – Resolution Authorizing a Promotion of One (1) Full Time Records Support Technician 1 to Full Time Records Support Technician 2
- (j) 2018.4.03 (10) – Resolution Approving Contract Agreement with Provisional Personnel Officer
- (k) 2018.4.03 (11) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

XIII. Closed Session

- (a) Review of Closed Session Minutes of March 6, 2018
- (b) Review of Closed Session Minutes of March 22, 2018
- (c) Personnel Matters
- (d) Personnel Committee
- (e) Litigation
- (f) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) Closed Session Minutes March 6, 2018
- (b) Closed Session Minutes March 22, 2018

**PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.**