

# AGENDA

## BERGEN COUNTY BOARD OF SOCIAL SERVICES

March 6, 2018 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. Adoption of Minutes
  - (a) Open Session Minutes of February 6, 2018
- VI. Treasurer's Report
  - (a) Bills List
  - (b) Schedule of Vouchers
- VII. Administration Report
  - (a) Monthly Reports – Statistical & Financial
  - (b) Memoranda to the Board
- VIII. Chairman's Report
- IX. Committee Reports
  - (a) Welfare, Fraud, and Abuse Committee
  - (b) Audit & Budget Committee
  - (c) Building & Grounds Committee
- X. Old Business
- XI. New Business
  - (a) Next Board Meeting Date – Tuesday, April 3, 2018
- XII. Action Items
  - Resolutions:
    - (a) 2018.3.06 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
    - (b) 2018.3.06 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
    - (c) 2018.3.06 (3) – Resolution Authorizing a Promotion for One Full-Time Human Services Specialist 1 to Full-Time Human Services Specialist 2
    - (d) 2018.3.06 (4) – Resolution Authorizing the Advertisement and Offer of Employment for Two Full-Time Records Support Technician 2
    - (e) 2018.3.06 (5) – Resolution Authorizing a Change in Employment from Part Time to Full Time for One Keyboarding Clerk 1
    - (f) 2018.3.06 (6) – Resolution Authorizing the Hiring of One Part-Time Keyboarding Clerk 1
    - (g) 2018.3.06 (7) – Resolution Authorizing the Advertisement and Offer of Employment for One Full-Time Account Clerk
    - (h) 2018.3.06 (8) – Resolution Authorizing the Advertisement and Offer of Employment for One Full-Time Clerk 1

- (i) 2018.3.06 (9) – Resolution Authorizing the Advertisement and Offer of Employment for One (1) Part-Time Clerk 1
- (j) 2018.3.06 (10) – Resolution Approving Policy on Break Times for Nursing Mothers and Authorization of Same to Employee Handbook
- (k) 2018.3.06 (11) – Resolution Approving Shared Services Agreement with the County of Bergen for Payroll Processing Services
- (l) 2018.3.06 (12) – Resolution Rescinding Resolution 2017.12.22(1) Approving Memorandum of Agreement with CWA Local #1089
- (m) 2018.3.06 (13) – Resolution Approving Memorandum of Agreement with CWA Local #1089
- (n) 2018.3.06 (14) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

XIII. Closed Session

- (a) Review of Closed Session Minutes of February 6, 2018
- (b) Review of Grievance Minutes (1) of February 6, 2018
- (c) Review of Grievance Minutes (2) of February 6, 2018
- (d) Personnel Matters
- (e) Personnel Committee
- (f) Litigation
- (g) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XIV. Adoption of Minutes

- (a) Closed Session Minutes February 6, 2018
- (b) Step 2 Grievance Minutes (1) of February 6, 2018
- (c) Step 2 Grievance Minutes (2) of February 6, 2018

**PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.**