

**Minutes of the Meeting  
of the  
Bergen County Board of Social Services  
December 1, 2015**

**PRESENT:** William E. Connelly, Jr., Chairperson  
Deborah Viola, Ph.D., Secretary-Treasurer  
Freeholder Tracy Zur, Board Member (Arrived Late)  
John E. Ten Hoeve, Jr., Esq., County Adjuster  
Mayor Vincent Barra, Board Member  
Joseph A. Barreto, Board Member  
Ritzy Morales-Diaz, Board Member  
John L. Schettino, Esq., General Counsel  
Robert W. Calocino, Acting Director  
Alex Morales, Interim Management Consultant  
Michele Darmochwal, Administrative Secretary

**ABSENT:** Randi Duffie, Vice Chairperson  
Freeholder Thomas J. Sullivan, Board Member  
Tom Toronto, Assistant Secretary-Treasurer

A regular meeting of the Bergen County Board of Social Services was held on December 1, 2015 at 4:30 p.m. in the 4'th Floor Board Room of the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey.

**PUBLIC SESSION:**

John L. Schettino, Esq., called the meeting to order. General Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for December 1, 2015 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2015, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.
2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on January 2, 2015 and to the Herald News, which was published on January 2, 2015.

3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 30, 2014.

The notice required by the "Open Public Meeting Act" was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

### **PUBLIC SESSION:**

Chairman Connelly chaired the meeting.

#### **Flag Salute**

Chairman Connelly led those present in a salute to the flag.

The Board observed a moment of silence in remembrance of Freeholder Sullivan's brother, Kevin Sullivan, who passed away.

**Roll Call**

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X	
RANDI DUFFIE	VICE CHAIRPERSON		X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X	
TOM TORONTO	ASST. SEC-TREASURER		X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X	
FREEHOLDER TRACY ZUR	BOARD MEMBER		X
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER		X
MAYOR VINCENT BARRA	BOARD MEMBER	X	
JOSEPH A. BARRETO	BOARD MEMBER	X	
RITZY MORALES-DIAZ	BOARD MEMBER	X	

**Open Public Comment Period**

Chairman Connelly requested a motion to open the meeting for public comment. A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Mayor Barra, seconded by Mrs. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Chairman Connelly asked if there were any members of the public who wished to address the Board.

**Bill Oserin- Englewood, NJ**

Mr. Oserin, an employee of the BCBSS Adult Protective Service Unit, passed around and submitted some recent articles in the press that included Lies, Secrets, and Scams from November 2015 Consumer Reports. He discussed this problem in his opinion is getting worse very quickly. The second article submitted was Financial Abuse of the Elderly: Sometimes Unnoticed, Always Predatory dated November 27, 2015 from The New York Times. Mr. Oserin discussed that they used an example of Adult Protective Service and Washington D.C. He mentioned that Washington D.C. has about two thirds of the population of Bergen County. The article talked about in 2014 they had approximately 930 referrals. So far this year, the Bergen County Board of Social Services Adult Protective Services Unit had over 902 cases with one month to go. In all likelihood, the BCBSS is going to exceed the D.C. number. The third small packet distributed was regarding D.C. staffing.

Mr. Oserin discussed D.C. has 14 Social Workers, 2 Social Service Assistants, which we would call Aides, a supervisor, a computer person, and so forth. Mr. Oserin stated the BCBSS has four and they have 14; with approximately the same amount of cases. He expressed he thinks the Board needs to seriously look into placing additional staff into the Adult Protective Services Unit. He referenced an article that was in the newspaper approximately two weeks ago about adding people to the Fraud Unit. He expressed the Board seriously needs to consider adding more people to the Adult Protective Services Unit. Mr. Oserin discussed that he has to make some extremely difficult choices now because of the workload.

For the record, Freeholder Zur arrived at approximately 4:42 p.m.

**Debbie Piccione – Paramus, NJ**

Ms. Piccione commented in light of what recently happened in Paris whatever happened to the metal detector that the Board was able to secure for the agency.

Freeholder Zur explained that the metal detector was for the “216” building and there were issues, from her understanding, regarding the implementation of the setup. The goal was the way the Intake Department was formatted was to provide additional safety and security for the personnel who were dealing face-to-face with the public. If it is something that is still necessary, the Board could take it under advisement and look into its implementation.

Ms. Piccione commented in light of the fact with what is going on and this is a government public agency, she felt that the agency is in need of more security, especially in the areas where customers are gathering in the lobby located on the 2<sup>nd</sup> floor.

Chairman Connelly discussed the entrance has been totally changed from the entrance in the old building. That was a big concern was the entrance of the clientele coming into the building and the separation of employees.

Ms. Piccione expressed that she thinks it is quite necessary to beef up security in this agency.

The Chairman discussed that the Sherriff’s Office completed a security study for the BCBSS. The Chairman suggested that Mr. Morales reach out to them to see if they could come in and assist with the “218” building. Mr. Morales advised that they came in, provided recommendations, and changes were made and put in place in line with those recommendations.

As there were no other members of the public wishing to address the Board, Chairman Connelly requested a motion to close the Open Public Comment Period of the Open Session. A motion to close the Open Public Comment Period was offered by Mrs. Moralez Diaz, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

### **Adoption of Minutes:**

#### **(a) Open Session Minutes of November 5, 2015**

Chairman Connelly requested a motion to adopt the Open Session minutes. A motion to adopt the Open Session Minutes of November 5, 2015 was offered by Mr. Barreto, seconded by Chairman Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER			X	
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER			X	
FREEHOLDER TRACY ZUR	BOARD MEMBER			X	
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER			X	
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER			X	

### **Treasurer's Report:**

#### **(a) Bills List:**

Chairman Connelly requested a motion to approve the Bills List. A motion to approve the Bills List was offered by Freeholder Zur, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

**(b) Schedule of Vouchers:**

Chairman Connelly requested a motion to approve the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Mrs. Morales-Diaz, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

**Administration Report:**

**(a) Monthly Reports – Statistical & Financial:**

A snapshot of caseload and expenditures were provided to the members for the month of October.

**(b) Memoranda to the Board**

Mr. Morales reported Mental Health First Aid Training was provided to staff and held in November 2015. In regard to Outreach efforts, Mr. Yacoub served as part of a panel on the National Council of Jewish Women’s Bergen Section and the article that appeared in The Record newspaper was provided to the Board. Voluntary staff meetings to communicate information to staff and gather input from staff were held on November 30, 2015. Staff Appreciation Day is scheduled on December 8, 2015 @ 9:30 a.m. on the 5<sup>th</sup> Floor. The Adopt-A-Family Project is up and running now. If anyone is interested in adopting a family, they should contact Mrs. Silverstein to get additional information. The BCBSS has been approved by the State to approve our own plans now for the DDD Program that puts the agency in a much stronger footing. The BCBSS no longer has to submit plans to the State for approval. The BCBSS staff will now internally approve the plans and this is a significant improvement. DDD will give families a list of DDD providers within the County that are authorized to operate within the County. The family has an absolute right to select whoever they want as a service provider. In regard to service coordination plans for developmentally disabled adults, individuals would deal with the BCBSS. Individuals could come to the BCBSS without having to go to DDD. The BCBSS works under the parameters established by DDD. At Mayor Barra’s request, a meeting or open forum will be set up with several advisors to discuss this further. The Board discussed possibly having an open forum. In regard to timeliness, we are still over 99% for Food Stamps expedited and regular. The federal requirement is 95%. The agency has zero late applications for Family Care. We had 123 pending applications just before Thanksgiving. In regard to redeterminations, which we are now trying to become timely on we are at over 70% timeliness.

Hopefully, in Jan/Feb we will be 100% timely. Mr. Morales advised that information regarding the bus pass discussion that came up during the Open Public Comment Period at last month's Board Meeting was included in everyone's Board packet. The Board discussed and agreed to change the allocation amount from \$72.00 through \$76.00 for a bus pass. This is 100% state dollars. Mr. Modery advised that the BCBSS has an allocation for the year in regard to bus passes. Mr. Modery will check to see what the allocation is for CY2016 and will get back to the Board with this information next month. Administration will get this information and confirm this is 100% state funding for each program and the number of individuals currently in each program.

### **Chairman's Report:**

Chairman Connelly congratulated Freeholder Zur on her reelection. The Chairman hopes to see Freeholders Zur and Sullivan back on the BCBSS Board next year again because they both bring a lot to the table. A tour of the Bergen County Housing, Health and Human Services has been setup for Wednesday, December 16, 2015 at 4:00 p.m. A parking pass was included in each Board Member's packet to place on their dashboard at the time of this visit. Staff Appreciation Day is scheduled for Tuesday, December 8, 2015 at 9:30 a.m. The Chairman has attended every Staff Appreciation Day since he has been a member of this Board; however, for personal reasons, the Chairman cannot be present at Staff Appreciation Day this year. The Chairman thanked the staff for going the extra mile. He has seen it over the course of the years. He tries to get here as often as he possibly can. He knows there are a lot of very good people that work here who are very conscious of our clientele. The Chairman advised that the staff is well appreciated, and he thinks the staff are great professionals. The Chairman wished everyone a happy and healthy holiday season and a safe New Year.

### **Committee Reports:**

#### **(a) Welfare, Fraud, and Abuse Committee**

Chairman Connelly reported from November 1 to November 30, 2015 the agency received Medicaid recoveries in the amount of \$12,459.93. Ten new cases were referred to the Prosecutor's Office during the month of October seeking a total restitution in the amount of \$45,781. The Fraud Department and the Prosecutor's Office worked together on a case that has resulted in the client pleading guilty to Medicaid fraud and agreeing to repay \$111,074.13 to the agency. The client will begin making restitution by repaying the agency \$10,000.00 in November and additional \$10,000.00 payments in December and February. The client will then pay \$500 in monthly installments until the full amount due is repaid.

#### **(b) Audit & Budget Committee**

Dr. Viola reported there was nothing to report. Mr. Morales advised that Mr. Modery worked very hard on getting together a proposal, but we do not have the numbers from the state yet. It looks like we will be able to come back working within a framework of \$2 million dollars and reduce county contribution next year. Once we get some better numbers in March we might be able to reduce that a little bit further. It looks like at least \$2 million dollars savings for one year. Remember that is two years together. It will go up \$1 million dollars next year because we have a

retro savings of a million dollars for last year and this year so next year there will be an increase because of that.

(c) **Building & Grounds Committee**

Mayor Barra reported that his report would be provided in Closed Session.

**OLD BUSINESS:**

No report.

**NEW BUSINESS:**

(a) **Presentation of Program Management Unit**

Adina Yacoub; Administrative Supervisor, provided an overview of the Program Management Unit.

(b) **Next Board Meeting Date – Tuesday, January 12, 2016 @ 4:30 p.m.**

Chairman Connelly stated that the next Board Meeting is scheduled for **Tuesday, January 12, 2016** at 4:30 p.m. at the “218” building.

**Action Items:**

**Resolutions:**

- (a) 2015.12.01 (1) – Resolution Approving 2016 Meeting Dates
- (b) 2015.12.01 (2) – Resolution Authorizing Director to Sign TransUnion Master Agreement for Consumer Reporting and Ancillary Services
- (c) 2015.12.01 (3) – Resolution Approving December 2015 Personnel Request Within the Bergen County Board of Social Services
- (d) 2015.12.01 (4) – Resolution Authorizing 2015 Budget Modification
- (e) 2015.12.01 (5) – Resolution Authorizing the Hiring of One Administrative Supervisor of Social Work
- (f) 2015.12.01 (6) – Resolution Authorizing the Hiring of One Provisional Human Services Specialist 4
- (g) 2015.12.01 (7) – Resolution Authorizing the Hiring of One Human Services Specialist 3
- (h) 2015.12.01 (8) – Resolution Authorizing the Hiring of One Human Services Specialist 3
- (i) 2015.12.01 (9) – Resolution Authorizing the Hiring of One Human Services Specialist 1
- (j) 2015.12.01(10) – Resolution Authorizing the Hiring of One Human Services Specialist 1
- (k) 2015.12.01(11) – Resolution Authorizing the Hiring of One Human Services Specialist 1
- (l) 2015.12.01 (12) – Resolution Authorizing the Hiring of One Human Services Specialist 1
- (m) 2015.12.01 (13) – Resolution Authorizing the Hiring of One Human Services Specialist 1
- (n) 2015.12.01 (14) – Resolution Authorizing the Hiring of One Human Services Specialist 1
- (o) 2015.12.01 (15) – Resolution Authorizing the Hiring of One Human Services Specialist 1
- (p) 2015.12.01 (16) – Resolution Authorizing the Hiring of One Human Services Specialist 1
- (q) 2015.12.01 (17) – Resolution Authorizing the Hiring of One Human Services Specialist 1



- (r) 2015.12.01 (18) – Resolution Rescinding Authorization to Hire One Data Processing Programmer
- (s) 2015.12.01 (19) – Resolution Authorizing Application for Grant from the State of N.J. Dept. of Community Affairs in Connection with the LIHEAP CWA Administration 2016 Program
- (t) 2015.12.01 (20) – Resolution Authorizing Pilot Program with Medicaid Genius
- (u) 2015.12.01 (21) – Resolution Approving Grant from Department of Health Services for Creation of Hoarding Go-Team
- (v) 2015.12.01 (22) – Resolution Approving Issuance of RFP for Creation of Hoarding Go-Team for Clinical with *Counseling Services & Resolution Approving Issuance of RFP for Creation of Hoarding Go-Team for Clean-Out and Cleaning Service Maintenance*
- (w) 2015.12.01 (23) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

A motion to table Resolution (v) 2015.12.01 (22) was offered by Dr. Viola, seconded by Mr. Ten Hoeve, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

A motion to approve Resolutions (a) through (u) was offered by Dr. Viola, seconded by Chairman Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

A motion to discuss and approve Resolution (w) 2015.12.01 (23) Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A and to go into Closed Session was offered by Dr. Viola, seconded by Mrs. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

The Board went into Closed Session at approximately 5:45 p.m.

**CLOSED SESSION:**

General Counsel stated the Board will go into Closed Session to discuss matters involving litigation, leases, contracts, personnel, and Closed Session minutes of November 5, 2015. The minutes from the Closed Session will be available to the public once the items have been resolved or no longer require the minutes to be held and not distributed to the public. The Board will be in Closed Session for approximately 20 minutes. The meeting will then resume and reopen the meeting to the public and the Board make take further action with respect to matters dealing with the Bergen County Board of Social Services.

**OPEN SESSION:**

The Board reconvened in Open Session at approximately 6:07 p.m.

Chairman Connelly requested a motion to approve Resolution (v) 2015.12.01 (22). A motion to approve Resolution “v” was offered by Dr. Viola, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Chairman Connelly requested a motion to approve the Closed Session Minutes of November 5, 2015. A motion to approve the Closed Session Minutes was offered by Mr. Barreto, seconded by Chairman Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER			X	
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER			X	
FREEHOLDER TRACY ZUR	BOARD MEMBER			X	
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER			X	
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER			X	

Chairman Connelly requested a motion to adjourn the meeting. With no further business to conclude, a motion to adjourn the meeting at approximately 6:10 p.m. was offered by Mr. Ten Hoeve, seconded by Mrs. Moralez-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

Respectfully submitted,



Robert W. Calocino  
Acting Director