

**Minutes of the Meeting
of the
Bergen County Board of Social Services
January 15, 2015**

PRESENT: William E. Connelly, Jr., Chairperson
Randi Duffie, Vice Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer
Tom Toronto, Assistant Secretary-Treasurer
Freeholder Tracy Zur, Board Member (Arrived Late)
Freeholder David L. Ganz, Board Member (Arrived Late)
Leah Puzzo, Board Member
Mayor Vincent Barra, Board Member
John L. Schettino, Esq., General Counsel
Robert W. Calocino, Acting Director
Alex Morales, Interim Management Consultant
Michele Darmochwal, Administrative Secretary

ABSENT: John M. Carbone, Esq., County Adjuster

A regular meeting of the Bergen County Board of Social Services was held on January 15, 2015 at 4:30 p.m. in the 5th Floor Break Room of the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey.

PUBLIC SESSION:

John L. Schettino, Esq., called the meeting to order. General Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for January 15, 2015 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2015, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.

2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on January 2, 2015 and to the Herald News, which was published on January 2, 2015.
3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 30, 2014.

The notice required by the "Open Public Meeting Act" was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

Flag Salute

Chairman Connelly led those present in a salute to the flag.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X	

RANDI DUFFIE	VICE CHAIRPERSON	X	
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X	
TOM TORONTO	ASST. SEC-TREASURER	X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER		X
FREEHOLDER TRACY ZUR	BOARD MEMBER		X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X	X
LEAH PUZZO	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER	X	

A motion to table item IV. on the agenda because the Freeholders were not present yet and the reorganization until next month was offered by Dr. Viola, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER				X
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

Open Public Comment Period

A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Dr. Viola, seconded by Vice-Chairwoman Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER				X
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

Carol Camizzi – Rochelle Park, NJ

Ms. Camizzi, an employee of the Board, read aloud a letter in which she discussed the extreme hot/cold temperatures that staff has been exposed to in the building. She commented it is too bad the Board came in today and not yesterday because staff has had to wear blankets, scarves, hats, and coats. Many employees have complained. Yesterday, the heating system was finally fixed. Ms. Camizzi claimed that she and her co-workers felt it was not a coincidence that the heating system was fixed the day before.

Chairman Connelly advised that it is not a coincidence the agency has heat. Chairman Connelly was noticed yesterday on this continuing issue, and he did make phone calls so it is not a coincidence that there is heat. Chairman Connelly was in the building a few times over the past two weeks, and he was aware of the situation.

General Counsel discussed that several e-mails were sent by the agency's Administrators to the landlord, all of which were forwarded to General Counsel. The Board is aware of the issues with the building, and as best as they can as a tenant, they are seeking to address them with the landlord and will pursue the remedies if the landlord doesn't address them. The Board is also aware of all the issues with the building because Messrs. Calocino and Morales are on top of them. These are issues that are not being ignored; they are being pursued. Mr. Morales reported that contractors have been called in and the heating system is being addressed.

Going forward, Mayor Bara suggested posting updates or a memo to keep the employees apprised of what is going on and that something is being done.

Ms. Camizzi also discussed an issue with the 5th floor ladies room, which consists of six stalls; one of which is not working. She advised that there are over 100 women going in and using this restroom.

The Board relayed that the building's employee/representative is aware of the issue and they are working on it.

Ms. Camizzi showed evidence of what she claimed came out of the vents in the building yesterday. The Chairman advised that the evidence should have been brought to someone's attention immediately.

Ms. Camizzi discussed the lack of staff, employment with the Board, and hiring welfare recipients. Due to the agency's lack of staff, some units could not function without CWEPS. She talked about some recent job opportunities in which the agency's CWEPS were qualified but none were hired and then they were asked to train someone from the outside.

For the record, Freeholder Zur arrived at approximately 4:50 p.m.

Christine Murphy – Rochelle Park, NJ

Ms. Murphy, an employee of the Board, discussed yesterday, she may have been possibly exposed to MRSA from a customer who told her she was currently suffering from an active staph infection and is currently being tested for MRSA. Ms. Murphy took the customer's application. She then called her supervisor and it was agreed that Ms. Murphy would mail out the paperwork to this customer, rather than have her fill it out at the agency. Ms. Murphy wiped down her area completely with Lysol. She then asked her supervisor that the area outside of her office be cleaned.

General Counsel instructed the Board to not respond in regard to any personnel because they have a right to be RICED concerning what they did or did not do.

Ms. Murphy advised the Board that the following day the area was still not cleaned. She also discussed security and sharing a restroom with customers on the 2nd floor. Staff was given the opportunity to use the 5th floor restroom but as far as the 2nd floor restroom is concerned it is unsafe for staff to utilize the same restroom as the customers especially, when a customer discovers that he/she is ineligible for benefits. Lastly, she expressed her concerns about the cold building temperature on the 2nd floor. She also expressed her concerns about safety because space heaters are being used by staff to keep warm and they are not safe.

Mr. Morales discussed the agency has a safety plan that is being transitioned from the old building to the current building.

For the record, Freeholder Ganz arrived at approximately 5:00 p.m.

William Oserin – Englewood, NJ

Mr. Oserin, a BCBSS employee, submitted a 40-page document into the record, which consisted of complaints about the building temperature in the building. In addition, he presented some black particles that he claimed came out of the vents and landed on his desk.

Stephanie Berrios – Rochelle Park, NJ

Ms. Berrios, a BCBSS employee, voiced her concerns about promotional opportunities within the agency. She has expressed her interest in moving up in the agency. She questioned why the agency hires individuals from the outside rather than promoting staff that are experienced from within the agency. She talked about CWEPS who have also done a great job, who are already trained, but have not been hired.

Ronda Wilson – Rochelle Park, NJ

Ms. Wilson, a BCBSS employee, discussed an e-mail that she sent to the Acting Director regarding the Civil Service Commission taking the Human Service Aide title from the competitive series to a non-competitive series. Currently, there is a Human Services Specialist 1 list of people who are working for the BCBSS who could possibly move up but Mr. Calocino recently requested that the Civil Service Commission call for a Human Services Specialist 1 test. The Civil Service Commission is not going to waste money in calling for a test when there is an existing list. Ms. Wilson discussed CWEPS are only supposed to work for six (6) months in their positions, per the federal law. A lot of the CWEPS like working for the BCBSS and would like to obtain gainful employment with the agency. She commented that the agency is breaking the federal law, as far as, community work experience is concerned.

Diane Baillif – Adm. Supervisor of Social Work, Rochelle Park, NJ

Ms. Baillif, a BCBSS employee, clarified that CWEPS can now be up to a year in a site but the intent is to get them trained and hired. Ms. Baillif commented that Mr. Calocino told her and some other upcoming retirees that he is not allowed to help them with their paperwork. A discussion followed regarding the amount of paperwork that must be filled out by an employee to file for retirement. Ms. Baillif discussed that the county staff can go to their Human Resources Department and get all the paperwork given to them and it is explained to them. She suggested the Board advocate with the state if Mr. Calocino is not allowed to give it to staff, to work with them, because staff doesn't know.

On behalf of the Board, the Chairman thanked Ms. Baillif for all her assistance over the years.

Eboni Rodgers – Lodi, NJ, Vice President of CWA Local #1089

Ms. Rodgers, a BCBSS employee, stressed the importance of health and safety. She commented that staff needs the Board's support. She further commented that the building is freezing and the conditions of the restrooms are filthy and it is unacceptable. She would like to see these issues resolved, as soon as, possible. Staff wants a clean, healthy, non-threatening, work environment. The staff also does not want to feel threatened if they have to use their sick time because it was just too cold in the building. For staff to have to use their own time is unfair. Ms. Rodgers read aloud a letter from a co-worker, Janet Chiong-Morillo, who could not attend this afternoon's meeting regarding housekeeping, which is less than desirable in the building. She too expressed her concern regarding dirty restrooms in the building. Ms. Chiong-Morillo fears when a major snow storm hits because the parking deck can be very slippery.

Maria Aberasturi – Rochelle Park, NJ

Ms. Aberasturi, a BCBSS employee, commented instead of complaining about the dust and the freezing cold, the tension that the Board feels is not that the staff feels that the Board is purposely freezing the staff out. The frustration is this has been going on since the end of October, 2014. If the temperatures are going to be freezing, she asked what the alternative plan for the staff is because expecting staff to work in frigid temperatures is not reasonable. She, too, does not believe staff should use their own time and be penalized if they have to leave the office due to the unacceptable temperature.

Lillian Milanes – Carlstadt, NJ

Ms. Milanes, a BCBSS employee, discussed safety and that staff are sharing the restrooms with customers. She presented incident reports from employees who were accosted in the ladies room today.

Dolores Phillips – Montvale, NJ

Ms. Phillips, a BCBSS employee, introduced herself as the current newly elected President of CWA Local #1089. She did not want to reiterate all the complaints that the Board heard but she did not hear anyone mention that the customers are also subjected to the same conditions as the staff and since that is who the staff are here to serve she thought it was worth noting. She mentioned that she looks forward to working with the Board and Administration.

A motion to close the Open Public Comment Period was offered by Freeholder Zur, seconded by Vice-Chairwoman Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

Oath of Office for New Members

Oaths of Office were administered to Freeholder David L. Ganz and Freeholder Tracy Zur by General Counsel.

Chairman Connelly welcomed Freeholder Ganz to the BCBSS Board and welcomed back Freeholder Zur.

(a) Reorganization/Election of Officers

Mrs. Darmochwal asked for nominations for Chairperson. A motion to nominate William E. Connelly as Chairperson was offered by Vice-Chairwoman Duffie, seconded by Mr. Toronto. Seeing no other nominations, a motion to close nominations was offered by Freeholder Ganz, seconded by Freeholder Zur, and all present were in favor. With no one opposed, a roll call was taken for Chairperson for the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON			X	
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

Chairman Connelly asked for nominations for Vice-Chairperson. A motion to nominate Randi Duffie as Vice-Chairperson was offered by Freeholder Zur, seconded by Mayor Barra. Seeing no other nominations, a motion to close nominations was offered by Freeholder Zur, seconded by Mrs. Puzzo, and all present were in favor. With no one opposed, a roll call was taken for Vice-Chairperson for the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

A motion to nominate Deborah Viola as Secretary-Treasurer was offered by Mr. Toronto, seconded by Vice-Chairwoman Duffie. Seeing no other nominations, a motion to close nominations was offered by Freeholder Ganz, seconded by Freeholder Zur and all present were in favor. With no one opposed, a roll call was taken for Secretary-Treasurer for the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

A motion to nominate Tom Toronto as Assistant Secretary-Treasurer was offered by Mayor Barra, seconded by Freeholder Zur. Seeing no other nominations, a motion to close nominations was offered by Freeholder Ganz, seconded by Freeholder Zur, and all present were in favor. With no one opposed, a roll call was taken for Assistant Secretary-Treasurer for the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER			X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			

FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

Adoption of Minutes:

(a) Open Session Minutes of December 2, 2014

A motion to adopt the Open Session Minutes of December 2, 2014 was offered by Mayor Barra, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER DAVID L. GANZ	BOARD MEMBER			X	
LEAH PUZZO	BOARD MEMBER			X	
MAYOR VINCENT BARRA	BOARD MEMBER	X			

Treasurer's Report:

(a) Bills List:

A discussion ensued. A motion to approve the Bills List was offered by Vice-Chairwoman Duffie, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER DAVID L. GANZ	BOARD MEMBER			X	
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

For the record, Freeholder Zur left the meeting at approximately 5:55 p.m.

(b) Schedule of Vouchers:

A discussion ensued. Going forward, the Board will move the rent payment from the Vouchers List to the Bills List so the Board can approve the rent before it is sent out. A motion to approve the Schedule of Vouchers was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			

TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER			X	
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

In response to Freeholder Ganz’ request, a copy of the building lease will be provided to him.

Administration Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures was provided to the members for the month of November. In response to Freeholder Ganz’ request, as part of the monthly reports, Administration will obtain monthly statistics that include the number of families terminated from Food Stamps for the past 24 months.

(b) Memoranda to the Board

Mr. Morales reported the GA funding for this year has increased sharply from \$1.358 last year to \$1.681 as a result of absorbing the clientele from Hackensack General Assistance last year. At present, there is no backlog with GA at the BCBSS. In regard to the annual toy drive fund, 45 families were assisted. In regard to Food Stamp timeliness, the agency is at 95% timeliness for the past 90 days. The agency was required to be at 90% so the BCBSS is one of the top processing counties again in Food Stamp timeliness. Staff meetings have been scheduled on Tuesday. Mr. Morales reported that Mr. Calocino posted promotional opportunities for the position of Human Services Specialist 1. Now, Human Service Aides and Clerks are eligible for this promotional opportunity. In the past, they were open competitive exams but now they are open to eligible staff. A discussion ensued regarding Civil Service lists, the process, and promotional opportunities for staff. There is a current open-competitive Civil Service list, which expires this year but unfortunately staff are too far down to reach. Applicants are chosen by the Rule of 3. In regard to corrective action, Mr. Morales and Mrs. Yacoub are constantly addressing this process. In response to Freeholder Ganz’ question concerning how many families in Bergen County are receiving Food Stamps, Mr. Morales explained it varies every week between 80 to 100. In response to Freeholder Ganz’ question regarding how many people, total, are on Food Stamps; Mr. Morales will get that information and forward it to him. Currently, there are 22,057 Food Stamp cases as of November 2014. This will be a big year for in-house promotional opportunities. The agency realigned, which slowed the process down but it will now move along. Freeholder Ganz inquired about the 2nd floor restroom and if there is a reason why they can’t be marked for the use of the general public only. Mr. Morales will designate the 2nd floor restrooms for customers only and this new policy will be communicated to staff. Mr. Morales reported that staff was previously advised that they could use restrooms on other floors, which was part of their new building packet. Morales discussed the process in which the agency is taking to hire CWEPS.

Chairman's Report:

Chairman Connelly reported he had no report.

Committee Reports:

(a) Welfare, Fraud, and Abuse Committee

Vice-Chairwoman Duffie reported from December 1, 2014 through December 31, 2014 the agency received Medicaid recoveries in the amount of \$11,256.53. One case was referred to the Prosecutor's Office seeking over \$92,000 in restitution. The one-year recap was the agency received Medicaid recoveries in the amount of \$148,700 and 98 cases were referred to the Prosecutor's Office seeking over \$703,500 in restitution. In response to Freeholder Ganz' request, Administration will compile a monthly collections report from Fraud investigations covering a 12-month period.

In regard to the Audit & Budget Committee, at the Chairman's request, Tom Toronto will chair this committee again. The committee is comprised of: Mr. Toronto, Dr. Viola, and Chairman Connelly.

(b) Audit & Budget Committee

Mr. Toronto reported that the Budget Transfers that were included in the Board Members' packets were routine and will be addressed under Action Items, Resolutions, later in the meeting.

(c) Building & Grounds Committee

Mayor Barra reported he had nothing further to report.

OLD BUSINESS:

None

NEW BUSINESS:

(a) Discussion regarding proposed budget to be referred to the committee

No discussion.

(b) Next Board Meeting Date – Tuesday, February 3, 2015 @ 4:30 p.m.

The next Board Meeting is scheduled for **Tuesday, February 3, 2015** at 4:30 p.m. at the "218" building.

Action Items:

Resolutions:

(a) 2015.01.15 (1) – Resolution Approving Amendment to By-Laws

- (b) 2015.01.15 (2) – Resolution Authorizing CY2014 Budget Transfer Request
- (c) 2015.01.15 (3) – Resolution Terminating Qualified Purchasing Agent
- (d) 2015.01.15 (4) – Resolution Appointing Dr. Dominic J. Novelli, CCPO, QPA as Qualified Purchasing Agent
- (e) 2015.01.15 (5) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

A motion to discuss and approve Resolution (a) Approving Amendment to By Laws was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

A motion to discuss and approve Resolution (b) Authorizing CY2014 Budget Transfer Request was offered by Vice-Chairwoman Duffie, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER			X	
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

A motion to discuss and approve Resolution (c) Terminating Qualified Purchasing Agent was offered by Vice-Chairwoman Duffie, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X		X	
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

A motion to discuss and approve Resolution (d) Appointing Dr. Dominic J. Novelli, CCPO, QPA as Qualified Purchasing Agent was offered by Freeholder Ganz, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

CLOSED SESSION:

The Board will go into Closed Session to discuss matters involving litigation, personnel, the lease, and Closed Session minutes. The minutes from the Closed Session will be available to the public once the items have been resolved or no longer require the minutes to be held and not distributed to the public. The Board will be in Closed Session for approximately 15 to 20 minutes. The meeting will then resume and reopen to the public and the Board make take further action on the items that were discussed in Closed Session.

A motion to discuss and approve Resolution (e) Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A and to go into Closed Session was offered by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

The Board went into Closed Session at approximately 6:30 p.m.

OPEN SESSION:

The Board reconvened in Open Session at approximately 7:03 p.m.

For the record, Vice-Chairwoman Duffie, Freeholder Zur, and Mayor Barra were no longer present.

A motion to approve the advertisement of various personnel positions was offered by Dr. Viola, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X

A motion to approve the Closed Session minutes was offered by Mr. Toronto, seconded by Freeholder Ganz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER			X	
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER			X	
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X

With no further business to conclude, a motion to adjourn the meeting at approximately 7:06 p.m. was offered by Mr. Toronto, seconded by Freeholder Ganz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER DAVID L. GANZ	BOARD MEMBER	X			
LEAH PUZZO	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X

Respectfully submitted,

A handwritten signature in black ink, appearing to read "RW Calocino". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Robert W. Calocino
Acting Director