

**Minutes of the Meeting  
of the  
Bergen County Board of Social Services  
November 13, 2012**

**PRESENT:** Freeholder John A. Felice, Chairperson  
Freeholder John D. Mitchell, Vice-Chairperson  
Deborah Viola, Ph.D., Secretary-Treasurer  
Randi Duffie, Assistant Secretary-Treasurer  
John M. Carbone, Esq., County Adjuster  
Leah Puzzo, Board Member  
William E. Connelly, Jr., Board Member  
Mayor Vincent Barra, Board Member (Arrived Late)  
Tom Toronto, Board Member  
Frank Catania, Jr., Esq., General Counsel  
Robert Calocino, Acting Director  
Michele Darmochwal, Administrative Secretary

**ABSENT:** Bob Nyman, Board Member

A regular meeting of the Bergen County Board of Social Services was held on November 13, 2012 at 5:30 p.m. in the Board Room of the Bergen County Board of Social Services, 216 Route 17 North, Building A, Rochelle Park, New Jersey.

**PUBLIC SESSION:**

Chairman John A. Felice called the meeting to order. Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for November 13, 2012 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2012, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.
2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 10, 2011 and to the Herald News, which was published on December 10, 2011.

3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 7, 2011.

The notice required by the “Open Public Meeting Act” was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

**PUBLIC SESSION:**

**Flag Salute**

Mr. Carbone led those present in a salute to the flag.

**Roll Call**

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X	
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X	
DEBORAH VIOLA, Ph.D.	SECRETARY-TREASURER	X	

RANDI DUFFIE	ASST. SECRETARY TREASURER	X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X	
LEAH PUZZO	BOARD MEMBER	X	
WILLIAM CONNELLY	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER		X
TOM TORONTO	BOARD MEMBER	X	
BOB NYMAN	BOARD MEMBER		X

**Open Public Comment Period**

A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Vice-Chairman Mitchell, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**Adina Yacoub – Administrative Supervisor – 4<sup>th</sup> Floor Department**

Ms. Yacoub commented that about a month ago she provided information about the Medicaid redets and the incentive money that we are supposed to get from the State if we meet a certain criteria. At that time, she told the Board our percentage rate was 48.56%., the next month it became 47%. We are currently over the 50%. This means that we should get our incentive money for December, 2012. This was accomplished by bringing our Medicaid renewals up-to-date, as well as, having our redet date for every Family Care and Medicaid case. The easy part was to go in and put a Medicaid redet date. We cleared 1,000 cases and that is what helped us get to 50%. The hard part is actually doing the processing of each case with a yearly renewal of every Family Care and Medicaid case we have. By December 2013, we have to be at 90% compliance in order to keep receiving the incentive money. Ms. Yacoub’s department transitioned to Case Banking on November 5, 2012. It was supposed to start on October 29, 2012, but because of Hurricane Sandy, it did not start until last Monday. Case Banking means a client does not have a caseworker. Now, caseworkers have a bank of cases that they put the work through and they have a rotation. Ms. Yacoub restructured the entire department and streamlined the work. This is also being done by other counties. We have learned from them and we are trying to do it here. So far, Case Banking is going better than expected. Ms. Yacoub will keep the Board apprised of the progress.

**Diane Baillif – Hasbrouck Heights, NJ**

Ms. Baillif commented she thought the County, as a whole, should be commended for their response to the Hurricane and for sheltering people in Mahwah. She knows it was a big event

because one of her friends ended up in the shelter and then at her house for ten days. When she got the call that they needed somebody to go up there and triage with them she called Ms. Yacoub who contacted Mr. Scalcione. Mr. Scalcione met Ms. Baillif up there. They are still continuing to have conference calls among all the different people in the County. They are down to about seven families but there is still one person or more in Mahwah and they should be out by the end of the week. Ms. Baillif thanked United Way.

Mr. Toronto commented that the Board was closed that day, but Ms. Baillif was reached via cell phone. She went up to the shelter and it was set up pretty quickly. Ms. Baillif and Mr. Scalcione were present at the shelter, as well as, other individuals from the Housing Health & Human Services, FEMA, Housing Authority from Bergen County, etc. The Board was doing intake right then and there. Diane did a great job in representing the agency in a sterling fashion.

A motion to close the Open Public Comment Period was offered by Vice-Chairman Mitchell, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**Adoption of Minutes:**

**(a) Open Session Minutes October 2, 2012**

No discussion. A motion to adopt the Open Session Minutes of October 2, 2012 was offered by Vice-Chairman Mitchell, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER			X	
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**Treasurer’s Report:**

**(a) Bills List:**

A motion to approve the Bills List was offered by Vice-Chairman Mitchell, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**(b) Schedule of Vouchers:**

A motion to approve the Schedule of Vouchers was offered by Vice-Chairman Mitchell, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**Acting Director’s Report:**

**(a) Monthly Reports – Statistical & Financial:**

A snapshot of caseload and expenditures were provided to the members for the month of September. A discussion ensued.

Vice-Chairman Mitchell commended the Acting Director and Chairman Felice for opening the office on Election Day.

**President’s Report:**

Chairman Felice reiterated that it was great that the agency opened on Election Day and Saturday, November 10, 2012. The Chairman mentioned that the Acting Director spoke to him about accepting additional funds. The Acting Director discussed an emergency Food Stamp/SNAP Program.

**Committee Reports:**

**(a) Welfare, Fraud, and Abuse Committee**

Vice-Chairman Mitchell commended the Fraud and Abuse staff for all their hard work. The committee met with the staff several times. One of the things that came to the committee’s attention is the amount of revenue that can be generated by going forward, looking at the workflow, and coming up with a cost justification for additional positions. They are in the midst of working on that. The committee will come back to the Board with a cost justification on staffing. Part of their routine is at a certain dollar level they will be sending cases over to the Prosecutor’s Office to work on. The Vice-Chairman has been in touch with the Prosecutor to get a better sense from his end. When the cases arrive over there, is there anything else we can do to improve the process coming from BCBSS and vice-versa. Vice-Chairman Mitchell thanked Ms. Yacoub for being the point person and putting together some data. The BCBSS staff are very happy with the work that the Prosecutor’s Office does. A discussion ensued.

For the record, Mayor Barra arrived at 5:47 p.m.

**(b) Finance Committee**

Mr. Toronto reported that the committee is waiting for some general budget numbers to come from the County. He is going to circulate an e-mail to the committee tomorrow to try to orchestrate a meeting.

**(c) Building & Grounds Committee**

Chairman Felice reported that this committee has been vigorously active in looking for a new building for the BCBSS. The committee has had discussions with the current landlord. NAI James E. Hanson Group is the real estate of choice. The committee is moving forward.

**OLD BUSINESS:**

**(a) Results of RFQ for Interim Management Consultant Position**

In regard to the follow-up RFQ for Interim Management Consultant, General Counsel reported that the Board received two responses; one of which withdrew. The other applicant, Alex Morales’ RFQ is complete and in order.

A motion to discuss the RFQ was offered by Mr. Toronto, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			

MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

A discussion ensued regarding the RFQ.

A motion to discuss Alex Morales be asked to return for a second interview was offered by Mr. Toronto, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

A motion to ask Alex Morales to return for a second interview was offered by Mr. Toronto, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON		X		
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER		X		
RANDI DUFFIE	ASST. SEC. TREASURER		X		
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER		X		
LEAH PUZZO	BOARD MEMBER		X		
WILLIAM CONNELLY	BOARD MEMBER		X		
MAYOR VINCENT BARRA	BOARD MEMBER		X		
TOM TORONTO	BOARD MEMBER		X		
BOB NYMAN	BOARD MEMBER				X

General Counsel discussed the one-year contract for Interim Management Consultant and its terms.

A motion to retain Alex Morales, per the Professional Service Contract, that has been prepared as quickly as is appropriate and reasonable for the Interim Management Consultant position for a period of one year with a 90-day termination clause pursuant to the same terms & conditions of a contract similar to what was previously approved by the Board. The Board will provide a severance pay of 90 days provided there is at least 90 days left on the contract, in the event the Board wants to cancel the contract. This individual is not an employee so he will not receive any benefits. Compensation under the contract was \$140,000.00. It also set forth the responsibilities, obligations, and authority, which is bestowed upon the Interim Management Consultant with respect to the agency. The effective date of the contract will be Monday, December 3, 2012 for one year unless

terminated sooner was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	* X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER			X	
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER			X	
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

\* Ms. Duffie thanked the Personnel Committee and the patience of the entire Board.

**(b) Results of RFQ for Utility Auditing Consultant**

General Counsel reported that he received one response from George A. Koteen Associates, Inc., located on Queen Anne Road in Teaneck, NJ. They will go back and re-evaluate the entire past six years of utility bills for the agency. For any errors, they receive a 30% commission on the savings they get us back from the past with no cost to the agency. The Board agreed to table this item in order for Mr. Nyman to be present because he has knowledge and experience in this area. Vice-Chairman stressed that he wanted the contract to include that any commission is only based on retroactive savings and no prospective savings.

A motion to table the RFQ for Utility Auditing Consultant was offered by Mr. Toronto, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**NEW BUSINESS:**

**(a) Discussion regarding Printing/Envelope Bid Contract**

Tabled.

The Board discussed that Christine Healey is the new County Purchasing Officer.



A motion to appoint the County’s Qualified Purchasing Agent, Christine Healey, was offered by Mrs. Duffie, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**(b) Discussion regarding signatures for Wells Fargo Bank**

A discussion ensued. A motion to amend the signature cards on our accounts with Wells Fargo Bank to include Chairman John A. Felice, Secretary Treasurer Dr. Viola, Acting Director Robert Calocino, and Acting Fiscal Officer Scott Modery was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**(c) Discussion regarding Flexible Spending Account – Agreement with WageWorks, Inc.**

A motion to provide the Acting Director with approval to execute a new agreement with WageWorks, Inc. through AFLAC was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**(d) Next Board Meeting Date – Tuesday, December 4, 2012 @ 5:30 p.m.**

The next Board Meeting is scheduled for Tuesday, December 4, 2012 at 5:30 p.m. at the Bergen County Board of Social Services.

**Action Items:**

**Resolutions:**

**2012.11.13 (1) –Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

A motion to waive the reading of Resolution 2012.11.13 (1) was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

A motion to approve Resolution 2012.11.13(1) was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**2012.11.13 (2) –Resolution Authorizing Freeholder Felice and Dr. Viola to sign off on contract with NAI James E. Hanson**

A motion to waive the reading of Resolution 2012.11.13 (2) was offered by Mayor Barra, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			

RANDI DUFFIE	ASST. SEC. TREASURER		X		
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER			X	
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

A motion to approve Resolution 2012.11.13(2) was offered by Mayor Barra, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER		X		
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER			X	
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**2012.11.13 (3) –Resolution Authorizing Retention of an Interim Management Consultant**

A motion to waive the reading of Resolution 2012.11.13 (3) was offered by Dr. Viola, seconded by Freeholder Felice, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER			X	
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER			X	
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

A motion to approve Resolution 2012.11.13(3) was offered by Dr. Viola, seconded by Freeholder Felice, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER			X	
LEAH PUZZO	BOARD MEMBER	X			

WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER			X	
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**2012.11.13 (4) –Resolution Authorizing a Contract for Professional Services for an Interim Management Consultant**

This item was previously addressed.

**2012.11.13 (5) –Resolution Authorizing Signatures for Wells Fargo Bank**

A motion to waive the reading of Resolution 2012.11.13 (5) was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER			X	
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

A motion to approve Resolution 2012.11.13(5) was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER			X	
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

A motion to go into Closed Session was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			

WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**CLOSED SESSION:**

The Bergen County Board of Social Services shall now exclude members of the public from the meeting and move into Closed Session for the following reasons: The Board may discuss property matters involving individuals who receive assistance from the BCBSS. The identification of such individuals or their property may result in a violation of their right to privacy and may result in a loss of public funds by this agency. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12B(1,2,3) involving individuals who received assistance from the Board or the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8). The Board shall discuss matters with Counsel to the Board which matters fall within the attorney-client privilege and are therefore excluded from the public meeting. The Board may also discuss all other matters which are exempt from public meetings pursuant to N.J.S.A. 10:4-12. The minutes from these closed sessions shall be made available to the public upon the expiration of a 45-day appeal period. Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return at that time.

The Board went into Closed Session at approximately 6:40 p.m.

**OPEN SESSION:**

The meeting reconvened in Open Session at 7:17 p.m.

Chairman Felice requested a Roll Call:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER				X (Stepped Out)
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

A motion to approve Item 11.04 on the November Personnel Requests and that action be taken was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER				X (Stepped Out)
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**Adoption of Minutes:**

**(a) Closed Session Minutes October 2, 2012**

A motion to adopt the Closed Session Minutes of October 2, 2012 was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER			X	
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER			X	
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

With no further business to conclude, a motion to adjourn the meeting at approximately 7:20 p.m. was offered by Dr. Viola, seconded by Vice-Chairman Mitchell, and unanimously approved.

Respectfully submitted,



Robert Calocino  
Acting Director