

**Minutes of the Meeting
of the
Bergen County Board of Social Services
October 2, 2012**

PRESENT: Freeholder John A. Felice, Chairperson
Freeholder John D. Mitchell, Vice-Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer
Randi Duffie, Assistant Secretary-Treasurer
Leah Puzzo, Board Member
William E. Connelly, Jr., Board Member (Arrived Late)
Tom Toronto, Board Member
Bob Nyman, Board Member
Frank Catania, Jr., Esq., General Counsel
Robert Calocino, Acting Director
Ann Koroghlian, Principal Clerk Transcriber

ABSENT: Mayor Vincent Barra, Board Member
John M. Carbone, Esq., County Adjuster

A regular meeting of the Bergen County Board of Social Services was held on October 2, 2012 at 5:30 p.m. in the Board Room of the Bergen County Board of Social Services, 216 Route 17 North, Building A, Rochelle Park, New Jersey.

PUBLIC SESSION:

Chairman John A. Felice called the meeting to order. Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for October 2, 2012 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2012, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.
2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 10, 2011 and to the Herald News, which was published on December 10, 2011.

3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 7, 2011.

The notice required by the “Open Public Meeting Act” was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

Flag Salute

Mr. Toronto led those present in a salute to the flag.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X	
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X	
DEBORAH VIOLA, Ph.D.	SECRETARY-TREASURER	X	

RANDI DUFFIE	ASST. SECRETARY TREASURER	X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER		X
LEAH PUZZO	BOARD MEMBER	X	
WILLIAM CONNELLY	BOARD MEMBER		X
MAYOR VINCENT BARRA	BOARD MEMBER		X
TOM TORONTO	BOARD MEMBER	X	
BOB NYMAN	BOARD MEMBER	X	

Open Public Comment Period

A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Vice-Chairman Mitchell, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

Sue Silverstein, Fair Lawn, NJ,

Ms. Silverstein, Training Supervisor, of BCBSS offered to provide some training to the new Consultant when he comes to the agency.

Adina Yacoub, Administrative Supervisor, BCBSS

Ms. Yacoub commented on a one-day conference she attended. At the conference they talked about approval of the Affordable Care Act and how it is going to impact our State. They also talked about NJ Family Care and how we are doing in the State. They expected 440,000 people to be added to the exchange program when it comes in. They recognized Bergen County as the #1 County in making progress insuring the children of Bergen County. We have a 27% increase in our participation for families and children in the Family Care Program. They said New Jersey had 230,000 uninsured children in 2008. We are at 203,000 which means 27,000 children are now insured, which is a good thing. In addition, Ms. Yacoub received information from the State advising us that they have some access money allocated for counties who meet a certain criteria for doing overdue Medicaid renewals. Every year, we do a renewal for Family Care but we are very behind with that because of the staffing, etc. If we don't do a Family Care redetermination it keeps going so the client is not losing their benefits. This took a back burner but now we have to go to the front burner. If we don't meet 50% of our cases that are due, they are going to withdraw that money from us. Bergen County is currently at 48.56%. They want 50% from every County throughout the State. By December 2012 if Bergen County does not reach 50%, they are not going to give us the money. Previously the Board authorized overtime for staff to work on Family Care applications and

many cases were processed. Currently, a program is being worked on to provide mass production. Ms. Yacoub discussed future percentage rates that must be met in order to receive any quarterly installments from the State. She expressed that staffing is still an issue.

Chairman Felice advised Ms. Yacoub that she must have a plan in place to make sure that she has the resources to do that and that those goals are met. The Acting Director advised that approval of the personnel requests will help the process.

Ms. Duffie questioned the 48%. Ms. Yacoub explained back in the day we were 100%. Now, we have to shift our priorities. Ms. Yacoub discussed it might be worth investing in a few more workers.

Vice-Chairman Mitchell questioned how Bergen County matches up with other Counties. Ms. Yacoub explained that it varies as low as 29% in Middlesex County and as high as 94% in Mercer County. Ms. Yacoub will reach out to Mercer County to see what exactly they are doing. A discussion ensued regarding Case Banking. For the record, Ms. Yacoub submitted the memorandum and chart outlining the percentage rates into the record, which will be included with the minutes.

Nora Mikulski. Adm. Supervisor, Medicaid Dept., BCBSS

Ms. Mikulski commented that historically, Mercer County is the pilot for everything and they started case banking before anyone else did so they had a head start. Then they got a momentum so when you get a momentum you can finish quick. They got a system and she thinks that is what happened.

Lenore Titus – Maywood, NJ

Ms. Titus, Switchboard Operator, of BCBSS commented on the Call Center that was listed on the agenda. The agency has two (2) switchboard operators in the agency. For the month of August, they handled almost 11,000 incoming phone calls. Since the beginning of the year they had 70,242 phone calls almost in an eight-month period. She asked the Board what their vision is for this Call Center and how is it going to affect the two switchboard operators that are there right now? What people are going to go in and answer all these questions and how is it going to work?

Chairman Felice discussed that he visited a Call Center in Middlesex County. He thought they had some exorbitant amount of calls per year and were able to diminish greatly the miss-directed phone calls. He explained the Board is not here to talk about elimination of jobs or redirecting people. The Board's mission in this agency is to make sure the call times and wait times are not undue and that the clients are served well so that the staff are not overwhelmed.

The Acting Director explained that clerical employees were placed in other units to assist the workflow within the agency.

Dr. Viola expressed that Ms. Titus connected two things that were not related but that the Board is nowhere near where she went with this.

Chairman Felice advised that he has an open-door policy.

Maria Aberasturi – Teaneck, NJ

Ms. Aberasturi commented that she had the opportunity to attend a workshop recently based on the work of a man named Freeman. Adult Protective Services offers semi-annual training to its supervisors, which is really beneficial. The topic was Change Leadership. It was a managerial training different than what is normally done on how to lead organizations through change, how organizations respond to change, and what happens to a work environment when it is under constant anxiety. She found the training to be extremely helpful. The last time there was a discussion about training monies, the thought was not to send staff places, but to bring training here to the office. Because of all the changes going on and for the people who spoke ahead of her, she thought there is a lot of anxiety here. When organizations are under anxiety, people stop working with their logical brain and freeze, which certainly is not efficient. Through this training, people in managerial positions can learn how to better help the staff who are going through periods of change. This could manage anxiety in a better way, and we can come out quicker and better at the other end. For the record, Ms. Aberasturi submitted the trainer’s Power Point presentation into the record.

Olej Kirioukhine – Cliffside Park, NJ

Mr. Kirioukhine spoke about his experience in visiting the agency. He commented that the lobby did not have any pictures hanging on the walls, therefore; he submitted some inspirational and motivational pictures for the bare walls in the lobby.

A motion to close the Open Public Comment Period was offered by Vice-Chairman Mitchell, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

Adoption of Minutes:

(a) Open Session Minutes September 10, 2012

No discussion. A motion to adopt the Open Session Minutes of September 10, 2012 was offered by Vice-Chairman Mitchell, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER			X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER			X	
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

Treasurer’s Report:

Scott Modery summarized both the Bills List and Schedule of Vouchers. A discussion ensued.

For the record, Mr. Connelly arrived at approximately 6:06 p.m.

(a) Bills List:

A motion to approve the Bills List was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

(b) Schedule of Vouchers:

A motion to approve the Schedule of Vouchers was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

Acting Director’s Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were provided to the members for the month of August. A discussion ensued.

(b) Reception

The Acting Director reported that changes have been made to the Reception Unit on the 1st floor to alleviate lines from going outside of the building.

(c) Call Center

The Acting Director discussed setting up a Call Center at the BCBSS to help manage phone calls from customers. The Board discussed that Middlesex County has a Call Center. At the Chairman’s request, the Acting Director will reach out to Middlesex County regarding their Call Center. A discussion ensued.

President’s Report:

No discussion.

Committee Reports:

No discussion.

OLD BUSINESS:

(a) Interim Management Consultant Position

No Discussion.

A motion to go into Closed Session was offered by Vice-Chairman Mitchell, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

2012.10.02 (1) –Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

A motion to waive the reading of Resolution 2012.10.02 (1) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to approve Resolution 2012.10.02(1) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

CLOSED SESSION:

The Bergen County Board of Social Services shall now exclude members of the public from the meeting and move into Closed Session for the following reasons: The Board may discuss property matters involving individuals who receive assistance from the BCBSS. The identification of such individuals or their property may result in a violation of their right to privacy and may result in a loss of public funds by this agency. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12B(1,2,3) involving individuals who received assistance from the Board or the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8). The Board shall discuss matters with Counsel to the Board which matters fall within the attorney-client privilege and are therefore excluded from the public meeting. The Board may also discuss all other matters which are exempt from public meetings pursuant to N.J.S.A. 10:4-12. The minutes from these closed sessions shall be made available to the public upon the expiration of a 45-day appeal period. Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return at that time.

The Board went into Closed Session at approximately 6:40 p.m.

OPEN SESSION:

The meeting reconvened in Open Session 8:18 p.m.

Chairman Felice requested a Roll Call:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to go back into Open Session was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

OLD BUSINESS:

(a) **Interim Management Consultant Position**

No discussion.

NEW BUSINESS:

(a) **Renewal of Annual Unitronix Agreement**

A motion to approve the renewal of the annual Unitronix Agreement was offered by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

Action Items:

Resolutions:

2012.10.02 (2) –Resolution Authorizing Renewal of Annual Unitronix Agreement

A motion to waive the reading of Resolution 2012.10.02 (2) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to approve Resolution 2012.10.02(2) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to approve personnel requests that the Acting Director has shown in Exhibit B consisting of two pages was offered by Vice-Chairman Mitchell, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to direct Counsel to prepare an RFQ for Interim Management Consultant was offered by Vice-Chairman Mitchell, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to direct Counsel to prepare a resolution authorizing the BCBSS to enter into an agreement with NAI Hanson for required real estate services was offered by Vice-Chairman Mitchell, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

Next Board Meeting Date

The next Board Meeting is scheduled for Tuesday, November 13, 2012 at 5:30 p.m. at the Bergen County Board of Social Services.

Adoption of Minutes:

(a) Closed Session Minutes September 10, 2012

A motion to adopt the Closed Session Minutes of September 10, 2012 was offered by Mr. Nyman, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER			X	
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

With no further business to conclude, a motion to adjourn the meeting at approximately 8:24 p.m. was offered by Mr. Toronto, seconded by Mr. Connelly, and unanimously approved.

Respectfully submitted,



Robert Calocino
Acting Director