

**Minutes of the Meeting
of the
Bergen County Board of Social Services
September 10, 2012**

PRESENT: Freeholder John A. Felice, Chairperson
Freeholder John D. Mitchell, Vice-Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer (Via-Teleconference)
Randi Duffie, Assistant Secretary-Treasurer (Arrived Late)
John M. Carbone, Esq., County Adjuster
Leah Puzzo, Board Member
William E. Connelly, Jr., Board Member
Mayor Vincent Barra, Board Member
Tom Toronto, Board Member
Bob Nyman, Board Member (Arrived Late)
Frank Catania, Jr., Esq., General Counsel
Robert Calocino, Acting Director
Michele Darmochwal, Administrative Secretary

ABSENT: None

A regular meeting of the Bergen County Board of Social Services previously scheduled for September 10, 2012 at 5:30 p.m. was rescheduled and held on September 10, 2012 at 4:00 p.m. in the Board Room of the Bergen County Board of Social Services, 216 Route 17 North, Building A, Rochelle Park, New Jersey.

PUBLIC SESSION:

Chairman John A. Felice called the meeting to order. Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for September 10, 2012 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2012, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.

2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on August 16, 2012 and to the Herald News, which was published on August 16, 2012.
3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on August 13, 2012.

The notice required by the "Open Public Meeting Act" was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

Flag Salute

Michelle Loguercio led those present in a salute to the flag.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X	
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X	
DEBORAH VIOLA, Ph.D.	SECRETARY-TREASURER	X	
RANDI DUFFIE	ASST. SECRETARY TREASURER		X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X	
LEAH PUZZO	BOARD MEMBER	X	
WILLIAM CONNELLY	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER	X	
TOM TORONTO	BOARD MEMBER	X	
BOB NYMAN	BOARD MEMBER		X

Open Public Comment Period

A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Vice-Chairman Mitchell, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

Maria Aberasturi, - Teaneck, NJ

Ms. Aberasturi spoke about her idea for a suggestion box called Work Smarter – Not Harder. A suggestion box has existed for approximately ten years in the agency. When the agency first got the box, it was a very good thing but as time went on that was not the case. Ms. Aberasturi suggested setting up an electronic e-mail address called Work Smarter so that employees could make suggestions and point out what their ideas are for: improve customer service, improve efficiencies, or improve cost savings. Employees will describe how it is we currently do something and how it is they see us doing it differently to achieve one of those three things in detail what resources will it require, who needs to be involved, etc. These will not be anonymous. Employees will own their ideas and the ideas will go directly to this Work Smarter e-mail for the Director. Her second thought was in December at the Board Meeting the Director could bring the ideas to the Board. The Board would choose from the submissions. The Board would agree to implement that employee idea, which would save money and improve customer service, improve efficiencies, or improve cost savings next year. That employee would be recognized at an employee appreciation breakfast held in December in the agency. Ms. Aberasturi’s idea was submitted into the record. At the Chairman’s request, Ms. Aberasturi will e-mail Mrs. Darmochwal her idea, which will be dispensed to all the Board Members.

Dolores Phillips – 135 Green Way, Montvale, NJ

Ms. Phillips commented on Wednesday she is going to be representing the agency at the senior picnic. She has represented the agency at similar events. She advised that the agency never has a give away but every other agency, every other table, including the State has something to give away. The agency has never had anything, and she has always been told that the agency cannot afford it but other county agencies can and the seniors like something.

Chairman Felice responded, “It is Wednesday and today is Monday”. He thought it was a great idea but didn’t know if anything could be done because money is tight.

A motion to close the Open Public Comment Period was offered by Mr. Carbone, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

For the record, Randi Duffie arrived at 4:12 p.m.

Adoption of Minutes:

(a) Open Session Minutes August 7, 2012

No discussion. A motion to adopt the Open Session Minutes of August 7, 2012 was offered by Mr. Connelly, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER			X	
BOB NYMAN	BOARD MEMBER				X

(b) Open Session Minutes August 13, 2012

No discussion. A motion to adopt the Open Session Minutes of August 13, 2012 was offered by Dr. Viola, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

Treasurer's Report:

Scott Modery summarized both the Bills List and Schedule of Vouchers. In regard to the CY2013 budget, the County has requested three figures: TANF, SSI, and administrative money. Mr. Modery advised that at some point he would like to sit down with the Finance Committee to discuss. A discussion ensued.

(a) Bills List:

A motion to approve the Bills List to pay all the bills but the Steve Wielkotz bill, was offered by Mr. Carbone, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

For the record, Mr. Nyman arrived at 4:27 p.m.

(b) Schedule of Vouchers:

A motion to approve the Schedule of Vouchers was offered by Mr. Toronto, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			

WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

For the record, at this point Dr. Viola exited the teleconference. She advised that she would return to the teleconference in approximately 40 to 45 minutes.

A discussion ensued regarding the budget.

Acting Director’s Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were provided to the members for the month of July. A discussion ensued.

(b) Update on Fair Hearings

The Acting Director reported that at the end of September the agency will begin to use the Tax Court located on State Street in Hackensack on Tuesdays for Fair Hearings. The Acting Director continues to look for a site to use on Thursdays.

President’s Report:

Chairman Felice reported that there were a number of issues that would be addressed this afternoon, which included the RFQ for Consultant, as well as, selecting a company to represent the BCBSS in regard to real estate.

A motion to table Old Business was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER				X
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

OLD BUSINESS:

(a) **Auditor Steve Wielkotz & Discussion regarding CY2011 Audit**
Tabled

(b) **Results of RFQ for Interim Management Consultant**
Tabled

NEW BUSINESS:

(a) **Next Board Meeting Date**

The next Board Meeting is scheduled for Tuesday, October 2, 2012 at 5:30 p.m. at the Bergen County Board of Social Services.

Vice-Chairman Mitchell discussed items that the Board talks about in Closed Session, which was brought to his attention by Maria Aberasturi. The Vice-Chairman serves on the Welfare, Fraud, & Abuse Committee. Coming from that committee, he seemed to think most of the things talked about did not reach the level of Closed Session. He thought it would be incumbent upon the Board to take a look once again at what they do in Closed Session. Chairman Felice deferred this item to General Counsel. As per General Counsel, committee reports will be discussed in an open forum as long as there is not a particular person that the Board is speaking about or a fine, penalty, or suspension of a particular person. As to policy and procedure, with respect to the committee, that can be discussed in Open Session. Vice-Chairman Mitchell thanked Ms. Aberasturi for bringing this item up to him.

A motion to amend the Closed Session Agenda to add RFQ for Consultant discussion was offered by Mrs. Duffie, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER				X
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

Action Items:

Resolutions:

(a) **2012.09.10 (1) –Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

A motion to waive the reading of Resolution 2012.09.10 (1) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER				X
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to approve Resolution 2012.09.10(1) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER				X
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

CLOSED SESSION:

The Bergen County Board of Social Services shall now exclude members of the public from the meeting and move into Closed Session for the following reasons: The Board may discuss property matters involving individuals who receive assistance from the BCBSS. The identification of such individuals or their property may result in a violation of their right to privacy and may result in a loss of public funds by this agency. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12B(1,2,3) involving individuals who received assistance from the Board or the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8). The Board shall discuss matters with Counsel to the Board which matters fall within the attorney-client privilege and are therefore excluded from the public meeting. The Board may also discuss all other matters which are exempt from public meetings pursuant to N.J.S.A. 10:4-12. The minutes from these closed sessions shall be made available to the public upon the expiration of a 45-day appeal period. Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return at that time.

A motion to go into Closed Session was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER				X
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

The Board went into Closed Session at approximately 4:45 p.m.

OPEN SESSION:

The meeting reconvened in Open Session at approximately 6:30 p.m.

Chairman Felice requested a Roll Call:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to accept the RFQ submission of Chris Williams that we enter into a contract for a period of one year at an annual rate to be proportioned on a bi-weekly basis of \$145,000.00 that the RFQ contract provide termination on notice with a 90-day provision provided 90 days remain on the agreement was offered by Mr. Carbone, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion that Mr. Calocino be reclassified in Civil Service as the Personnel Officer and that he be funded at the low end of the salary range, which is \$106,477.00 was offered by Mr. Carbone, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER		X		
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER		X		
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

For the record, Mayor Barra left the meeting at 6:30 p.m.

For the record, Mrs. Duffie left the meeting at 6:30 p.m.

Steve Wielkotz, Partner, and Sean Ferguson, Manager, from the firm of Ferraioli, Wielkotz, Cerullo & Cuva, P.A., were present to discuss the CY2011 Audit. Mr. Wielkotz has been the Auditor at the Board for the last ten to twelve years. He explained the audit process. After the field work was completed, the firm issued a draft audit report, which was provided to all the Board Members. The firm did not issue any comments for the CY2011 audit. One comment was present in CY2010, which dealt with the new health benefits laws contribution by employees and was corrected in CY2011.

Chairman Felice asked Mr. Wielkotz if he thought that some of the roadblocks that he saw were in regard to technology or lack of technology. Mr. Wielkotz explained one of the issues that exist in this type of agency is the Board is governed by a specific type of program that is used by the State for welfare recipients and the programs that are run by this agency. In order to become 21st century technologically cutting edge the State would have to do it first. Mr. Wielkotz' understanding is that the State would not allow any change because everything has to be interactive.

Chairman Felice asked Mr. Wielkotz if he felt that with his work with the Board here over the last couple of years or even this last year that the agency is woefully behind with what the technology should be. The Chairman suggested that recommendations could be made to the State, which he is willing to do because ultimately it is about the client, taxpayer, and the quality of the

working environment for the employees. Mr. Wielkotz explained that the systems that are used are not state of the art. In Mr. Wielkotz' experience he stated he has gone through this with other entities that have the same issue. When an entity is very, very specific you don't have a real broad range of where you get the money from or how you can spend the money. It is client specific and when everything you get is funneled from either the Federal government and State government you need to be compatible to their system otherwise that would create different issues at this agency's level.

In regard to Mr. Connelly's inquiry concerning changes, Mr. Wielkotz explained if the Board was to change anything it would have to be sanctioned. Chairman Felice suggested having a vice-manager or an operating system that interfaces with the State and Federal software systems. Mr. Wielkotz advised that based on his experience with the State of New Jersey Department of Health & Human Services they would require a sign off on anything the Board did, without question. A discussion ensued regarding Exhibit 2 within the draft audit.

A discussion ensued regarding the cycle for the CY2012 audit. Once the firm is advised by the fiscal people at the BCBSS that they are pretty close to having the audit commence, the firm would like a few weeks notice so they could set up the planning meeting.

Mr. Carbone called attention to the fact that the title page referenced CY2010. Mr. Wielkotz advised that the cover page was wrong and that this would be revised and reissued. A discussion ensued concerning a note in the audit regarding the lease with the Board of Education that commenced in CY2006 for five years. Mr. Wielkotz was not sure if they renewed the lease but advised that he would go back and check. The Board did not recall seeing anything in CY2011 renewing the lease.

For the record, Mr. Connelly left the meeting at 6:52 p.m.

Steve Wielkotz and Sean Ferguson from the Ferraioli, Wielkotz, Cerullo & Cuva, P.A. firm completed their presentation.

A motion to accept the Audit Report subject to its correction of the title was offered by Mr. Carbone, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			

LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

Steve Wielkotz and Sean Ferguson from the Ferraioli, Wielkotz, Cerullo & Cuva, P.A. firm, as well as, the public left the room upon the Board Members entering Closed Session.

A motion to go back into Closed Session was offered by Mr. Toronto, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

The Board went back into Closed Session at approximately 7:05 p.m.

OPEN SESSION:

The meeting reconvened in Open Session at approximately 7:25 p.m.

Chairman Felice requested a Roll Call:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to authorize the Executive Director to spend up to a maximum of \$7,500.00 in total for overtime to process the Family Care applications was offered by Mr. Carbone, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion that upon receipt of the corrected initial page of the Audit that payment be released in the amount of \$15,000.00 to complete and pay the balance of the fee was offered by Mr. Toronto, seconded by Mr. Carbone, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

Adoption of Minutes:

(a) Closed Session Minutes August 7, 2012

A motion to adopt the Closed Session Minutes of August 7, 2012 was offered by Mr. Carbone, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER			X	
BOB NYMAN	BOARD MEMBER	X			

(b) Closed Session Minutes August 13, 2012

A motion to adopt the Closed Session Minutes of August 13, 2012 was offered by Mr. Carbone, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER			X	
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

With no further business to conclude, a motion to adjourn the meeting at approximately 7:40 p.m. was offered by Mr. Toronto, seconded by Vice-Chairman Mitchell, and unanimously approved.

Respectfully submitted,



Robert Calocino
Acting Director