

**Minutes of the Meeting
of the
Bergen County Board of Social Services
May 1, 2012**

PRESENT: Freeholder John D. Mitchell, Vice-Chairperson
Randi Duffie, Assistant Secretary-Treasurer
Leah Puzzo, Board Member
William E. Connelly, Jr., Board Member
Tom Toronto, Board Member
Frank Catania, Jr., Esq., General Counsel
Robert Calocino, Acting Director
Michele Darmochwal, Administrative Secretary

ABSENT: Freeholder John A. Felice, Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer
John M. Carbone, Esq., County Adjuster
Mayor Vincent Barra, Board Member
Bob Nyman, Board Member

A regular meeting of the Bergen County Board of Social Services was scheduled and held on May 1, 2012, at 5:30 p.m. in the Board Room of the Bergen County Board of Social Services, 216 Route 17 North, Building A, Rochelle Park, New Jersey.

PUBLIC SESSION:

In the absence of Chairman John A. Felice, Vice-Chairman John D. Mitchell called the meeting to order. Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for May 1, 2012 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2012, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.
2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 10, 2011 and to the Herald News, which was published on December 10, 2011.

3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 7, 2011.

The notice required by the “Open Public Meeting Act” was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

Flag Salute

Mrs. Duffie led those present in a salute to the flag.

Roll Call

A Roll Call was taken for Open Session:

| MEMBERS | TITLE | PRESENT | ABSENT |
|--------------------------|---------------------|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | |
| DEBORAH VIOLA, Ph.D. | SECRETARY-TREASURER | | X |

| | | | |
|-----------------------|---------------------------|---|---|
| RANDI DUFFIE | ASST. SECRETARY TREASURER | X | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | X |
| LEAH PUZZO | BOARD MEMBER | X | |
| WILLIAM CONNELLY | BOARD MEMBER | X | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | X |
| TOM TORONTO | BOARD MEMBER | X | |
| BOB NYMAN | BOARD MEMBER | | X |

Open Public Comment Period

A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

Maria Aberasturi, - Teaneck, NJ

Ms. Aberasturi commented that on May 21, 2012 the County’s Mental Health Board is having a consumer and family forum. Ms. Aberasturi submitted the Public Forum announcement, which will be distributed to the Board Members. In addition, Ms. Aberasturi spoke about a Social Work Supervisor at Bergen Regional Medical Center who had reported that the Medicaid Department is taking applications in the Behavioral Health section, which is a positive benefit. Previously, Ms. Aberasturi attended Crisis Intervention training at the County. The workshop which dealt with aggressive behaviors from clients is being offered again by the County on May 22, 2012. Ms. Aberasturi suggested that the Health & Safety Committee attend the Crisis Intervention class. Ms. Aberasturi submitted the Predictors of Aggressive Behavior handout, which will be distributed to the Board Members.

Vice-Chairman Mitchell reported that he spoke with the County Administrator and he is going to work with him, the Board, and the Acting Director to look at ways that the outside security and other security measures can be looked at and further improved. Hopefully, by next month, the Vice-Chairman will have something more detailed to report to everyone.

Ms. Aberasturi further commented that since the last Board Meeting staff has received the agency’s safety policies. She expressed the policy needs to go a step further. She mentioned it sort of ended at call security or call the police. She thought it was important to go beyond that because then things can be set in place to try to make people safe. People need to know in a situation where

they are being aggressed what happens next. She would like to see some kind of a procedure after this happens such as it gets reported to so and so, you will talk to so and so, this way people feel everything has been done to protect them from something happening. If something does happen to them, they know someone is there to protect them afterwards.

Vice-Chairman Mitchell suggested that Ms. Aberasturi draft something up as to what she thinks should be a supplement to that and then work with management to see what parts, if not all of it, can be implemented. Ms. Aberasturi expressed she would be happy to do that.

William Oserin – Englewood, NJ

Mr. Oserin spoke about the Health & Safety Committee, which is comprised of three union and three management members. Previously, suggestions were made to install Plexiglas partitions in the reception area and metal detectors but that never happened. Mr. Oserin expressed that they would be more than willing to try to draft things with management. He expressed they may not agree but hopefully, they can compromise.

The Vice-Chairman mentioned it is a beginning point. He urged Mr. Oserin to go forth and to come up with his ideas. The Vice-Chairman also mentioned that Chairman Felice has stressed over and over again one of his top priorities here is the protection of the hard working employees.

Ronda Wilson – Hackensack, NJ

Ms. Wilson commented that she is the person that the customer threw the chair at in the lobby. She spoke about the incident at length and the amount of time it took for the police to be called. Ms. Wilson has been employed by the Board for 27 years. She worked three and one half years at the Hudson County Board of Social Services but no matter what was going on in that building, she never felt the fear there that she felt here on that day.

Vice-Chairman Mitchell thanked Ms. Wilson for her dedicated service and courage.

A motion to close the Open Public Comment Period was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

Adoption of Minutes:

(a) Open Session Minutes April 3, 2012

A discussion ensued. A motion to accept the minutes, as amended, with the stipulation discussed for the Open Session Minutes of April 3, 2012 was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

Treasurer's Report:

(a) Bills List:

The Bills List was discussed. A motion to approve the Bills List was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

(b) Schedule of Vouchers:

A discussion ensued regarding the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Mr. Toronto, seconded by Mrs. Duffie, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |

| | | | | | |
|---------------------|--------------|---|--|--|---|
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

Acting Director’s Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were provided to the members for the month of March 2012. A discussion ensued regarding the monthly reports.

The Acting Director reported on Friday, May 4, 2012, he is scheduled to attend a meeting with the CWA Directors in Trenton to discuss the State converting a software package for intake purposes, as well as, the new restrictions between New York and New Jersey. At the Board’s request, the Acting Director will forward a copy of the May 4th agenda to the members for their review. The Acting Director will report back on this meeting next month.

The Acting Director reported that the agency’s current contract with GDF Suez expires on May 31, 2012. He received three (3) bids from energy suppliers. This is a one-year contract. A motion to accept the contract for electricity supplied for this building at \$0.07184 per kWh with GDF Suez, the lowest bidder, and to provide the authority for the Acting Director to sign was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

President’s Report:

In the absence of Chairman Felice, Vice-Chairman Mitchell greeted those present.

OLD BUSINESS:

(a) Health & Safety Committee

Mr. Ganley reported that a Health & Safety Committee meeting was held this month. A safety audit was done by the Bergen County Police, and we are presently awaiting the results of that report. Once received, it will be reviewed.

The committee discussed the work safety handouts for evacuation procedures, power outage, and a bomb threat. It was appropriate to let the employees know what had been given out in the past. The committee recommended that if there is a power outage for more than one (1) hour the building be evacuated similar to a fire drill and wait to see what happens with the power itself. As far as a bomb threat, the committee agreed to rely on what the Bergen County Police recommend. The committee is waiting for the audit report from the County to determine how they will move forward with various policies. Mr. Ganley recommended that Ms. Aberasturi be involved in this committee. He expressed she seems to have a lot of ideas. He thought it would be beneficial if she were somehow involved her in this committee, since she has brought up Health & Safety previously.

Vice-Chairman Mitchell urged Mr. Ganley to make this a collaborative effort. He suggested perhaps from the management side and union side, establish some leadership of what they are going to craft together the final recommendations.

A lengthy discussion ensued regarding security. The Board discussed that the report that they received did not say anything about security, what we expect from them, or where they failed since the incident, or where they can stand to improve. Mr. Ganley explained that was not discussed because they did not have all the information on what happened. He further explained as far as security is concerned, he is almost certain that the County audit will have something about security in general. The Board expressed if the committee is going to talk about security, they have to talk about all of security. The Board discussed that the security force is an intricate part of security for this facility. The Vice-Chairman directed Mr. Ganley to make sure that is included. Although Mr. Ganley supervises Security, it is more of his assistant now who handles and oversees the Security Department on a daily basis. Security is contracted through the landlord and provided by the building owner through our lease. The Vice-Chairman strongly suggested that management get a monthly report from Security. The Board discussed sending a letter to the landlord to put him on notice that the Board has a security issue, which he is responsible for. The Board also discussed asking the landlord to share a copy of the contract that he has with Security so the Board can review what the conditions and expectations are. It was suggested that once the Board knows the conditions and their responsibilities, the Health & Safety Committee could review those conditions to make certain they are being met.

A motion authorizing General Counsel to write a letter to the landlord regarding security and to get a monthly incident/status report of what they have observed and so forth was offered by Mrs. Duffie, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |

| | | | | | |
|---------------------|--------------|---|--|--|---|
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A discussion ensued. A motion authorizing General Counsel to prepare RFQ's for companies to perform a utility audit for past charges only was offered by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

NEW BUSINESS:

- (a) **Training Presentation – Written Report submitted by Sue Silverstein, Adm. Supervisor**

Tabled until next month.

- (b) **Next Board Meeting Date**

The next Board Meeting will be held on Tuesday, June 5, 2012 at 5:30 p.m.

Action Items:

Resolutions:

- (a) **2012.05.01 (1) –Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

A motion to waive the reading of the remainder of Resolution 2012.05.01 (1) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to approve Resolution 2012.05.01(1) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

(b) 2012.05.01 (2) –Resolution Authorizing the Retention of Professionals for General Counsel, Labor Counsel, and Auditor

A motion to waive the reading of Resolution 2012.05.01 (2) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to approve Resolution 2012.05.01 (2) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

(c) 2012.05.01 (3) –Resolution Authorizing Contracts for Professional Services for General Counsel, Labor Counsel, and Auditor

A motion to waive the reading of Resolution 2012.05.01 (3) was offered by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to approve Resolution 2012.05.01 (3) was offered by Mr. Toronto, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

(d) 2012.05.01 (4) –Resolution to Ratify and Approve the actions of the President and sub-committee in engaging the services with Jersey Professional Management, signing a contract, when and if a statement is received that the bill be paid

A motion to waive the reading of Resolution 2012.05.01 (4) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to approve Resolution 2012.05.01 (4) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

CLOSED SESSION:

The Bergen County Board of Social Services shall now exclude members of the public from the meeting and be moved into Closed Session for the following reasons: The Board may discuss property matters involving individuals who receive assistance from the BCBSS. The identification of such individuals or their property may result in a violation of their right to privacy and may result in a loss of public funds by this agency. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12B(1,2,3) involving individuals who received assistance from the Board or the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8). The Board shall discuss matters with Counsel to the Board which matters fall within the attorney-client privilege and are therefore excluded from the public meeting. The Board may also discuss all other matters which are exempt from public meetings pursuant to N.J.S.A. 10:4-12. The minutes from these closed sessions shall be made available to the public upon the expiration of a 45-day appeal period. Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return at that time.

A motion to go into Closed Session was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

The Board went into Closed Session at approximately 6:37 p.m.

OPEN SESSION:

The meeting reconvened in Open Session at approximately 7:26 p.m.

Vice-Chairman Mitchell requested a Roll Call:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

Adoption of Minutes:

Closed Session Minutes April 3, 2012

A motion to approve the Closed Session Minutes of April 3, 2012 was offered by Mr. Connelly, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | | | X | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to table some of the current/immediate openings for discussion until next meeting was offered by Mr. Connelly, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |

| | | | | | |
|---------------------|--------------|---|--|--|---|
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to replace one (1) full-time Senior Data Entry Machine Operator with a provisional Data Entry Machine Operator was offered by Mr. Connelly, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to replace one (1) full-time Human Service Specialist 4 with one (1) Human Service Specialist 3 as a provisional promotion was offered by Mr. Connelly, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to replace two (2) full-time Keyboarding Clerk 1's Bilingual Spanish/English with two (2) part-time Keyboarding Clerk 1's Bilingual Spanish/English for Reception area was offered by Mr. Connelly, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|--------------------------|----------------------|-----|-----|---------|--------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |

| | | | | | |
|--------------------|---------------------|----------|--|--|----------|
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to replace one (1) full-time Principal Account Clerk (retiring 6/01/12) with one (1) full time Account Clerk was offered by Mr. Connelly, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|---------------------------------|-----------------------------|------------|------------|----------------|---------------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to replace one (1) full-time Clerk 1 (retiring 6/01/12) with one (1) part-time Clerk 1 was offered by Mr. Connelly, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|---------------------------------|-----------------------------|------------|------------|----------------|---------------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

A motion to replace /promote one (1) full-time Keyboarding Clerk 1 (no prom. increase) to one (1) full-time Account Clerk and hire one (1) part-time Keyboarding Clerk 1 was offered by Mr. Connelly, seconded by Mrs. Puzzo, and approved as follows:

| MEMBERS | TITLE | AYE | NAY | ABSTAIN | ABSENT |
|---------------------------------|-----------------------------|------------|------------|----------------|---------------|
| FREEHOLDER JOHN FELICE | CHAIRPERSON | | | | X |
| FREEHOLDER JOHN MITCHELL | VICE CHAIRPERSON | X | | | |
| DEBORAH VIOLA, Ph.D. | SECRETARY/TREASURER | | | | X |
| RANDI DUFFIE | ASST. SEC. TREASURER | X | | | |
| JOHN M. CARBONE, ESQ. | COUNTY ADJUSTER | | | | X |
| LEAH PUZZO | BOARD MEMBER | X | | | |
| WILLIAM CONNELLY | BOARD MEMBER | X | | | |
| MAYOR VINCENT BARRA | BOARD MEMBER | | | | X |
| TOM TORONTO | BOARD MEMBER | X | | | |
| BOB NYMAN | BOARD MEMBER | | | | X |

With no further business to conclude, a motion to adjourn the meeting at approximately 7:30 p.m. was offered by Mrs. Puzzo, seconded by Mr. Connelly, and unanimously approved.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "R. Calocino".

Robert Calocino
Acting Director