

AGENDA

BERGEN COUNTY BOARD OF SOCIAL SERVICES

August 16, 2018 - 4:30 p.m.

- I. Open Public Meetings Act Statement
- II. Flag Salute
- III. Roll Call
- IV. Open Public Comment Period
- V. 2017 Audit Presentation
- VI. Adoption of Minutes
 - (a) Open Session Minutes of July 12, 2018
- VII. Treasurer's Report
 - (a) Bills List
 - (b) Schedule of Vouchers
- VIII. Administration Report
 - (a) Monthly Reports – Statistical & Financial
 - (b) Memoranda to the Board
- IX. Chairman's Report
- X. Committee Reports
 - (a) Welfare, Fraud, and Abuse Committee
 - (b) Audit & Budget Committee
 - (c) Building & Grounds Committee
- XI. Old Business
- XII. New Business
 - (a) Next Board Meeting Date – **Thursday, September 6, 2018**
- XIII. Action Items
 - Resolutions:
 - (a) 2018.8.16 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
 - (b) 2018.8.16 (2) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
 - (c) 2018.8.16 (3) – Resolution Authorizing a Promotion for One Full-Time Assistant Administrative Supervisor of Income Maintenance to Full-Time Administrative Supervisor of Income Maintenance
 - (d) 2018.8.16 (4) – Resolution Authorizing a Change in Employment from Part Time to Full Time for One Clerk 1
 - (e) 2018.8.16 (5) – Resolution Authorizing a Promotion for One Part-Time Human Services Aide to Part-Time Social Service Technician
 - (f) 2018.8.16 (6) – Resolution Authorizing a Promotion for One Full-Time Social Service Technician to Full-Time Social Worker

- (g) 2018.8.16 (7) – Resolution Authorizing a Change in Employment from Part Time to Full Time for One Human Services Aide
- (h) 2018.8.16 (8) – Resolution Authorizing the Advertisement and Offer of Employment for Two (2) Temporary Full-Time Records Support Technician 1
- (i) 2018.8.16 (9) – Resolution Authorizing the Advertisement and Offer of Employment for One (1) Provisional Human Services Specialist 4
- (j) 2018.8.16 (10) – Resolution Authorizing the Advertisement and Offer of Employment for One (1) Human Services Specialist 3
- (k) 2018.8.16 (11) – Resolution Approving Doctor’s Notes and Medical Certificates to be added to Employee Handbook
- (l) 2018.8.16 (12) – Resolution Approving Visitor’s Policy to be added to Employee Handbook
- (m) 2018.8.16 (13) – Resolution Approving Swipe/Identification Card(s) to be added to Employee Handbook
- (n) 2018.8.16 (14) – Resolution Approving Security Protocol to be added to Employee Handbook
- (o) 2018.8.16 (15) – Resolution Approving Lateness Policy to be added to Employee Handbook
- (p) 2018.8.16 (16) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

XIV. Closed Session

- (a) Review of Closed Session Minutes of July 12, 2018
- (b) Personnel Matters
- (c) Personnel Committee
- (d) Litigation
- (e) Any other matters permitted in closed sessions pursuant to N.J.S.A. 10:4-12(b)

XV. Adoption of Minutes

- (a) Closed Session Minutes July 12, 2018

PLEASE NOTE THAT FORMAL ACTION MAY BE TAKEN BY THE BOARD ON ANY MATTER SET FORTH ABOVE OR AS MAY BE RAISED DURING THE MEETING.