

**Minutes of the Meeting  
of the  
Bergen County Board of Social Services  
February 7, 2017**

**PRESENT:** William E. Connelly, Jr., Chairperson  
Randi Duffie, Vice Chairperson  
Freeholder Tracy Zur, Board Member (Arrived Late)  
Freeholder Mary Amoroso, Board Member  
John E. Ten Hoeve, Jr., Esq., County Adjuster  
Ritzy Morales-Diaz, Board Member ( Arrived Late)  
John L. Schettino, Esq., General Counsel  
Robert W. Calocino, Acting Director  
Michele Darmochwal, Administrative Secretary

**ABSENT:** Joseph A. Barreto, Secretary-Treasurer  
Erin Delaney, Assistant Secretary-Treasurer  
Elaine Meyerson, Board Member

A regular meeting of the Bergen County Board of Social Services was held on February 7, 2017 at 4:30 p.m. in the 4<sup>th</sup> Floor Board Room of the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey.

**PUBLIC SESSION:**

John L. Schettino, Esq., called the meeting to order. General Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for February 7, 2017 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2017, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.
2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on January 13, 2017 and to the Herald News, which was published on January 13, 2017.

3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on January 11, 2017.

The notice required by the “Open Public Meeting Act” was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

**PUBLIC SESSION:**

**Flag Salute**

Chairman Connelly led those present in a salute to the flag.

**Roll Call**

A Roll Call was taken for Open Session:

<b>MEMBERS</b>	<b>TITLE</b>	<b>PRESENT</b>	<b>ABSENT</b>
WILLIAM CONNELLY	CHAIRPERSON	X	
RANDI DUFFIE	VICE CHAIRPERSON	X	
JOSEPH BARRETO	SECRETARY-TREASURER		X
ERIN DELANEY	ASST. SECRETARY TREASURER		X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X	

FREEHOLDER TRACY ZUR	BOARD MEMBER		X
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X	
RITZY MORALEZ-DIAZ	BOARD MEMBER		X
ELAINE MEYERSON	BOARD MEMBER		X

**Open Public Comment Period**

Chairman Connelly requested a motion to open the meeting for public comment. A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Mr. Ten Hoeve, seconded by Vice Chairwoman Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X
ELAINE MEYERSON	BOARD MEMBER				X

For the record, Mrs. Morales-Diaz arrived at approximately 4:40 p.m.

**William Oserin – Englewood, NJ**

Mr. Oserin distributed copies of a letter from a retired BCBSS Administrator in regard to reimbursement of Medicare Part B premiums. Mr. Oserin discussed the agency’s Outside Employment Policy.

For the record, Freeholder Zur arrived at approximately 4:46 p.m.

Chairman Connelly requested a motion to close the Open Public Comment Period of the Open Session. A motion to close the Open Public Comment Period was offered by Vice Chairwoman Duffie, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

**Adoption of Minutes:**

**(a) Open Session Minutes of January 10, 2017**

Chairman Connelly requested a motion to adopt the Open Session minutes. A motion to adopt the Open Session Minutes of January 10, 2017 was offered by Freeholder Zur, seconded by Mrs. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER			X	
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

**Treasurer's Report:**

**(a) Bills List:**

Chairman Connelly requested a motion to approve the Bills List. A motion to approve the Bills List was offered by Mrs. Morales-Diaz, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

**(b) Schedule of Vouchers:**

Chairman Connelly requested a motion to approve the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Freeholder Zur, seconded by Freeholder Amoroso, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

## **Administration Report:**

### **(a) Monthly Reports – Statistical & Financial:**

A snapshot of caseload and expenditures were included in each of the Board Member's packet for the month of December.

### **(b) Memoranda to the Board**

The Acting Director reported on Project Homeless Connect. He discussed besides employee participation at the Health & Human Services shelter, employees raised \$350.00 and purchased 70 McDonalds credit cards. CWA Local #1089 donated another \$200.00 to purchase another 40 McDonald gift cards. He thanked everyone for their support in regard to this project. The Queue System installation was completed and initial training for Administrators & Supervisors was scheduled for February 2, 2017. Employee training will be scheduled prior to the system launch date. Two meetings were held in January 2017 with the One-Stop Director, staff members, and our Department of Labor representative to discuss and improve communications, reduce coding errors, to expedite the process for both agencies and the customers we serve. Kronos (Time Keeping System) held a demonstration for Personnel, Finance, and Payroll on updating equipment to improve our current system. A meeting was held with the website designer who presented new concepts to upgrade the agency's current website and a presentation to the Board is tentatively scheduled for March 2017. In regard to the agency's chairs, Administrators and Supervisors completed an inventory of damaged chairs and are forwarding this information to the vendor. Administration is trying to schedule an on-site meeting with the vendor to review what they can repair and/or replace. Simplified Nutrition Assistance for Seniors (SNAS) applications were mailed out to those who qualify. Administration had two separate meetings with Building Management and their contractor in regard to heat problems.

## **Chairman's Report**

The Chairman reported that committee assignments are not yet finalized. The Search Committee who will seek a permanent Director of Welfare is comprised of: Chairman Connelly, Freeholder Zur, and Mr. Ten Hoeve.

Vice Chairwoman Duffie inquired about the building's temperatures. The Acting Director discussed temperature tracking devices are being set up to identify where the problem areas are in the building.

## **Committee Reports:**

### **(a) Welfare, Fraud, and Abuse Committee**

Vice Chairwoman Duffie reported from January 1 to January 31, 2017 the agency received Medicaid recoveries in the amount of \$107,811.72. No new cases were referred to the Prosecutor's Office during the month of January.

### **(b) Audit & Budget Committee**

This item was previously discussed.

(c) **Building & Grounds Committee**

The Chairman advised that he has a conflict and cannot serve on this committee. He reported that Freeholder Zur will continue to serve on this committee, and Mr. Ten Hoeve will be added to represent this committee too.

**OLD BUSINESS:**

(a) **Discussion in regard to 2017 Request for Qualifications submittals for General Counsel, Labor Counsel, Insurance Consultant, and Auditor**

Chairman Connelly asked for nominations for General Counsel. A motion to nominate John L. Schettino, Esq. as **General Counsel** was offered by Freeholder Zur, seconded by Mr. Ten Hoeve. With no one opposed, a roll call was taken for General Counsel to the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

Chairman Connelly asked for nominations for Labor Counsel. A motion to nominate Eric M. Bernstein, Esq. as **Labor Counsel** was offered by Freeholder Zur, seconded by Mr. Ten Hoeve. With no one opposed, a roll call was taken for Labor Counsel to the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

Chairman Connelly requested that **Insurance Consultant** be tabled.

Chairman Connelly asked for nominations for **Auditor**. A motion to nominate Steven Wielkotz as Auditor was offered by Freeholder Zur, seconded by Vice Chairwoman Duffie. With no one opposed, a roll call was taken for Auditor to the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

**(b) Discussion in regard to 12/02/16 RFP submittals for Security Guard Services**

Chairman Connelly asked for nominations for Security Guard Services. A motion to nominate United Federated Systems (UFS) for Security Guard Services was offered by Freeholder Zur, seconded by Mrs. Morales-Diaz. With no one opposed, a roll call was taken for UFS for Security Guard Services to the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

**(c) Stationery Bid**

Chairman Connelly asked for nominations for Stationery. A motion to award item 1 to Centurion Printing; Item 3 to Paper Mart; and Items 2,4,5 and 6 to WB Mason, in accord with the bid summary was offered by Freeholder Zur, seconded by Mr. Ten Hoeve. With no one opposed, a roll call was taken to award Item 1 to Centurion Printing; Item 3 to Paper Mart; and Items 2,4,5 and 6 to WB Mason and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

## **NEW BUSINESS:**

### **(a) Next Board Meeting Date**

The next Board Meeting is scheduled for Tuesday, March 7, 2017 at 4:30 p.m. in the 4'th floor Board Room.

## **Action Items:**

### **Resolutions:**

- (a) 2017.2.07 (1) – Resolution Accepting Resignation of Tom Toronto
- (b) 2017.2.07 (2) – Resolution Appointing General Counsel for the Year 2017
- (c) 2017.2.07 (3) – Resolution Appointing Labor Counsel for the Year 2017
- (d) 2017.2.07 (4) – Resolution Appointing Insurance Consultant for the Year 2017
- (e) 2017.2.07 (5) – Resolution Appointing Auditor for the Year 2017
- (f) 2017.2.07 (6) – Resolution Approving Extending Affiliation Agreement with Holy Name Medical Center
- (g) 2017.2.07 (7) – Resolution Approving Extending Affiliation Agreement with Hackensack University Medical Center
- (h) 2017.2.07 (8) – Resolution Approving Extending Affiliation Agreement with Englewood Hospital
- (i) 2017.2.07 (9) – Resolution Approving Extending Affiliation Agreement with Bergen Regional Medical Center
- (j) 2017.2.07 (10) – Resolution Authorizing Application for Grant from the State of New Jersey Department of Community Affairs in Connection with the LIHEAP CWA Administration 2017 Program
- (k) 2017.2.07 (11) – Resolution Authorizing Rescinding Resolution 2016.12.06 (20)
- (l) 2017.2.07 (12) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
- (m) 2017.2.07 (13) – Resolution Authorizing the Advertisement of Employment for Multiple Openings
- (n) 2017.2.07 (14) – Resolution Authorizing the Hiring of One Human Services Specialist 2
- (o) 2017.2.07 (15) – Resolution Authorizing the Hiring of One Human Services Specialist 2
- (p) 2017.2.07 (16) – Resolution Authorizing the Hiring of One Human Services Specialist 2
- (q) 2017.2.07 (17) – Resolution Authorizing the Hiring of One Human Services Specialist 2
- (r) 2017.2.07 (18) – Resolution Authorizing the Hiring of One Human Services Specialist 2
- (s) 2017.2.07 (19) – Resolution Authorizing the Hiring of One Human Services Specialist 2
- (t) 2017.2.07 (20) – Resolution Authorizing the Hiring of One Human Services Specialist 2
- (u) 2017.2.07 (21) – Resolution Authorizing the Hiring of One Human Services Specialist 2
- (v) 2017.2.07 (22) – Resolution Authorizing the Advertisement of Employment for One Full-Time Clerk 1
- (w) 2017.2.07 (23) – Resolution Authorizing the Advertisement of Employment for One Part-Time Clerk 1
- (x) 2017.2.07 (24) – Resolution Approving Bergen County UPS PM Contract for 2017
- (y) 2017.2.07 (25) – Resolution Awarding Stationery/Printing Bid
- (z) 2017.2.07 (26) – Resolution Approving In-House Counsel Contract Agreement



(aa) 2017.2.07(27) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

A motion to table Resolution (d) was offered by Mrs. Morales-Diaz, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

A motion to discuss and approve Resolutions (a) through (z), excluding (d) was offered by Mr. Ten Hoeve, seconded by Vice Chairwoman Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

A motion to discuss and approve Resolution 2017.2.07 (27) Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A and to go into Closed Session was offered by Mrs. Morales-Diaz, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

The Board went into Closed Session at approximately 5:15 p.m.

**CLOSED SESSION:**

General Counsel stated the Board will go into Closed Session to discuss the Closed Session minutes of January 10, 2017, a second-step grievance hearing, personnel, and litigation. The minutes from the Closed Session will be available to the public once the items have been resolved or no longer require the minutes to be held and not distributed to the public. The Board will be in Closed Session for approximately 30 to 45 minutes at which time the meeting will then resume and reopen the meeting to the public. The Board may take further action with respect to matters dealing with the Bergen County Board of Social Services and will finish the rest of the business on the agenda.

**OPEN SESSION:**

The Board reconvened in Open Session at approximately 5:50 p.m.

**Roll Call**

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X	
RANDI DUFFIE	VICE CHAIRPERSON	X	
JOSEPH BARRETO	SECRETARY-TREASURER		X
ERIN DELANEY	ASST. SECRETARY TREASURER		X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X	
FREEHOLDER TRACY ZUR	BOARD MEMBER	X	
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X	
RITZY MORALES-DIAZ	BOARD MEMBER	X	
ELAINE MEYERSON	BOARD MEMBER		X

A motion to adopt the Closed Session Minutes of January 10, 2017, (1) Grievance Minutes of January 10, 2017, (2) Grievance Minutes of January 10, 2017, Software Upgrade, and an extension to Acting Director’s term through March 7, 2017 was offered by Freeholder Amoroso, seconded by Mrs. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X		X (Abstain from set of three (3) Closed – Minutes only)	
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

Chairman Connelly requested a motion to adjourn the meeting. With no further business to conclude, a motion to adjourn the meeting at approximately 5:52 p.m. was offered by Mrs. Morales-Diaz, seconded by Vice Chairwoman Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
JOSEPH A. BARRETO	SEC-TREASURER				X
ERIN DELANEY	ASST SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER MARY AMOROSO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			
ELAINE MEYERSON	BOARD MEMBER				X

Respectfully submitted,



Robert W. Calocino  
Acting Director