

**Minutes of the Meeting
of the
Bergen County Board of Social Services
December 6, 2016**

PRESENT: William E. Connelly, Jr., Chairperson (Via-Teleconference)
Randi Duffie, Vice Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer
Freeholder Tracy Zur, Board Member
Freeholder Joan Voss, Board Member (Arrived Late)
John E. Ten Hoeve, Jr., Esq., County Adjuster
Joseph A. Barreto, Board Member
John L. Schettino, Esq., General Counsel
Robert W. Calocino, Acting Director
Alex Morales, Interim Management Consultant
Michele Darmochwal, Administrative Secretary

ABSENT: Tom Toronto, Assistant Secretary-Treasurer
Ritzy Moralez-Diaz, Board Member

A regular meeting of the Bergen County Board of Social Services was held on December 6, 2016 at 4:30 p.m. in the 4'th Floor Board Room of the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey.

PUBLIC SESSION:

John L. Schettino, Esq., called the meeting to order. General Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for December 6, 2016 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2016, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.
2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 6, 2015 and to the Herald News, which was published on December 6, 2015.

3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 3, 2015.

The notice required by the “Open Public Meeting Act” was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

Chairman Connelly participated via-teleconference. Vice Chairwoman Duffie chaired the meeting.

Flag Salute

Vice Chairwoman Duffie led those present in a salute to the flag.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X	
RANDI DUFFIE	VICE CHAIRPERSON	X	

DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X	
TOM TORONTO	ASST. SEC-TREASURER		X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X	
FREEHOLDER TRACY ZUR	BOARD MEMBER	X	
FREEHOLDER JOAN VOSS	BOARD MEMBER		X
JOSEPH A. BARRETO	BOARD MEMBER	X	
RITZY MORALES-DIAZ	BOARD MEMBER		X

A moment of silence was observed for former Welfare Director Ed Testa.

Open Public Comment Period

Vice Chairwoman Duffie requested a motion to open the meeting for public comment. A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Freeholder Zur, seconded by Mr. Ten Hoeve, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER				X
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

For the record, Freeholder Voss arrived at approximately 4:35 p.m.

Lillian Milanes – HSS3

Ms. Milanes urged the Board to move forward in getting an active shooter protocol in place for staff.

Natalie DeLeon – Employee of the BCBSS

Ms. DeLeon read a statement into the record on behalf of a co-worker, Sabrina Torres, who could not be present today. Ms. Torres is currently #2 on an active Civil Service list for the position of Human Service Specialist 1. A few months ago, the agency called for a second test for the position of HSS1 despite the fact that there is still an active list. In the past few weeks, the agency conducted interviews with candidates from the second active list and today they are asking the Board for approval of Resolution 2016.12.06 (23) to hire one individual from the same list when no one from the first active list were even interviewed. She expressed that this is another example of the agency continuing to undermine Civil Service. She asked what the findings are in regard to what she previously requested, if it's still pending, and how is it still possible to continue hiring for this position and now move on to a new list.

General Counsel advised that the Board received the comment and the matter was investigated. In terms of Civil Services' requirements and processes it was reviewed and the agency is in accord with the guidelines. The conclusion of the investigation is that the Board is fully compliant with all Civil Service rules and regulations with respect to promotions and/or hires. Ms. DeLeon asked if the Board could operate off of two (2) separate lists. General Counsel advised that the Board will consult with their Labor Attorney and ask him (1) if that is what occurred and (2) if the Board is permitted to work off of two lists.

Maria Aberasturi – Teaneck, N.J.

Ms. Aberasturi expressed she was very happy that everyone present observed a moment of silence for the agency's former Welfare Director, Ed Testa. Ms. Aberasturi worked with Mr. Testa for a long period of time. She talked about the impact that he had on the agency and individuals who work or worked at the agency. On a personal level, he impacted Ms. Aberasturi. Mr. Testa always encouraged learning, education, and shared information with others. Working with him as a union officer, there was a respect between the union and the Director. He created a mission driven organization which is why so many employees stayed working here for so long. He also had a knack for protecting both the employees and agency from politics. He was truly an amazing man and it was a privilege to work for him. In addition, Ms. Aberasturi called attention to a resolution on this afternoon's agenda accepting the resignation of Mayor Barra. Ms. Aberasturi discussed that she respected the mayor for the work that he had done on behalf of the people of Bergen County.

Vice Chairwoman Duffie requested a motion to close the Open Public Comment Period of the Open Session. A motion to close the Open Public Comment Period was offered by Mr. Barreto, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

Adoption of Minutes:

(a) Open Session Minutes of November 1, 2016

Vice Chairwoman Duffie requested a motion to adopt the Open Session minutes. A motion to adopt the Open Session Minutes of November 1, 2016 was offered by Freeholder Zur, seconded by Mr. Ten Hoeve, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			

TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

Treasurer’s Report:

(a) Bills List:

Vice Chairwoman Duffie requested a motion to approve the Bills List. A motion to approve the Bills List was offered by Freeholder Voss, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

(b) Schedule of Vouchers:

Vice Chairwoman Duffie requested a motion to approve the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Freeholder Zur, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

Administration Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were included in each of the Board Member’s packet for the month of October.

(b) Memoranda to the Board

Mr. Morales reported that Staff Appreciation day is scheduled for Tuesday, December 13, 2016 at 9:30 a.m. on the 5th floor. If anyone is interested in adopting a family for the holidays through the Adopt a Family project, they should contact the agency's Training Supervisor. On November 15, 2016, the Administration met with the County to discuss the budget parameters for the agency. Hopefully, by the next Board Meeting something will come to the Board which should be within the parameters of what the County expected from the agency. Mr. Morales discussed that they did go through some areas where the County is providing services to the agency that the agency is not paying the County. Resolutions approving three (3) Interlocal Agreements with the County for Public Works Fleet Maintenance Services, QPA, and Payroll Processing Services are listed on this afternoon's agenda to be approved. This means that the agency will have matching funds from the state now and reimburse the county for the expenses. In regard to the Timeliness Update, the agency is at 99.83% on expedited Food Stamps, 99.82% on regular Food Stamps, and Family Care is up to date.

Chairman's Report

No report.

Committee Reports:

(a) Welfare, Fraud, and Abuse Committee

Vice Chairwoman Duffie reported from November 1, 2016 through November 30, 2016, the agency received Medicaid recoveries in the amount of \$4,935. No new cases were referred to the Prosecutor's Office during the month of November.

(b) Audit & Budget Committee

Mr. Morales previously spoke about the budget during his report.

(c) Building & Grounds Committee

Vice Chairwoman Duffie discussed that the Board will need a new Chairperson for this committee. This item will be addressed at the January 10, 2017 Board Meeting.

OLD BUSINESS:

(a) Discussion in regard to 12/06/16 RFP submittals for Security Guard Services

General Counsel reported that the agency received several RFP submittals for Security Guard Services. The submittals have been reviewed in terms of compliance with the submission of the necessary documents but they still need to be reviewed in terms of who is most qualified and checking references. This afternoon, by way of resolution, the Board will seek authorization to extend the current provider's contract for an additional thirty days.

NEW BUSINESS:

(a) Next Board Meeting Date

A motion to schedule the next Board Meeting on Tuesday, January 10, 2017 at 4:30 p.m. was offered by Freeholder Zur, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

A motion to remove Resolution 2016.12.06 (2) Approving 2017 Meeting Dates from the agenda was offered by Freeholder Voss, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

Action Items:

Resolutions:

- (a)2016.12.06 (1) - Resolution Accepting Resignation of Vincent Barra
- (b)2016.12.06 (2) - Resolution Approving 2017 Meeting Dates
- (c)2016.12.06 (3) - Resolution Adopting a Fair and Open Process or a Non-Fair and Open Process for Retention of Professionals and Consultants for the Calendar Year 2017
- (d)2016.12.06 (4) - Resolution Authorizing Public Bid for Printing Services and Stationery
- (e)2016.12.06 (5) - Resolution Authorizing Legal Services for Preparation of Employee Handbook
- (f)2016.12.06 (6) - Resolution Approving Disposal of Office Equipment and Donation
- (g)2016.12.06 (7) - Resolution Approving Presentation by New Jersey Manufacturers
- (h)2016.12.06 (8) - Resolution Approving Nationwide Quarterly Review
- (i)2016.12.06 (9) - Resolution Approving VALIC Quarterly Review
- (j)2016.12.06 (10) - Resolution Approving AFLAC Annual Review
- (k)2016.12.06 (11) - Resolution Approving Greater Alliance Federal Credit Union Quarterly Review
- (l) 2016.12.06 (12) - Resolution Approving PNC Bank Quarterly Review
- (m)2016.12.06 (13) - Resolution Approving New Jersey Manufacturers Insurance Company Quarterly Review

- (n)2016.12.06 (14) - Resolution Approving BJ's Annual Review
- (o)2016.12.06 (15) - Resolution Approving Sam's Club Quarterly Review
- (p)2016.12.06 (16) - Resolution Approving Horizon Blue Cross Blue Shield of New Jersey Annual Review
- (q)2016.12.06 (17) - Resolution Approving Delta Dental Annual Review
- (r)2016.12.06 (18) - Resolution Approving Interlocal Agreement with the County of Bergen for Department of Public Works Fleet Maintenance Services
- (s)2016.12.06 (19) - Resolution Approving Interlocal Agreement with the County of Bergen for QPA Services
- (t)2016.12.06 (20) - Resolution Approving Interlocal Agreement with the County of Bergen for Payroll Processing Services
- (u)2016.12.06 (21) - Resolution Authorizing the Hiring of One Technician, MIS
- (v)2016.12.06 (22) - Resolution Authorizing the Hiring of One Full Time Clerk 1
- (w)2016.12.06 (23) - Resolution Authorizing the Hiring of One Human Service Specialist 1
- (x)2016.12.06 (24) - Resolution Authorizing the Hiring of One CWA Investigator
- (y) 2016.12.06 (25) - Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (z) 2016.12.06 (26) - Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (aa)2016.12.06 (27) - Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (bb)2016.12.06 (28) - Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (cc)2016.12.06 (29) - Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (dd)2016.12.06 (30) - Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (ee)2016.12.06 (31) - Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (ff)2016.12.06 (32) - Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (gg)2016.12.06 (33) - Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (hh) 2016.12.06 (34) - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A
- (ii) 2016.12.06 (35) – Resolution Approving Extension of Security Guard Services
- (jj) 2016.12.06 (36) – Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide
- (kk)2016.12.06 (37) – Resolution Authorizing the Hiring of One Temporary Part Time Human Service Aide

A motion to approve Resolutions (a), (c) through (v), (x) through (gg), and (ii) through (kk), was offered by Freeholder Zur, seconded by Mr. Ten Hoeve, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

A motion to discuss and approve Resolution (hh) 2016.12.06 (34) Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A and to go into Closed Session was offered by Freeholder Voss, seconded by Mr. Ten Hoeve, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

The Board went into Closed Session at approximately 4:58 p.m.

CLOSED SESSION:

General Counsel stated the Board will go into Closed Session to discuss the Closed Session minutes of November 1, 2016, personnel, litigation, contractual issues, and the scheduling of second-step grievance hearings. The minutes from the Closed Session will be available to the public once the items have been resolved or no longer require the minutes to be held and not distributed to the public. The Board will be in Closed Session for approximately 30 minutes at which time the meeting will then resume and reopen the meeting to the public. The Board may take further action with respect to matters dealing with the Bergen County Board of Social Services and will finish the rest of the business on the agenda.

OPEN SESSION:

The Board reconvened in Open Session at approximately 5:20 p.m.

In regard to resolution (w), this item was tabled pending a verification of the ability of the Board to work off of two different lists, a promotional and open competitive, and the Board is in compliance with these appointments in terms of following Civil Service rules and regulations. A motion to approve resolution (w) was offered by Freeholder Zur, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

A motion to adopt the Closed Session Minutes of November 1, 2016 was offered by Freeholder Zur, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

A motion to extend the Acting Director's position until the February 2017 Board Meeting date was offered by Freeholder Zur, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

Vice Chairwoman Duffie requested a motion to adjourn the meeting. With no further business to conclude, a motion to adjourn the meeting at approximately 5:25 p.m. was offered by Freeholder Zur, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			

RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

Respectfully submitted,



Robert W. Calocino
Acting Director