

**Minutes of the Meeting
of the
Bergen County Board of Social Services
November 1, 2016**

PRESENT: William E. Connelly, Jr., Chairperson
Randi Duffie, Vice Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer
Tom Toronto, Assistant Secretary-Treasurer
Freeholder Tracy Zur, Board Member
Freeholder Joan Voss, Board Member (Arrived Late)
John E. Ten Hoeve, Jr., Esq., County Adjuster
Mayor Vincent Barra, Board Member (Arrived Late)
Joseph A. Barreto, Board Member
Ritzy Morales-Diaz, Board Member (Arrived Late)
John L. Schettino, Esq., General Counsel
Robert W. Calocino, Acting Director
Alex Morales, Interim Management Consultant
Michele Darmochwal, Administrative Secretary

ABSENT: None

A regular meeting of the Bergen County Board of Social Services was held on November 1, 2016 at 4:30 p.m. in the 4th Floor Board Room of the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey.

PUBLIC SESSION:

John L. Schettino, Esq., called the meeting to order. General Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for November 1, 2016 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2016, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.

2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 6, 2015 and to the Herald News, which was published on December 6, 2015.
3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 3, 2015.

The notice required by the "Open Public Meeting Act" was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

Chairman Connelly chaired the meeting.

Flag Salute

Chairman Connelly led those present in a salute to the flag.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X	
RANDI DUFFIE	VICE CHAIRPERSON	X	
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X	
TOM TORONTO	ASST. SEC-TREASURER	X	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X	
FREEHOLDER TRACY ZUR	BOARD MEMBER	X	
FREEHOLDER JOAN VOSS	BOARD MEMBER		X
MAYOR VINCENT BARRA	BOARD MEMBER		X
JOSEPH A. BARRETO	BOARD MEMBER	X	
RITZY MORALEZ-DIAZ	BOARD MEMBER		X

Open Public Comment Period

Chairman Connelly requested a motion to open the meeting for public comment. A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Dr. Viola, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER				X
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

Martha Amarante Pleasant – Sussex County, N.J.

Ms. Amarante Pleasant introduced herself to the Board. She discussed that she works for the Partnership for Maternal and Child Health of Northern New Jersey. She works in the Bergen County area with their Central Intake Program, which is a new program as of July of last year trying to connect families to resources in the community. They are specifically targeting pregnant women and new mothers. They have registered nurses and highly trained family support workers that can provide education and support throughout the woman’s pregnancy up to the child’s third birthday. Flyers and folders that contained additional information were submitted to the Board.

Sabrina Torres – Clerk, Bergen County Board of Social Services

Ms. Torres spoke about a safety issue with the chairs.

For the record, Ritzy Moralez-Diaz and Freeholder Voss arrived.

Chairman Connelly requested a motion to close the Open Public Comment Period of the Open Session. A motion to close the Open Public Comment Period was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

Adoption of Minutes:

(a) Open Session Minutes of October 4, 2016

Chairman Connelly requested a motion to adopt the Open Session minutes. A motion to adopt the Open Session Minutes of October 4, 2016 was offered by Mr. Barreto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON			X	
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER			X	
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER			X	

Treasurer's Report:

(a) Bills List:

Chairman Connelly requested a motion to approve the Bills List. A motion to approve the Bills List was offered by Freeholder Voss, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

(b) Schedule of Vouchers:

Chairman Connelly requested a motion to approve the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER				X
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Administration Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were included in each of the Board Member’s packet for the month of September.

(b) Memoranda to the Board

Mr. Morales reported that Ms. Phillips represented the agency at the Bergen County Senior Coalition fair at the Hackensack UMC Fitness & Wellness Powered by the Giants. Staff Appreciation Day will be held on December 13, 2016 at 9:30 a.m. Mrs. Silverstein & Mrs. Darmochwal will coordinate this event and a flyer will go out to the Board and staff soon. The agency will also host the Adopt-A-Family program this year. To date, the agency received approximately 20 phone calls from families looking to be adopted. On Tuesday, October 18, 2016, the agency’s Morale Committee hosted Walk-at-Work day. In regard to the Timeliness Update and Late Medicaid Redeterminations, in September and October 2016, the regular average for the issuance of Food Stamp benefits within 30 days was 99.46% and 99.61% of the seven day food stamps were issued timely. The agency has 22 overdue Family Care applications that are pending. Staff is doing very well with redeterminations.

Chairman’s Report

Chairman Connelly suggested placing the BCBSS brochure at Borough Halls and Senior Services throughout the communities where they can put it on display for the residents. The Chairman discussed that he visited the agency a few times recently and watched the flow of the work. It appears things are moving along and the waits in the lobby were not that very long and customers were being attended to. The Chairman reported that improvements have been made and our communication seems to be a lot better.

Committee Reports:

(a) Welfare, Fraud, and Abuse Committee

Freeholder Voss reported from October 1, 2016 through October 31, 2016 the agency received Medicaid recoveries in the amount of \$55,663. No new cases were referred to the Prosecutor's Office during the month of October.

(b) Audit & Budget Committee

Mr. Toronto reported that the committee discussed a 2016 budget transfer. This item will be addressed under Action Items on this afternoon's agenda. Administration will reach out to the committee in the next 30 days to discuss the budget.

(c) Building & Grounds Committee

No report.

OLD BUSINESS:

(a) Division of Developmental Disabilities (DDD) Expenses and Income

In response to the Board's request, Mr. Morales provided the Board with the Division of Developmental Disabilities departmental expenses and income.

NEW BUSINESS:

(a) Discussion regarding Security Guard bid submittals

Mr. Morales reported that the County's Qualified Purchasing Agent (QPA) requested a waiver from the state from the bidding requirements for Security Guard Services and it was approved. Administration recommended that the Board reject the September 27, 2016 bid submittals and prepare Request for Proposals (RFP) for security guard services. This item will be addressed under Action Items on this afternoon's agenda.

(b) Discussion regarding New Jersey Tiered-Network Incentive Program

Mr. Morales reported that the Division of Pensions and Benefits is offering a Pilot Incentive Program for the tiered-network plans: the Aetna Liberty Plan and the Horizon OMNIA Health Plan. This program encourages employees to subscribe to one of the tiered plans by offering financial incentives. Participation in this program is voluntary. This item will be addressed under Action Items on this afternoon's agenda.

(c) Second-Step Grievance Hearing

At Lynda Wall's request, a second-step grievance hearing was held in Open Session. Ms. Wall requested that a memorandum from her supervisor dated August 2, 2016 be removed from her personnel file. Prior to today's hearing, Ms. Wall provided a written submission to the Board. She also orally presented her position as to why the grievance decision should be reversed. Ms. Wall read a statement. Ms. Wall advised that the State of N.J. Division of Developmental Disabilities states that the caseload for a Support Coordinator should be 25-30 cases per worker. When the memorandum was written, Ms. Wall had 60 cases assigned making it humanly impossible to

complete them all due to the delicate nature and the complicity of the cases. Ms. Wall referenced an e-mail written to Administration dated April 16, 2016 from the prior DDD supervisor, who requested additional staffing assistance from the Interim Management Consultant for the DDD unit. This request was not granted in April. Ms. Wall called attention to her performance evaluation on June 28, 2016 and that the current cases that were assigned to her were well above the recommendation of the State of New Jersey Department of Disabilities.

Administration provided a rebuttal. Mr. Morales reported that Ms. Wall fell behind in her work. She had extended vacation approved during that month and the following month, and she failed to notify her supervisor that she fell behind in her work. Dr. Viola questioned what the responsibility is of the supervisor to ask about work load before approving vacation time. Mr. Morales explained that the previous supervisor gave the employees a great deal of independent work ability to manage their caseload. Based on this, the agency has implemented new procedures and a new supervisor has implemented new ways and that is in place now. Also, new procedures have been implemented in which a system more closely monitors the completion of tasks. The Board discussed the departmental caseload.

Ms. Wall discussed that she thought her supervisor would have known that she was behind based on the I-Record state system. This system lists all the overdue cases, each month, for each worker and as cases become complete they are taken off of this list. General Counsel advised Ms. Wall that the Board would consider what she submitted in writing, as well as, her verbal comments and render a decision this afternoon.

For the record, Mayor Barra arrived at approximately 5:10 p.m.

(d) Next Board Meeting Date

Chairman Connelly announced the next Board Meeting is scheduled for **Tuesday, December 6, 2016**, at 4:30 p.m. at the “218” building.

Action Items:

Resolutions:

- (a)2016.11.01 (1) - Resolution Authorizing 2016 Budget Transfer
- (b)2016.11.01 (2) - Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
- (c)2016.11.01 (3) - Resolution Authorizing the Advertisement of Employment for Multiple Openings
- (d)2016.11.01 (4) - Resolution Authorizing the Hiring of One Part Time Human Service Aide
- (e)2016.11.01 (5) - Resolution Authorizing the Hiring of One Part Time Human Service Aide
- (f)2016.11.01 (6) - Resolution Authorizing the Hiring of One Part Time Human Service Aide
- (g)2016.11.01 (7) - Resolution Authorizing the Hiring of One Temporary Full Time Clerk 1
- (h)2016.11.01 (8) - Resolution Authorizing the Hiring of One Temporary Full Time Clerk 1
- (i)2016.11.01 (9) - Resolution Authorizing Rejection of Bids for Security Guard Services
- (j)2016.11.01 (10) - Resolution Approving Extension of Security Guard Services

- (k)2016.11.01 (11) - Resolution Approving a Request for Proposals for Security Guard Services
- (l) 2016.11.01 (12) - Resolution Approving Presentation by New Jersey Manufacturers
- (m)2016.11.01(13) - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A
- (n) 2016.11.01 (14) - Resolution Authorizing Advertising for Position of Director of Welfare
- (o) 2016.11.01 (15) –Resolution Approving State Health Benefits Program
- (p) 2016.11.01 (16) –Resolution Affirming Hearing Officer Decision
- (q) 2016.11.01 (17) –Resolution Approving Investigative Report
- (r) 2016.11.01 (18) – Resolution Authorizing Promotional Exam for Position of Director of Welfare

A motion to approve Resolutions (a) through (l) was offered by Mr. Ten Hoeve, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X (Stepped out of room)
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

A motion to approve Resolution (o) approving participation in the State Pilot Program was offered by Dr. Viola, seconded by Mrs. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER			X	
FREEHOLDER TRACY ZUR	BOARD MEMBER				X (Stepped out of room)
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

A motion to discuss and approve Resolution (m) 2016.11.01 (13) Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A and to go into Closed Session was offered by Vice Chairwoman Duffie, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			

RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

The Board went into Closed Session at approximately 5:25 p.m.

CLOSED SESSION:

General Counsel stated the Board will go into Closed Session to discuss the Closed Session minutes of October 4, 2016, personnel, second-step grievance hearing, litigation, investigation reports by Labor Counsel, and the scheduling of another second-step grievance hearing. The minutes from the Closed Session will be available to the public once the items have been resolved or no longer require the minutes to be held and not distributed to the public. The Board will be in Closed Session for approximately 40 minutes at which time the meeting will then resume and reopen the meeting to the public. The Board may take further action with respect to matters dealing with the Bergen County Board of Social Services and will finish the rest of the business on the agenda.

OPEN SESSION:

The Board reconvened in Open Session at approximately 6:25 p.m.

A motion to affirm the Hearing Officer’s decision was offered by Mr. Toronto, seconded by Mr. Ten Hoeve, and approved as follows: :

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

A motion to accept the findings and conclusions of Labor Counsel with respect to the investigation as to allegations made in regard to one of the agency’s employees was offered by Mr. Ten Hoeve, seconded by Freeholder Zur, and approved as follows

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			

DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

For the record, Mr. Morales returned to the Board Room.

A motion to adopt the Closed Session Minutes of October 4, 2016 was offered by Dr. Viola, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON			X	
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER			X	
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER			X	

A motion authorizing a promotional exam for position of Director of Welfare was offered by Mrs. Morales-Diaz, seconded by Freeholder Zur, and approved as follows: :

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER			X	
TOM TORONTO	ASST. SEC-TREASURER		X		
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER			X	
MAYOR VINCENT BARRA	BOARD MEMBER			X	
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Chairman Connelly requested a motion to adjourn the meeting. With no further business to conclude, a motion to adjourn the meeting at approximately 6:30 p.m. was offered by Freeholder Voss, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			

COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Respectfully submitted,



Robert W. Calocino
Acting Director