

**Minutes of the Meeting
of the
Bergen County Board of Social Services
October 4, 2016**

PRESENT: William E. Connelly, Jr., Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer
Tom Toronto, Assistant Secretary-Treasurer (Arrived Late)
Freeholder Joan Voss, Board Member (Arrived Late)
John E. Ten Hoeve, Jr., Esq., County Adjuster
Mayor Vincent Barra, Board Member
Joseph A. Barreto, Board Member
John L. Schettino, Esq., General Counsel
Robert W. Calocino, Acting Director
Alex Morales, Interim Management Consultant
Michele Darmochwal, Administrative Secretary

ABSENT: Randi Duffie, Vice Chairperson
Freeholder Tracy Zur, Board Member
Ritzy Morales-Diaz, Board Member

A regular meeting of the Bergen County Board of Social Services was held on October 4, 2016 at 4:30 p.m. in the 4th Floor Board Room of the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey.

PUBLIC SESSION:

John L. Schettino, Esq., called the meeting to order. General Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for October 4, 2016 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2016, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.
2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 6, 2015 and to the Herald News, which was published on December 6, 2015.

3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 3, 2015.

The notice required by the “Open Public Meeting Act” was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

Chairman Connelly chaired the meeting.

Flag Salute

Chairman Connelly led those present in a salute to the flag.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X	
RANDI DUFFIE	VICE CHAIRPERSON		X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X	

TOM TORONTO	ASST. SEC-TREASURER		X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X	
FREEHOLDER TRACY ZUR	BOARD MEMBER		X
FREEHOLDER JOAN VOSS	BOARD MEMBER		X
MAYOR VINCENT BARRA	BOARD MEMBER	X	
JOSEPH A. BARRETO	BOARD MEMBER	X	
RITZY MORALES-DIAZ	BOARD MEMBER		X

Open Public Comment Period

Chairman Connelly requested a motion to open the meeting for public comment. A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Mr. Ten Hoeve, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER				X
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

For the record, Mr. Toronto arrived at approximately 4:33 p.m.

Dolores Phillips – Montvale, N.J.

Ms. Phillips thanked the Board for providing refreshments to the seniors at the Senior Picnic. She discussed and expressed the need for an active shooter protocol for the agency.

Chairman Connelly advised Ms. Phillips that the Board is in the process of addressing this priority item and will have a complete report soon. Once complete, a presentation will be made. Unfortunately, some of the contents of that report will not be made public because if security is revealed to the public we no longer have a secure building.

Maria Aberasturi – Teaneck, N.J.

Ms. Aberasturi inquired about Resolution 2016.10.04 (3) Approving Motor Vehicle Policy that was listed on this afternoon’s agenda. Ms. Aberasturi was hoping that her interns would be present to attend this afternoon’s Board Meeting but unfortunately they were in the field and had not returned in time. Ms. Aberasturi pointed out that this Board has a very, long history with providing Social Work students with internship opportunities. Ms. Aberasturi was glad to see Resolution 2016.10.04 (11) Approving Affiliation Agreement with the School of Social Work of Rutgers University on the agenda. She expressed her pleasure with the Board wanting to partner with Social Work programs with universities. Ms. Aberasturi expressed she was also glad to see Resolution 2016.10.04 (1B) Approving the Labor Management Relations Agreement with CWA Local #1031B

listed on this afternoon's agenda.

For the record, Freeholder Voss arrived at approximately 4:39 p.m.

Janet Chiong-Morillo – Hackensack, N.J.

Ms. Chiong Morillo followed up on her comments made at last month's Board Meeting. She continued to ask the Board for help with her situation in regard to flexibility so she could pick up her child/children from school during her lunch hour.

In response to the Chairman's inquiry concerning the process, Messrs. Calocino and Morales advised the Board that Ms. Chiong-Morillo's request was made to Administration but it was denied. The process for an employee that is dissatisfied with the result or has been denied may file a grievance.

Chairman Connelly requested a motion to close the Open Public Comment Period of the Open Session. A motion to close the Open Public Comment Period was offered by Dr. Viola, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

Adoption of Minutes:

(a) Open Session Minutes of September 6, 2016

Chairman Connelly requested a motion to adopt the Open Session minutes. A motion to adopt the Open Session Minutes of September 6, 2016 was offered by Mr. Ten Hoeve, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

Treasurer’s Report:

(a) Bills List:

Chairman Connelly requested a motion to approve the Bills List. A motion to approve the Bills List was offered by Freeholder Voss, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

(b) Schedule of Vouchers:

Chairman Connelly requested a motion to approve the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

The Fiscal Officer called attention to the outstanding efforts of several employees who helped assist and vacate the Bergenfield Woodbine storage center at the end of the lease term. Those employees who helped the process move along will be commended for their efforts and a letter will be placed in each of their personnel files.

Administration Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were included in each of the Board Member’s packet for the month of August.

(b) Memoranda to the Board

Mr. Morales discussed the September & October 2016 monthly update memorandums to the Board. He reported that all the offsite storage files have been moved from the Bergenfield

Woodbine facility, and it is now completely vacated. Staff worked very hard in getting that accomplished. Staff is currently working at the new storage location in Lodi creating a better organizational system so that it will be easier to access and/or purge files. In regard to the change in the Medicaid Funding Formula, the agency will receive a retroactive lump sum payment of \$1,519,000 from the State for the period covering October 1, 2013 to September 2014. These funds will help reduce the County share of its budget in 2017. In September, the agency was the third highest timely Medicaid redetermination rate in the state with 97.11%. The agency is one of only seven counties in the state that is over 90%. Mr. Morales also reported that the Division of Developmental Disabilities (DDD) is growing. A caseload billing graph for DDD was provided to the Board. The DDD Unit currently has 136 customers. In regard to DDD billing, the agency is able to pay about 80% of our way. At the Board's request, Mr. Morales will provide a report on DDD expenses and income. For a short period of time, the agency had to stop taking DDD customers but any day now staff will be ready to start accepting new customers again. Mr. Morales discussed that the agency increased staff in the DDD Unit; however, going forward the agency will need to increase staff again in that unit. As of last month, the agency was billing over \$30,000 per month for DDD. In regard to the building, the contractor is scheduled to pave the front drive beginning October 12, 2016. An e-mail was sent to all staff with information regarding an alternate route. In regard to outreach, the agency participated in the Bergen County's Annual Senior Citizens Picnic. The agency is currently working on customer service improvement initiatives and is hoping to implement the following within the next 120 days: Queue System, New Website, Phone Bank Notification System, and Self Service Scanning Kiosks. As directed by the Board last month, a mechanism was implemented to track any time a staff member requests the use of an agency vehicle and a vehicle is not available. From September 8, 2016 to present there was one instance where a staff member requested to use an agency vehicle and a vehicle was not available. The Elder Abuse conference is scheduled for Friday, October 14, 2016 from 8:00 a.m. through 3:30 p.m. at the Law and Public Safety Institute located at 281 Campgaw Road in Mahwah, N.J. In regard to the Timeliness Update, for Medicaid and Food Stamps, the agency was at 99.71% for regular Food Stamps and 100% for expedited Food Stamp cases.

Chairman's Report

Chairman Connelly complimented everyone who took part in moving the storage files from the Bergenfield Woodbine center to Lodi. The Chairman expressed the need for Administration to work a little more on communication.

Committee Reports:

(a) Welfare, Fraud, and Abuse Committee

Freeholder Voss reported from September 1 through September 30, 2016 the agency received Medicaid recoveries in the amount of \$30,059.18. No new cases were referred to the Prosecutor's Office during the month of September.

(b) Audit & Budget Committee

No report.

(c) Building & Grounds Committee

As part of the Building & Grounds subcommittee, Mayor Barra provided a follow-up to last month's discussion in regard to providing give-a-ways at outreach events. Mayor Barra reported that he met with Mr. Morales and they looked at give-a-ways such as pens, nail files, lip balm, etc. They also drafted and worked on a brochure for the agency to distribute at outreach events. Mayor Barra passed around the draft brochure to the Board Members for review. When the brochure is finalized, it will be passed around to the Board and department heads to get their feedback too.

OLD BUSINESS:

NEW BUSINESS:

(a) Discussion regarding New Jersey Manufacturer's Insurance Company

The Acting Director reported that a for profit organization, New Jersey Manufacturer's Insurance Company, asked him if they could come in to the agency since County employees are now eligible for their program. They reduce costs for auto insurance by not having to deal with brokers. A motion to approve New Jersey Manufacturer's Insurance Company to come in to the agency to discuss their program with the employees, which is done during normal working hours was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

(b) Second-Step Grievance Hearing

A second-step grievance hearing for conduct unbecoming of a public employee was heard openly for Ms. Milanese. General Counsel advised Ms. Milanese that the Board would deliberate in Closed Session and consider what she submitted in writing, as well as, her verbal comments and render a decision.

(c) Security Guard Bid Submittals

Mr. Morales advised the Board that he is still checking the Security Guard Bid submittals' references. The Board agreed to extend the current Security Guard provider for thirty days while the County Qualified Purchasing Agent seeks a waiver to allow the agency to secure Security Guard services through an RFP and/or RFQ.

(d) Next Board Meeting Date

Chairman Connelly announced the next Board Meeting is scheduled for **Tuesday, November 1, 2016**, at 4:30 p.m. at the “218” building.

Action Items:

Resolutions:

- (a) 2016.10.04 (1A) - Resolution Approving Labor Management Relations Agreement with CWA Local #1031A (Administrative Supervisors)
- (b) 2016.10.04 (1B) - Resolution Approving Labor Management Relations Agreement with CWA Local #1031B (Non-Administrative Supervisors)
- (c) 2016.10.04 (2) - Resolution Approving Salary Increase for Confidential Employees
- (d) 2016.10.04 (3) - Resolution Approving Motor Vehicle Policy
- (e) 2016.10.04 (4) - Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
- (f) 2016.10.04 (5) - Resolution Authorizing the Advertisement of Employment for Multiple Openings
- (g) 2016.10.04 (6) - Resolution Authorizing the Hiring of One Human Service Specialist 4
- (h) 2016.10.04 (7) - Resolution Authorizing the Hiring of One Human Service Specialist 4
- (i) 2016.10.04 (8) - Resolution Authorizing the Hiring of One Human Service Specialist 4 Bilingual
- (j) 2016.10.04 (9) - Resolution Approving Letter Agreement with Bergen County for Annual Senior Citizens Picnic
- (k) 2016.10.04 (10) - Resolution Approving Renewal of ABACUS/IEVS Software Maintenance Agreement with Unitronix Data Systems, Inc.
- (l) 2016.10.04 (11) – Resolution Approving Affiliation Agreement with the School of Social Work of Rutgers University
- (m) 2016.10.04 (12) - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A
- (n) 2016.10.04 (13) - Resolution Authorizing Application for Grant from the State of New Jersey Department of Community Affairs in connection with the Universal Service Fund CWA Administration 2017 Program

A motion to approve Resolutions (a) through (l), and (n) was offered by Freeholder Voss, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER			X (Stepped out of room)	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

A motion to discuss and approve Resolution (m) 2016.10.04 (12) Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A and to go into Closed Session was offered by Freeholder Voss, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER			X (Stepped out of room)	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

The Board went into Closed Session at approximately 5:18 p.m.

CLOSED SESSION:

General Counsel stated the Board will go into Closed Session to discuss the Closed Session minutes of September 6, 2016, grievance, the scheduling of another second-step grievance hearing, personnel matters, and litigation. The minutes from the Closed Session will be available to the public once the items have been resolved or no longer require the minutes to be held and not distributed to the public. The Board will be in Closed Session for approximately 30 minutes at which time the meeting will then resume and reopen the meeting to the public. The Board may take further action with respect to matters dealing with the Bergen County Board of Social Services and will finish the rest of the business on the agenda.

OPEN SESSION:

The Board reconvened in Open Session at approximately 6:00 p.m.

Closed Session Minutes of September 6, 2016

Chairman Connelly requested a motion to adopt the Closed Session Minutes. A motion to adopt the Closed Session Minutes of September 6, 2016 was offered by Freeholder Voss, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER			X	
TOM TORONTO	ASST. SEC.-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X

FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

A motion to reverse the decision of the Hearing Officer was offered by Dr. Viola, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

A motion to extend the current security guard contract for thirty days was offered by Dr. Viola, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

Chairman Connelly requested a motion to adjourn the meeting. With no further business to conclude, a motion to adjourn the meeting at approximately 6:03 p.m. was offered by Mayor Barra, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			

RITZY MORALEZ-DIAZ	BOARD MEMBER				X
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Respectfully submitted,



Robert W. Calocino
Acting Director