

**Minutes of the Meeting
of the
Bergen County Board of Social Services
August 2, 2016**

PRESENT: William E. Connelly, Jr., Chairperson (Arrived Late)
Deborah Viola, Ph.D., Secretary-Treasurer
Tom Toronto, Assistant Secretary-Treasurer
Freeholder Tracy Zur, Board Member (Arrived Late)
Freeholder Joan Voss, Board Member
John E. Ten Hoeve, Jr., Esq., County Adjuster
Mayor Vincent Barra, Board Member
Joseph A. Barreto, Board Member
Ritzy Morales-Diaz, Board Member
John L. Schettino, Esq., General Counsel
Robert W. Calocino, Acting Director
Alex Morales, Interim Management Consultant
Michele Darmochwal, Administrative Secretary

ABSENT: Randi Duffie, Vice Chairperson

A regular meeting of the Bergen County Board of Social Services was held on August 2, 2016 at 4:30 p.m. in the 4th Floor Board Room of the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey.

PUBLIC SESSION:

John L. Schettino, Esq., called the meeting to order. General Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for August 2, 2016 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2016, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.

2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 6, 2015 and to the Herald News, which was published on December 6, 2015.
3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 3, 2015.

The notice required by the "Open Public Meeting Act" was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

In the absence of Chairman Connelly, Dr. Viola chaired the meeting.

Flag Salute

Dr. Viola led those present in a salute to the flag.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
WILLIAM CONNELLY	CHAIRPERSON		X
RANDI DUFFIE	VICE CHAIRPERSON		X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X	
TOM TORONTO	ASST. SEC-TREASURER	X	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X	
FREEHOLDER TRACY ZUR	BOARD MEMBER		X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER	X	
JOSEPH A. BARRETO	BOARD MEMBER	X	
RITZY MORALEZ-DIAZ	BOARD MEMBER	X	

Open Public Comment Period

Dr. Viola requested a motion to open the meeting for public comment. A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Freeholder Voss, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON				X
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

There being no public comment, Dr. Viola requested a motion to close the Open Public Comment Period of the Open Session. A motion to close the Open Public Comment Period was offered by Mr. Toronto, seconded by Ms. Moralez-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON				X
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

For the record, Chairman Connelly arrived. Dr. Viola turned over the gavel to Chairman Connelly who chaired the remainder of the meeting.

For the record, Freeholder Zur arrived.

Adoption of Minutes:

(a) Open Session Minutes of July 5, 2016

Chairman Connelly requested a motion to adopt the Open Session minutes. A motion to adopt the Open Session Minutes of July 5, 2016 was offered by Dr. Viola, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER			X	

Treasurer's Report:

(a) Bills List:

Chairman Connelly requested a motion to approve the Bills List. A motion to approve the Bills List was offered by Freeholder Zur, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

(b) Schedule of Vouchers:

Chairman Connelly requested a motion to approve the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Freeholder Zur, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			

RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

In regard to Medicaid Funding, Mr. Modery reported that the agency has not yet received the total amount of the reimbursement or timetable from the State.

Steve Wielkotz, the agency's Auditor, was present.

Mr. Wielkotz presented the 2015 Audit of the Bergen County Board of Social Services. He issued an unqualified, clean opinion on the financial statements. Mr. Wielkotz reported that last year's comments in the Audit Report were addressed. He further reported that the current 2015 report contained no comments or recommendations. The Chairman inquired about the Tax Appeal. Mr. Wielkotz explained in regard to the Tax Appeal, monies returned to the agency would have to be allocated back to whoever paid for it. Mr. Wielkotz discussed a much more illustrated footnote disclosure that deals with the State Pension System, on page 12-21 of the 2015 Audit Report. Mr. Wielkotz discussed that the State hired KPMG and that nine page note is a by-product of the report that was submitted to the State and distributed to every governmental entity throughout the State of New Jersey. Mr. Toronto inquired about the Public Employee Retirement System section that noted the Board had a liability of \$45,776,839 for its proportionate share of the PERS net pension liability. Mr. Wielkotz explained that is an estimated amount based upon current and retired employees. It was also noted on page 12 of the 2015 Audit Report according to the State of New Jersey Administrative Code, all obligations of the systems will be assumed by the State of New Jersey should the systems terminate. Mayor Barra inquired about Note 4, Other Post Employment Benefits, on pages 21 and 22 of the Audit Report. The Board provides health insurance to retirees who have 25 years of employment service. Employees currently fully contribute towards their health insurance in accordance with the state law. The Board discussed that retirees contribute nothing towards their health insurance. Mr. Wielkotz explained at 65 years of age an individual receives Medicare first, NJ State Health Benefits Plan insurance is secondary, and the premiums are reduced. The Board is not obligated to pay retirees health insurance coverage, but it is in their contract and that is all part of negotiations. The Acting Director discussed Chapter 44 and 88. The Acting Director confirmed that language is set forth in the contract that any additional monies paid by an employee because of excess income during retirement are to be paid by the Board. Mr. Wielkotz suspected that the language says that they get compensated for whatever they pay, a dollar for dollar reimbursement. At the Board's request, Mr. Morales will provide information regarding the requirement to compensate retired employees for Part B and Part D under Medicare. A motion to accept the 2015 Auditor's Report will be added and addressed under Action Items, Resolutions, on the agenda.

Administration Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were provided to the members for the month of June.

(b) Memoranda to the Board

Mr. Morales reported that almost all staff members have completed the initial Mental Health First Aid training. Mr. Morales submitted tables and graphs detailing the five year history of each of the agency's four major programs - Food Stamps, General Assistance, Medicaid, & Temporary Assistance to Needy Families along with a brief narrative regarding the expected change in each program in the foreseeable future. In response to Mayor Barra's inquiry concerning who worked on gathering these statistics, Mr. Morales mentioned it was a group effort that included himself, Mr. Calocino, Mrs. Darmochwal, Mrs. Yacoub, and Mr. Modery. The Mayor thanked everyone who contributed in gathering these statistics. The Mayor discussed this information was very helpful. He asked Mr. Morales that if anything occurs down the road where the chart does not reflect what is going on to please provide an explanation to the Board.

Chairman's Report

Chairman Connelly reported that the Board had people come in to the agency to have our building security checked. In regard to overtime, the Chairman asked Mr. Morales how he arrived at the original request. Mr. Morales advised it is an estimate. At this time, Mr. Morales is plugging in the same number as before. He doesn't use last year's numbers because the need for hours fluctuates. Mr. Morales explained the agency is using very little overtime today. The lists that he is getting for overtime are from the Service Department and the Scanning Unit. Mr. Morales discussed the units have done a great job and are current. The agency is not offering overtime to process applications, redeterminations, or to do interviews because they are all current. Mr. Morales discussed in regard to future overtime requests the number needs to be reduced now that we are current.

Committee Reports:

(a) Welfare, Fraud, and Abuse Committee

In Vice-Chairwoman Duffie's absence, Freeholder Voss reported from July 1, to July 31, 2016 the agency received Medicaid recoveries in the amount of \$2,781. No new cases were referred to the Prosecutor's Office during the month of June.

(b) Audit & Budget Committee

Mr. Toronto reported that the Audit Report was previously presented by the Auditor.

(c) Building & Grounds Committee

Mayor Barra reported that the storage contract to use shared services with the County to store files is being presented to the members at this afternoon's Board Meeting. The Board discussed increasing the term of the one-year lease and revising the termination clause from 90 days

to six months in the Shared Services Agreement.

OLD BUSINESS:

NEW BUSINESS:

(a) **Next Board Meeting Date**

Chairman Connelly announced the next Board Meeting is scheduled for **Tuesday, September 6, 2016**, at 4:30 p.m. at the “218” building.

Action Items:

Resolutions:

- (a)2016.8.02 (1) - Resolution Approving the Denial of Grievance Appeal
- (b)2016.8.02 (2) - Resolution Approving Advertising Bid for Security Guard Services
- (c)2016.8.02 (3) - Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
- (d)2016.8.02 (4) - Resolution Authorizing the Hiring of One Clerk 1
- (e)2016.8.02 (5) - Resolution Authorizing the Hiring of One Clerk 1
- (f)2016.8.02 (6) - Resolution Authorizing the Hiring of One Part Time Clerk 1
- (g)2016.8.02 (7) - Resolution Authorizing the Hiring of One Part Time Human Service Aide
- (h)2016.8.02 (8) - Resolution Authorizing the Hiring of One Temporary Records Support Technician 1
- (i)2016.8.02 (9) - Resolution Authorizing the Hiring of One Temporary Records Support Technician 1
- (j)2016.8.02 (10) - Resolution Authorizing the Hiring of One Temporary Records Support Technician 1
- (k)2016.8.02 (11) - Resolution Authorizing the Hiring of One Temporary Records Support Technician 1
- (l)2016.8.02 (12) - Resolution Authorizing the Hiring of One Social Service Technician
- (m)2016.8.02 (13) - Resolution Authorizing the Hiring of One Human Service Specialist 2
- (n)2016.8.02 (14) - Resolution Approving 60 Month Lease Purchase with Xerox Corporation
- (o)2016.8.02 (15) - Resolution Authorizing Amending Approval for Queue Management System
- (p)2016.8.02 (16) - Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A
- (q)2016.8.02 (17) - Resolution Approving Shared Services Agreement with Bergen County for File Storage
- (r)2016.8.02 (18) - Resolution Approving the Audit Report

A motion to table Resolution (q) Approving Shared Services Agreement with Bergen County for File Storage was offered by Mr. Ten Hoeve, seconded by Ms. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

A motion to approve Resolution (a) Approving the Denial of Grievance Appeal was offered by Dr. Viola, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER		X		
FREEHOLDER TRACY ZUR	BOARD MEMBER		X		
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER		X		
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Freeholder Zur provided an update regarding the Shared Services Agreement. She advised that the agreement can be amended from 90 days to a six-month notification term and the term will be clarified.

A motion to untable Resolution (q) Approving Shared Services Agreement with Bergen County for File Storage was offered by Dr. Viola, seconded by Ms. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

A motion to approve Resolution (q) Approving Shared Services Agreement with Bergen County for File Storage with the amended notification from 90 days to a six (6) month notification was offered by Dr. Viola, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

A motion to approve Resolutions (b) through (o) on the agenda including Resolution (r), which was added to the agenda as Approval of the Audit Report was offered by Mr. Ten Hoeve, seconded by Ms. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

A motion to discuss and approve Resolution (p) 2016.8.02 (16) Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A and to go into Closed Session was offered by Freeholder Voss, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

The Board went into Closed Session at approximately 5:30 p.m.

CLOSED SESSION:

General Counsel stated the Board will go into Closed Session to discuss the Closed Session minutes of July 5, 2016, personnel matters, litigation, and contracts. The minutes from the Closed Session will be available to the public once the items have been resolved or no longer require the minutes to be held and not distributed to the public. The Board will be in Closed Session for approximately 30 minutes. The meeting will then resume and reopen the meeting to the public and the Board may take further action with respect to matters dealing with the Bergen County Board of Social Services.

OPEN SESSION:

The Board reconvened in Open Session at approximately 6:06 p.m.

Closed Session Minutes of July 5, 2016

Chairman Connelly requested a motion to adopt the Closed Session Minutes. A motion to adopt the Closed Session Minutes of July 5, 2016 was offered by Freeholder Voss, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER			X	
TOM TORONTO	ASST. SEC.-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

Chairman Connelly requested a motion for the Acting Director to call for a Civil Service test for Director for the agency. A motion for the Acting Director to call for a Civil Service test for Director for the agency was offered by Dr. Viola, seconded by Ms. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Chairman Connelly requested a motion to adjourn the meeting. With no further business to conclude, a motion to adjourn the meeting at approximately 6:10 p.m. was offered by Mr. Toronto, seconded by Mr. Ten Hoeve, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Respectfully submitted,



Robert W. Calocino
Acting Director