

**Minutes of the Meeting
of the
Bergen County Board of Social Services
January 12, 2016**

PRESENT: William E. Connelly, Jr., Chairperson
Randi Duffie, Vice Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer
Tom Toronto, Assistant Secretary-Treasurer
Freeholder Tracy Zur, Board Member
Freeholder Joan Voss, Board Member
John E. Ten Hoeve, Jr., Esq., County Adjuster
Mayor Vincent Barra, Board Member
Joseph A. Barreto, Board Member
John L. Schettino, Esq., General Counsel
Robert W. Calocino, Acting Director
Alex Morales, Interim Management Consultant
Michele Darmochwal, Administrative Secretary

ABSENT: Ritzy Morales-Diaz, Board Member

A regular meeting of the Bergen County Board of Social Services was held on January 12, 2016 at 4:30 p.m. in the 4th Floor Board Room of the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey.

PUBLIC SESSION:

John L. Schettino, Esq., called the meeting to order. General Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for January 12, 2016 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2016, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.

2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 6, 2015 and to the Herald News, which was published on December 6, 2015.
3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 3, 2015.

The notice required by the "Open Public Meeting Act" was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

John L. Schettino, Esq., chaired the meeting.

Flag Salute

John L. Schettino, Esq., led those present in a salute to the flag.

Oath of Office for New Members

Oaths of Office were administered to Freeholder Tracy Zur and Freeholder Joan Voss by General Counsel.

Chairman Connelly welcomed back Freeholder Zur and Voss to the BCBSS Board.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X	
RANDI DUFFIE	VICE CHAIRPERSON	X	
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X	
TOM TORONTO	ASST. SEC-TREASURER	X	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X	
FREEHOLDER TRACY ZUR	BOARD MEMBER	X	
FREEHOLDER JOAN VOSS	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER	X	
JOSEPH A. BARRETO	BOARD MEMBER	X	
RITZY MORALES-DIAZ	BOARD MEMBER		X

Reorganization/Election of Officers

John L. Schettino, Esq., asked for nominations for Chairperson. A motion to nominate William E. Connelly as Chairperson was offered by Vice-Chairwoman Duffie, seconded by Freeholder Zur. Seeing no other nominations, a motion to close nominations was offered by Freeholder Voss, seconded by Mr. Barreto, and all present were in favor. With no one opposed, a roll call was taken for Chairperson for the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

John L. Schettino, Esq., turned over the gavel to Chairman Connelly at which time he chaired the meeting.

Chairman Connelly asked for nominations for Vice-Chairperson. A motion to nominate Randi Duffie as Vice-Chairperson was offered by Freeholder Zur, seconded by Freeholder Voss. With no one opposed, a roll call was taken for Vice-Chairperson for the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

A motion to nominate Deborah Viola as Secretary-Treasurer was offered by Chairman Connelly, seconded by Freeholder Voss. With no one opposed, a roll call was taken for Secretary-Treasurer for the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

A motion to nominate Tom Toronto as Assistant Secretary-Treasurer was offered by Vice Chairwoman Duffie, seconded by Freeholder Zur. With no one opposed, a roll call was taken for Assistant Secretary-Treasurer for the Bergen County Board of Social Services and the motion was approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

Committee Assignments

Chairman Connelly advised that he would address committee assignments in the near future and if anyone had any particular requests to reach out to him.

Open Public Comment Period

Chairman Connelly requested a motion to open the meeting for public comment. A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Mr. Barreto, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

As there were no members of the public wishing to address the Board, Chairman Connelly requested a motion to close the Open Public Comment Period of the Open Session. A motion to close the Open Public Comment Period was offered by Mayor Barra, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

Adoption of Minutes:

(a) Open Session Minutes of December 1, 2015

Chairman Connelly requested a motion to adopt the Open Session minutes. A motion to adopt the Open Session Minutes of December 1, 2015 was offered by Mayor Barra, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON			X	

DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER			X	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

Treasurer’s Report:

(a) Bills List:

Chairman Connelly requested a motion to approve the Bills List. A motion to approve the Bills List was offered by Mr. Toronto, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

(b) Schedule of Vouchers:

Chairman Connelly requested a motion to approve the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Mr. Toronto, seconded by Vice Chairwoman Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

As a follow-up to the Chairman’s request, Mr. Morales will provide information to the Board regarding the financial impact of the bus pass increase in the Work Activity Allowance from \$72.00 to \$76.00 a month.

Administration Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were provided to the members for the month of November.

(b) Memoranda to the Board

Mr. Morales reported that a presentation has been scheduled with the Mayors' Association on February 9, 2016 to discuss some of the services that the BCBSS provides. Staff Appreciation Day was held on December 8, 2015. The winner of the Extra Mile Award is Mary McElwain who works in the Adult Protective Service Unit. Mr. Morales discussed that Freeholder Zur did a very nice job introducing and hosting Staff Appreciation Day. He thanked Mayor Barra and Mr. Toronto for attending this event too. This year, the toy drive adopted 45 families including 102 children for the holidays. Mr. Morales thanked Adam Silverstein, Joe Barreto, The Latino American Democratic Association of New Jersey, and the Bergen County Young Democrats for donating a significant amount of gifts. Mr. Morales commended Dora Montgomery, an employee in the Claim's Unit, for all her hard work coordinating the Adopt A Family project. In regard to timeliness for regular Food Stamps, in the past two weeks we were almost at 99%. For expedited we were a little over 99%. The federal requirement is 95% so we are exceeding that amount. In regard to Family Care, we have 339 pending applications and none are late. In regard to redeterminations, we are down to 4,000 cases late and hopefully in the first quarter of this year those will be eliminated. Mr. Morales discussed a memo that was included in everyone's packet regarding SSI customers who lost their temporary rental assistance. It included the plan from the state for intensive case management for those who have or will be terminating. There are 131 SSI customers who have been terminated and 45 that we expect to terminate in the next six months. The Bergen County Board of Social Services will be at the Mental Health Law Project to process some of their cases for the intensive case management services, which may include an extension to help them pay rent or help them locate housing resources. Mr. Morales introduced Dolores Phillips; President of CWA Local #1089, and Bryant Earl; Treasurer of CWA Local #1089, who were both present in the audience.

Chairman's Report:

Chairman Connelly welcomed Freeholders Zur and Voss back to the BCBSS Board. The Chairman reported that the Adopt A Family project was tremendously successful. He thanked all the staff, as well as, Sue Silverstein for wrapping gifts. The Chairman wished everyone a happy & healthy new year and thanked everyone for having the confidence in him as Chairman to the BCBSS Board.

Committee Reports:

(a) Welfare, Fraud, and Abuse Committee

Vice Chairwoman Duffie reported from December 1, 2015 to December 31, 2015 the agency received Medicaid recoveries in the amount of \$24,200.80. In 2015, the agency received a total of \$332,036.12 in Medicaid recoveries. Vice Chairwoman Duffie congratulated the department

on their hard work. Vice Chairwoman Duffie discussed the graph that showed Medicaid Recoveries from 2012 through 2015. No new cases were referred to the Prosecutor's Office during the month of December.

(b) Audit & Budget Committee

Mr. Toronto reported that Messrs. Morales, Modery, and Calocino and the Audit & Budget Committee met last week. A copy of the key budget summary was included in everyone's Board packet. Mr. Toronto discussed the overall revenue number for the BCBSS, which is really the value of benefits that the BCBSS administers, which are now over \$700 million dollars. The second number discussed was the administrative expense associated with administering that benefit amount. Mr. Toronto discussed the Summary of 2016 Budget Line Items Compared to 2015. When you look at the summary the expenses are fundamentally flat, when you factor in the offset of some additional revenue. Last year, we had a little bit of a bump because we benefited from the occupancy transaction savings where BCBSS roughly saved \$1 million dollars for that year. The last number that is tracked approximately \$30 million dollars in administrative expense for the \$700 million dollar benefit is what the County's share is of that administrative expense. A summary regarding the County contribution was prepared and circulated amongst the members. Mr. Toronto discussed the County has a rough budget year and the agency is reducing by a significant amount the amount that it is requesting. There is a Medicaid revenue number that we are catching on the upspring that we cannot count on catching again.

Mr. Morales reminded the Board that we are getting two years of savings from the Medicaid funding and we will only have one year next year so there will be a significant increase next year, not through any fault of anyone just because we are reaping the benefit this year. Last year, the County fronted the money to add positions to the budget and now those savings are coming back to the County through the new Medicaid formula.

In regard to the Summary of 2016 Budget Line Items Compared to 2015, Mayor Barra discussed that line item, Other, (Consultant, Legal, Security) is up about 20%. He asked if the Board could get a detail of what is involved in that line item because that is a significant increase. Mr. Morales explained that the agency has an Interlocal Agreement with the County where we are going to be using individuals from Consumer Protection to help us catch up on a backlog of matches that we have with the IRS. There is an increase funding from the county to be able to deal with that backlog, and it is reflected in that line item. Mayor Barra also asked about the health benefits line item and if the \$502,000.00 in Health Benefits is a result of an increase in numbers or an increase in the State Health Benefits Plan. Mr. Modery explained that there is about an average of 8.5% plus across all the different coverage levels. In addition to that, all employees are at their max contribution. This is a net number. Mr. Morales reported that the agency added 10 full-time positions last year which weren't reflected for a full calendar year so that is an additional contribution to the higher number. Offsite rental storage is included in this line item. Messrs. Morales and Modery will prepare an analysis to see what the best way to move forward is and a

recommendation will come back to the Board in approximately March 2016. The Audit & Budget Committee recommended that the Board ratify the proposed 2016 budget. The Board agreed to add a resolution to this afternoon’s agenda approving the submission of the 2016 budget to the Freeholders for approval.

At Dr. Viola’s request, Mr. Morales will identify the annual number of unique families served by the BCBSS and submit to the Board.

(c) Building & Grounds Committee

Mayor Barra reported that staff will be completely in the permanent space by the end of the month. Mr. Morales has a January 26th furniture move in date and hopes to have our staff in and be completed by January 31, 2016. Mayor Barra commended Administration, Training, Finance, and IT staff that had to deal with the temporary space in less than ideal conditions. At the “216” building the Bergen County Board of Social Services paid approximately \$2.5 million dollars in rent and now at the “218” building we pay approximately \$1.4 million dollars per year. Mr. Morales added that an employee only restroom is going to be added to the 2nd floor which the Board had approved, the creation of a buffer zone between the break room and the work area, and they are looking to see if they can implement employee only entrances on the sides. Mayor Barra discussed that the two doors on the second floor will upgrade the agency’s security issues.

OLD BUSINESS:

Discussion regarding 2016 RFOs

A discussion ensued General Counsel. A motion to nominate John Schettino, Esq., from the Law Office of John L. Schettino, LLC as General Counsel was offered by Freeholder Zur, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER				X

A motion to table Labor Counsel until next month was offered by Mr. Barreto, seconded by Vice Chairwoman Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			

TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

A discussion ensued regarding Insurance Consultant. A motion to nominate Otterstedt Insurance Agency as Insurance Consultant was offered by Freeholder Zur, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

At the Board's request, Mr. Morales will send a letter to the Otterstedt Insurance Agency requesting them to meet to review the agency's policies, draft recommendations, and make a presentation to the Board.

A discussion ensued regarding Auditor. A motion to nominate Ferraioli, Wielkotz, Cerullo, & Cuva PA firm as Auditor was offered by Vice Chairwoman Duffie, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER	X			
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

NEW BUSINESS:

(a) Presentation of Program Management Unit

Sharon Shelley; Assistant Administrative Supervisor, provided an overview of the Program Management Unit.

For the record, Mr. Ten Hoeve and Freeholder Zur left the meeting at approximately 5:40 p.m.

(b) Next Board Meeting Date – Tuesday, February 2, 2016 @ 4:30 p.m.

Chairman Connelly announced the next Board Meeting is scheduled for **Tuesday, February 2, 2016** at 4:30 p.m. at the “218” building.

Action Items:

Resolutions:

- (a) 2016.1.12 (1) – Resolution Approving Additions, Elimination, and/or Changes to Positions within the Bergen County Board of Social Services
- (b) 2016.1.12 (2) – Resolution Authorizing the Hiring of One Human Services Aide – Full Time
- (c) 2016.1.12 (3) – Resolution Authorizing the Hiring of One Human Services Aide – Full Time
- (d) 2016.1.12 (4) – Resolution Authorizing the Hiring of One Human Services Aide – Full Time
- (e) 2016.1.12 (5) – Resolution Authorizing the Hiring of One Human Services Aide – Full Time
- (f) 2016.1.12 (6) – Resolution Authorizing the Hiring of One Human Services Aide – Full Time
- (g) 2016.1.12 (7) – Resolution Authorizing the Hiring of One Human Services Aide – Full Time
- (h) 2016.1.12 (8) – Resolution Authorizing the Hiring of One Human Services Aide – Full Time
- (i) 2016.1.12 (9) – Resolution Authorizing the Hiring of One Human Services Aide – Full Time
- (j) 2016.1.12 (10) – Resolution Authorizing the Hiring of One Human Services Aide – Full Time
- (k) 2016.1.12 (11) –Resolution Authorizing the Hiring of One Clerk 1
- (l) 2016.1.12 (12) –Resolution Authorizing the Hiring of One Clerk 1
- (m)2016.1.12 (13) –Resolution Authorizing the Hiring of One Clerk 1
- (n) 2016.1.12 (14) –Resolution Authorizing the Hiring of One Clerk 1
- (o) 2016.1.12 (15) –Resolution Authorizing the Hiring of One Clerk 1
- (p) 2016.1.12 (16) –Resolution Authorizing the Hiring of One Records Support Technician 1
- (q) 2016.1.12 (17) –Resolution Authorizing the Hiring of One Part Time Human Services Aide
- (r) 2016.1.12 (18)– Amended Resolution Authorizing the Hiring of One Human Services Specialist 3
- (s) 2016.1.12 (19) – Amended Resolution Authorizing the Hiring of One Human Services Specialist 3
- (t) 2016.1.12 (20) – Resolution Terminating Qualified Purchasing Agent
- (u) 2016.1.12 (21) – Resolution Appointing Gerald Reiner, Jr., as Qualified Purchasing Agent
- (v) 2016.1.12 (22) – Resolution Authorizing Rejection and Rebidding of Queue System

- (w) 2016.1.12 (23) –Resolution regarding Request for Compromise
- (x) 2016.1.12 (24) – Resolution Authorizing Increase in Work Activity Allowance/Bus Pass
- (y) 2016.1.12 (25) – Resolution Authorizing Rebidding of Hoarding Go-Team for Specialized Clinical & Support Services
- (z) 2016.1.12 (26) – Resolution Authorizing Rebidding of Hoarding Go-Team for Clean Out and Cleaning Service Maintenance
- (aa) 2016.1.12 (27) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

A motion to approve Resolutions (a) through (z) and add (bb) to the resolutions to provide authorization to submit the 2016 budget to the Freeholders was offered by Dr. Viola, seconded by Vice Chairwoman Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

A motion to discuss and approve Resolution (aa) 2016.1.12 (27) Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A and to go into Closed Session was offered by Freeholder Voss, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

The Board went into Closed Session at approximately 5:58 p.m.

CLOSED SESSION:

General Counsel stated the Board will go into Closed Session to discuss matters involving

the lease, Closed Session minutes, personnel matters, status of negotiations with Labor/Management, as well as, proposed contract changes, and litigation. The minutes from the Closed Session will be available to the public once the items have been resolved or no longer require the minutes to be held and not distributed to the public. The Board will be in Closed Session for approximately 20 minutes. The meeting will then resume and reopen the meeting to the public and the Board make take further action with respect to matters dealing with the Bergen County Board of Social Services.

OPEN SESSION:

The Board reconvened in Open Session at approximately 6:21 p.m.

Chairman Connelly requested a motion to approve the 2015 Budget Transfers. A motion to approve the 2015 Budget Transfers was offered by Mayor Barra, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER				X
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

Chairman Connelly requested a motion to extend the Acting Director and Interim Management Consultant’s terms through June 30, 2016. A motion to approve extensions to the Acting Director and Interim Management Consultant’s terms through June 30, 2016 was offered by Dr. Viola, seconded by Freeholder Voss, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER				X
RITZY MORALEZ-DIAZ	BOARD MEMBER				X

Chairman Connelly requested a motion to approve the Closed Session Minutes of December 1, 2015. A motion to approve the Closed Session Minutes was offered by Mayor Barra, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER			X	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER				X
RITZY MORALES-DIAZ	BOARD MEMBER				X

Chairman Connelly requested a motion to adjourn the meeting. With no further business to conclude, a motion to adjourn the meeting at approximately 6:25 p.m. was offered by Chairman Connelly, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC.-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER JOAN VOSS	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER				X
RITZY MORALES-DIAZ	BOARD MEMBER				X

Respectfully submitted,



Robert W. Calocino
Acting Director