

**Minutes of the Meeting
of the
Bergen County Board of Social Services
August 4, 2015**

PRESENT: William E. Connelly, Jr., Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer
Tom Toronto, Assistant Secretary-Treasurer
Freeholder Tracy Zur, Board Member (Arrived Late)
Mayor Vincent Barra, Board Member
Joseph A. Barreto, Board Member
Ritzy Morales-Diaz, Board Member
John L. Schettino, Esq., General Counsel
Robert W. Calocino, Acting Director
Alex Morales, Interim Management Consultant
Michele Darmochwal, Administrative Secretary

ABSENT: Randi Duffie, Vice Chairperson
John E. Ten Hoeve, Jr., Esq., County Adjuster
Freeholder Thomas J. Sullivan, Board Member

A regular meeting of the Bergen County Board of Social Services was held on August 4, 2015 at 4:30 p.m. in the 5th Floor Break Room of the Bergen County Board of Social Services, 218 Route 17 North, Rochelle Park, New Jersey.

PUBLIC SESSION:

John L. Schettino, Esq., called the meeting to order. General Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for August 4, 2015 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2015, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.

2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on January 2, 2015 and to the Herald News, which was published on January 2, 2015.
3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 30, 2014.

The notice required by the "Open Public Meeting Act" was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

Flag Salute

Dr. Viola led those present in a salute to the flag.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X	
RANDI DUFFIE	VICE CHAIRPERSON		X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X	
TOM TORONTO	ASST. SEC-TREASURER	X	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER		X
FREEHOLDER TRACY ZUR	BOARD MEMBER		X
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER		X
MAYOR VINCENT BARRA	BOARD MEMBER	X	
JOSEPH A. BARRETO	BOARD MEMBER	X	
RITZY MORALES-DIAZ	BOARD MEMBER	X	

Oath of Office

General Counsel administered the Oath of Office to new Board Member, Ritzy Morales-Diaz.

Committee Assignments

Chairman Connelly stated if anyone has a request to be placed on a particular committee they should contact him. A motion to accept the committee assignments as: Audit & Budget Committee, Building & Grounds Committee, Personnel Committee remove the Search Committee, keep as a sub-committee Negotiations, remove Social Affairs subcommittee, remove the Workflow subcommittee, and keep Welfare, Fraud and Abuse Committee was offered by Mayor Barra, seconded by Mrs. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Chairman Connelly requested a motion to go out of order on the agenda so that the Auditor could present the 2014 draft audit. A motion to go out of order on the agenda was offered by Mr. Barreto, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER				X

FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Presentation of 2014 Draft Audit conducted by the Ferraioli, Wielkotz, Cerullo & Cuva, P.A. firm

Steve Wielkotz and Sean Ferguson from the Ferraioli, Wielkotz, Cerullo & Cuva, P.A. firm were present. Mr. Wielkotz stated his firm issued an unqualified opinion on financial statements of the BCBSS for 2014. In the audit report there were no findings that were related to any of the Federal/State programs. Mr. Wielkotz issued a separate letter, which is called a Letter of Governance that talks about different aspects of the audit. In that letter there were three (3) findings and/or recommendations that came about during the course of the audit. Mr. Wielkotz stated the agency's Fiscal Officer, along with Mr. Morales, have already prepared responses to these three findings which are as follows: Bank reconciliations having checks that were greater than 180 days old. Mr. Wielkotz explained technically, the bank is not supposed to honor that so you need to cancel it, reissue it, or investigate it. The 2nd finding had to do with unsigned Affiliation Agreements with area hospitals for an outstationing initiative. Mr. Wielkotz stated that it was his understanding that there is an August 12, 2015 meeting to get these agreements fully executed. The last finding had to do with an Operating Lease on Xerox machines, in regard to payment. Mr. Wielkotz stated when this item was found during the course of the audit, this finding was already rectified at the end of the year before the audit was complete. Mr. Wielkotz thanked management and the Fiscal Officer for all their help that they provided the auditors during the course of the audit. Mr. Wielkotz complimented the BCBSS staff stating that the agency has a very good team that works well together. He stated the BCBSS is one of the easier entities that his firm deals with in order to go in and get what they need to do the work they need to do to satisfy all the Federal/State requirements and get out to deliver the final product.

For the record, Freeholder Zur arrived at approximately 4:44 p.m.

Once the Board accepts the Audit Report, it becomes public record. The Letter of Governance will be attached to the Audit Report, and it will also be posted on the Bergen County Board of Social Services website.

Steve Wielkotz and Sean Ferguson from the Ferraioli, Wielkotz, Cerullo & Cuva, P.A. firm concluded their presentation and left the meeting at 4:50 p.m.

Open Public Comment Period

Chairman Connelly requested a motion to open the meeting for public comment. A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Freeholder Zur, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Chairman Connelly asked if there were any members of the public who wished to address the Board.

Dolores Phillips – Montvale, NJ

Ms. Phillips asked what positions were being eliminated in regard to Resolution 2015.08.04 (6) Approving Elimination and Creation of Board Positions.

Mr. Morales explained that management is eliminating one (1) supervisor position in the Service Department. He is requesting to create a Specialist position, which would be a promotion from a Social Worker and then he would eliminate that Social Worker position and create a full-time Social Service Technician position and two part-time Human Service Aide positions. Mr. Morales stated that he is not eliminating a CWA Local #1089 position; he is adding one.

General Counsel advised that Resolution 2015.08.04 (6) should reflect Approving Elimination and Creation of *Bergen County Board of Social Services* Positions, not “**Board**” Positions. Resolution 2015.08.04 (6) will be revised to reflect this change.

Maria Aberasturi – Teaneck, NJ

Ms. Aberasturi commented that she could not see how the Social Work Specialist title could replace a Supervisor based on the job description. Ms. Aberasturi stated Social Work Specialist is a professional title and the qualifications for such a title are a Master’s degree in Social Work. She further stated the title according to the Civil Service Commission does not allow for a Master’s degree to be replaced with experience. This title is intended to provide intensive case management services to populations at the Board and nowhere in the job description does it mention supervising or supervising people under you. The HSS3 title which she thinks the Social Work Specialist is being compared to explicitly discusses supervision in numerous places. For someone in a Social Work Specialist title to be supervising people would be taking work away from her local, the Supervisors CWA Local #1031. This title is non-supervisory. If it is the Board’s intention to hire Social Work Specialists, people who have the education to work complex cases maybe work with the agency’s substance abuse initiative clients, behavioral health initiative clients, domestic violence clients, those clients who need someone with clinical experience and education because those are

skills you don't necessarily get through experience. Ms. Aberasturi mentioned that experience is a wonderful thing. She had 15 years of job experience before she got her Master's degree. It was certainly helpful in getting her Master's degree but there are things that she learned in school and social work is a profession that had she not been educated she would not be able to impart to the people who work under her. Ms. Aberasturi does not see how this title could replace a supervisor based on the job description.

Mr. Morales stated the job description does specifically instruct and supervise Social Workers. Additionally Messrs. Calocino and Morales firmly believe, and they have been in contact with the Civil Service Commission, that there is an error in the job description. Every job description decides education as an experience section in it. It sections and lists the substitution of experience in lieu of a degree. Messrs. Morales and Calocino are confident that is going to be added because they made that request to the State. They intend to fill this promotional with someone in house. If Messrs. Morales and Calocino are surprised by the State and that does not happen, they will not hire a Social Service Specialist from the outside and will not fill that position. Mr. Morales stated that in Human Services there is an Assistant Supervisor and it is a training ground for supervisors where they are gaining a certain level of experience while not being a supervisor and getting ready to take the next step. We do not have that in the Service Department. In the Service Department they have people going from worker with zero supervisory case review/approval experience to supervisor. This is creating a track where we will have a Specialist who is helping out with paperwork and learning the different disciplines to take the next step to being a supervisor. In the Service Department, there are a lot of small departments where supervisors are only supervising four or five staff members, which is extremely inefficient. They would like to go with a different model more similar to the Income Maintenance Department where we had a lot of inconsistencies with units doing the same type of work in a different manner so they would like to streamline this to have a Specialist that can help out with different programs and gain that knowledge so that when the agency has retirements, which we are expecting in the very near future from the supervisor ranks, we will have someone ready to step up with training and experience. Mr. Barreto and Dr. Viola inquired about the experience and expressed their concerns. Mr. Morales discussed for those who do not have a Master's degree they could supplement it with experience. Mr. Morales advised he has not yet received anything back from the Civil Service Commission. Freeholder Zur discussed in the absence of hearing back from the Civil Service Commission, she is leery to make any changes. At the Chairman's request, Mr. Morales will get more information and forward the Civil Service Commission's reply to the Board. Chairman Connelly stated he is tabling Resolution 2015.08.04 (5) listed on this afternoon's agenda.

William Oserin – Englewood NJ

Mr. Oserin expressed his concern about the Social Work Specialist title that is being proposed to replace the eliminated Social Work Supervisor title. Mr. Oserin stated in theory, he thinks he could apply for that job without an MSW but the Board does not want him, they want someone with an MSW. Mr. Oserin stated the Board needs to think very hard. The Board needs

workers, not supervisors. There are enough chiefs, the Board needs Indians. In addition, Mr. Oserin discussed resolutions should be available for the public to review so they can make comments on them before action is taken.

General Counsel advised that the Board provided and published an annual notice and is not required to publish anything with respect to the Agenda. If the Board did not publish an annual notice, than they would be required to provide everything set forth on the agenda to the public. General Counsel advised that is the legal requirement. Legally, the Board is not required to provide this if they publish an annual notice, which was done. The Board could direct the Secretary to place copies of the resolutions on the website. Mr. Oserin stated when you go to a Freeholders Meeting there is a stack of resolutions that they public can review. Mr. Oserin expressed his opinion that the minutes should be more detailed. He referenced the Franklin Lakes Planning Board minutes and read aloud a section commenting that they are very detailed.

Chairman Connelly stated they are called minutes for a reason; they are not called hours. He also stated that is why it is the Board Members' prerogative to vote yes or no on the approval of the minutes.

General Counsel advised that although Mr. Oserin felt the minutes should be more detailed, they meet the legal standard the way they are prepared.

Mayor Barra explained that Planning Board meetings are far different than governing bodies because they are much more detailed and much more specific because the applicant who goes before the Planning Board has the right to go to court to appeal the ruling of the Planning Board so you need much more specificity in the minutes which are almost close to a transcript of the proceeding. Generally speaking, Planning Board and Zoning Board minutes are much more detailed. Mayor and Council meetings which are not the same thing are much more generalized and very similar to the minutes of the Bergen County Board of Social Services. The mayor advised Mr. Oserin that he needs to compare apples to apples and not look at a Planning Board versus the Bergen County Board of Social Services.

Eva Grecco – Lodi NJ

Ms. Grecco stated the agenda does not include the name of the individuals who are seated at the Board table, which according to The Sunshine Law it is supposed to. In regard to the minutes, she expressed even though the gentleman before her referenced a Planning Board just because municipalities do there minutes one way does not mean that is the right way. She stated Lodi is a perfect example where their minutes are very incomplete and inadequate. Ms. Grecco stated that it took her over an hour today to find out what day and time the Board Meeting was this afternoon. She stated there is no information on the agency's website regarding a list of meetings, time, agenda, minutes, etc. She could not find any of the above information. Ms. Grecco contacted Trenton and they gave her a phone number but it was impossible to reach a human being. She got a recording but

when she pressed “0” for further assistance the recording said there is no one available at this time to assist you and the call was terminated. Ms. Grecco stated the State gave her the Acting Director’s name and phone number.

Mr. Toronto stated the BCBSS website currently has a schedule of all the 2014 Board Meetings, tonight’s agenda, as well as, past Board Meeting agendas and minutes. Ms. Grecco was shown that the agency’s website is up to date with this information.

Ms. Grecco asked for a phone number that she can call where she will get a live person if she has any questions. Mr. Morales advised Ms. Grecco to call (201) 368-4200. When she calls the agency, the queue will advise her what number she is and how many people are ahead of her. She will have to wait her turn at which point a live person will answer the phone. Ms. Grecco also spoke about issues she has with the Work First Program. Ms. Grecco was advised to contact the Department of Labor if she has a complaint about the program. Ms. Grecco stated the Bergen County Board of Social Services building is broke, there are too many chiefs and not enough Indians, and the public is being treated deplorably.

Mr. Morales stated there is an extraordinary amount of positive customer service surveys that the agency receives downstairs.

As there were no additional members of the public wishing to address the Board, Chairman Connelly requested a motion to close the Open Public Comment Period of the Open Session. A motion to close the Open Public Comment Period was offered by Dr. Viola, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALEZ-DIAZ	BOARD MEMBER	X			

Adoption of Minutes:

(a) Open Session Minutes of July 7, 2015

Chairman Connelly requested a motion to adopt the Open Session minutes. A motion to adopt the Open Session Minutes of July 7, 2015 was offered by Dr. Viola, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			

RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER			X	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER			X	

Treasurer's Report:

(a) Bills List:

Chairman Connelly requested a motion to approve the Bills List. A motion to approve the Bills List was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

(b) Schedule of Vouchers:

Chairman Connelly requested a motion to approve the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Mr. Barreto, seconded by Ms. Morales-Diaz, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Administration Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were provided to the members for the month of June.

(b) Memoranda to the Board

Mr. Morales reported that Mental Health First Aid training is ongoing. In regard to Outreach efforts he participated in the July meeting of the Bergen Senior Coalition Meeting. This is where public and private entities come together, and it appears the Bergen County Board of Social Services will be participating on an ongoing basis. They requested that Adult Protective Services be present next week to get a better understanding of how Adult Protective Services works. In regard to the timeliness rate update, for both Food Stamps and Medicaid, the two month average of June and July was 97.27% timeliness for regular Food Stamps and the criteria is 95% that the agency needs to meet. For expedited it's 99.18%. In regard to Family Care Cases the agency had a total of 613 pending and 86 are over 45 days. The agency is making significant progress in this area. Previously, Mr. Morales met with Board Members to discuss some of the improvements that Administration would like to make in regard to the new Medicaid Funding. Mr. Morales updated the Board and advised that the Fiscal Officer just checked the main telephone number and the telephones are working fine. Mr. Toronto spoke about a meeting that he attended in which he overheard comments regarding perceived difficulties with the Bergen County Board of Social Services. Mr. Toronto brought this issue to Mr. Morales' attention, and he responded immediately. Mr. Toronto commended management for that intervention and for their quick response. Mr. Morales reported that the Medicaid Funding letter that the Bergen County Board of Social Services received from the State is included in each of the Board Members' packet.

Chairman's Report:

Chairman Connelly asked if Administration has been reaching out to the communities in regard to outreach. Mr. Morales stated we still have to outreach to the Municipal Clerks but this will happen this month. The Clerks have one meeting per month starting in September. Administration will try to get on their agenda to start the process. The Chairman asked that if anyone has a particular committee assignment request, to contact Mrs. Darmochwal who will put them in touch with the Chairman.

Committee Reports:

(a) Welfare, Fraud, and Abuse Committee

Chairman Connelly reported from July 1, 2015 to July 31, 2015 the agency received Medicaid recoveries in the amount of \$11,058.18. There were five (5) new cases forwarded to the Prosecutor in July.

(b) Audit & Budget Committee

No report.

(c) **Building & Grounds Committee**

Mayor Barra reported that the landlord is not proceeding on a schedule that is acceptable to the committee; therefore, contractual issues will be discussed in Closed Session.

OLD BUSINESS:

(a) **Memorandum regarding Medicaid Funding Formula Update**

This item was previously discussed and addressed.

(b) **Discussion regarding results of Security Guard Services Bid**

General Counsel reported that the Board received four (4) bids. Two of the bids were defective because the Board asked for an hourly rate for the supervisor position and an hourly rate for a security guard. Two of the companies, and it was very clear because it was added to the Q & A, did not submit a supervisory hourly rate. If it was going to be the same hourly rate, regardless if the person was a guard and/or supervisor, the bidder had to put the same number down twice, which was not done. Two of the bidders are disqualified and that leaves two other choices. The Board disqualified the bids and opted to go back out to bid for Security Guard Services. The Board agreed to request that the bidders provide a job description for the onsite supervisor. The Board agreed to re-bid and re-advertise for Security Guard Services. A motion to reject all the Security Guard Services bids and to extend the current provider for 30 days was offered by Mayor Barra, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

NEW BUSINESS:

(a) **Presentation of 2014 Draft Audit conducted by the Ferraioli, Wielkotz, Cerullo & Cuva, P.A. firm**

This item was previously addressed.

(b) **Next Board Meeting Date – Tuesday, September 1, 2015 @ 4:30 p.m.**

Chairman Connelly stated that the next Board Meeting is scheduled for **Tuesday, September 1, 2015** at 4:30 p.m. at the “218” building.

Action Items:

Resolutions:

- (a) 2015.8.04 (1) – Resolution Approving 2014 Financial Audit Report
- (b) 2015.8.04 (2) – Resolution Approving Addendum to Professional Services Agreement
County Division of Consumer Affairs
- (c) 2015.8.04 (3) – Resolution Approving the Interlocal Services Agreement with the Bergen
County Division of Consumer Affairs
- (d) 2015.8.04 (4) – Resolution Approving Amendment to Lease Agreement with Bergenfield
Woodbine Center LLC
- (e) 2015.8.04 (5) – Resolution Creating the Position of Social Work Specialist
- (f) 2015.8.04 (6) – Resolution Approving Elimination and Creation of Board Positions
- (g) 2015.8.04 (7) – Resolution Authorizing the Hiring of One Part Time Records Support
Technician
- (h) 2015.8.04 (8) – Resolution Authorizing the Hiring of One Temporary Full Time Records
Support Technician
- (i) 2015.8.04 (9) – Resolution Authorizing the Hiring of One Temporary Full Time Records
Support Technician
- (j) 2015.8.04 (10) – Resolution Authorizing the Hiring of One Temporary Full Time Records
Support Technician
- (k) 2015.8.04 (11) – Resolution Authorizing the Hiring of One Temporary Full Time Records
Support Technician
- (l) 2015.8.04 (12) – Resolution Authorizing the Hiring of One Full Time Human Services Aide
- (m) 2015.8.04 (13) – Resolution Authorizing the Advertisement of Employment for One (1)
Temporary Full Time Social Work Specialist
- (n) 2015.8.04 (14) – Resolution Authorizing the Advertisement of Employment for One (1)
Full Time Social Service Technician
- (o) 2015.8.04 (15) – Resolution Authorizing the Advertisement of Employment for Two (2)
Part Time Human Service Aides
- (p) 2015.8.04 (16) – Resolution Authorizing the Advertisement of Employment for One (1)
Temporary Clerk 1
- (q) 2015.8.04 (17) – Resolution Authorizing the Advertisement of Employment for Eleven (11)
Temporary Part Time Human Service Aides
- (r) 2015.8.04 (18) – Resolution Authorizing the Advertisement of Employment for One (1)
Part Time Records Support Technician
- (s) 2015.8.04 (19) – Resolution Authorizing the Advertisement of Employment for One (1)
Part Time Clerk
- (t) 2015.8.04 (20) – Resolution Authorizing the Purchase of Plastic Card Printer for Employee
I.D. and Time Cards
- (u) 2015.8.04 (21) – Resolution Providing for a Meeting Not Open to the Public in Accordance
with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A

A motion to table Resolutions (e) and (m) and amend (f) to remove #8.02 & #8.03 from that request was offered by Freeholder Zur, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

A motion to approve Resolutions (a) through (t) was offered by Freeholder Zur, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

A motion to discuss and approve Resolution (u) 2015.8.04 (21) Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A and to go into Closed Session was offered by Ms. Morales-Diaz, seconded by Mr. Barreto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

The Board went into Closed Session at approximately 5:52 p.m.

CLOSED SESSION:

General Counsel stated the Board will go into Closed Session to discuss matters involving the lease, personnel, and Closed Session minutes of July 7, 2015. The minutes from the Closed Session will be available to the public once the items have been resolved or no longer require the minutes to be held and not distributed to the public. The Board will be in Closed Session for approximately 20 minutes. The meeting will then resume and reopen the meeting to the public and the Board make take further action.

OPEN SESSION:

The Board reconvened in Open Session at approximately 6:15 p.m.

Chairman Connelly requested a motion to approve the Closed Session Minutes of July 7, 2015. A motion to approve the Closed Session Minutes was offered by Dr. Viola, seconded by Freeholder Zur, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER			X	
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER			X	

Chairman Connelly requested a motion to adjourn the meeting. With no further business to conclude, a motion to adjourn the meeting at approximately 6:16 p.m. was offered by Mr. Barreto, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
WILLIAM CONNELLY	CHAIRPERSON	X			
RANDI DUFFIE	VICE CHAIRPERSON				X
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
TOM TORONTO	ASST. SEC-TREASURER	X			
COUNTY ADJUSTER TEN HOEVE	COUNTY ADJUSTER				X
FREEHOLDER TRACY ZUR	BOARD MEMBER	X			
FREEHOLDER THOMAS SULLIVAN	BOARD MEMBER				X
MAYOR VINCENT BARRA	BOARD MEMBER	X			
JOSEPH A. BARRETO	BOARD MEMBER	X			
RITZY MORALES-DIAZ	BOARD MEMBER	X			

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. W. Calocino". The signature is fluid and cursive, with the first name "R. W." being more distinct than the last name "Calocino".

Robert W. Calocino
Acting Director