

**Minutes of the Meeting
of the
Bergen County Board of Social Services
March 6, 2012**

PRESENT: Freeholder John A. Felice, Chairperson
Freeholder John D. Mitchell, Vice-Chairperson
Deborah Viola, Ph.D., Secretary-Treasurer
Randi Duffie, Assistant Secretary-Treasurer
John M. Carbone, Esq., County Adjuster
Leah Puzzo, Board Member
William E. Connelly, Jr., Board Member
Mayor Vincent Barra, Board Member
Bob Nyman, Board Member
Frank Catania, Jr., Esq., General Counsel
Robert Calocino, Acting Director
Michele Darmochwal, Administrative Secretary

ABSENT: Tom Toronto, Board Member

The March 6, 2012 regular meeting was held at 5:30 p.m. at the Bergen County Board of Social Services in the Board Room of the Bergen County Board of Social Services, 216 Route 17 North, Building A, Rochelle Park, New Jersey.

PUBLIC SESSION:

Chairman John A. Felice called the meeting to order. Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for March 6, 2012 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2012, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.

2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 10, 2011 and to the Herald News, which was published on December 10, 2011.
3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 7, 2011.

The notice required by the "Open Public Meeting Act" was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

PUBLIC SESSION:

Flag Salute

Mr. Carbone led those present in a salute to the flag.

The Board observed a moment of silence for Chairman Felice's Aide, Susan Rose, whose mom passed away.

Roll Call

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X	
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X	
DEBORAH VIOLA, Ph.D.	SECRETARY-TREASURER	X	
RANDI DUFFIE	ASST. SECRETARY TREASURER	X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X	
LEAH PUZZO	BOARD MEMBER	X	
WILLIAM CONNELLY	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER	X	
TOM TORONTO	BOARD MEMBER		X
BOB NYMAN	BOARD MEMBER	X	

Open Public Comment Period

A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Mr. Carbone, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

Victoria Osborne – 44 Gordon Street Ridgefield Park, NJ

Ms. Osborne introduced herself as an employee of the BCBSS. Ms. Osborne stated there are a lot of rumors going around the agency and she does not know what is fact, what is fiction, and that the agency won't be hiring any more people until the Board has chosen a Director. There is a lot of concern and low morale as a result of that rumor amongst the staff because they are so overworked and of course the clients are suffering as a result of the fact that we don't have enough staff. She wants the Board to be aware there is a concern amongst the staff that we have this rumor that there won't be any hiring because we don't have a Director. Is there any prospect for there to be a Director in the near future? What steps is the Board taking to interview or seek out? What are they doing about it? Where are they looking for the Director? Is it a public position? Is it a private issue? The staff would like to hear some information from the Board regarding the hunt for our Director because we are concerned what impact that has on us as a result of this possibility that we are not hiring anybody until we do get a permanent Director.

Maria Aberasturi – Teaneck, NJ

Ms. Aberasturi introduced herself as an employee of the BCBSS. She thanked the Board for putting the SOAR initiative on the agenda. This is a program that seeks to assist mentally ill people who are homeless or are at risk of being homeless in processing their social security benefits applications successfully and quickly. The Bergen County Health Department through the Division of Mental Health is seeking to establish a sustainable SOAR Program for the County. Yesterday, at the Professional Advisory Council they put out that they were looking for agencies to step up as state callers in this process. She thought this is one of those natural partnerships for us here at the Board. It could save us money for General Assistance because if we get the clients off of General Assistance on to social security we are not paying for their housing and benefits. If we do get them successfully on to SSI, the agency is reimbursed the money it has put out for their housing and benefits so that would be a financial benefit. It would cut the caseload down. It would also provide homeless people an opportunity for permanent housing. It would be an asset to the Bergen County Housing, Health and Human Services Center who was also present at the meeting and interested in participating in this project. She is glad that the Board placed it on the agenda and is considering this project. She thought that this Board over the last year or so has shown an ability to step forward to partner with other agencies in areas where we could be of assistance. Ms. Aberasturi commented she would point to our relationship with the Center, our relationship with the Prosecutor’s Office now regarding APS, and the various outreach activities that we do. She thanked the Board Members for considering this. Ms. Aberasturi commented to her it just seems like a natural, they’re our clients anyway, and it is good to be part of the other County departments.

A motion to close the Open Public Comment Period was offered by Mr. Carbone, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

Adoption of Minutes:

(a) Open Session Minutes February 7, 2012

No discussion. A motion to approve the Open Session Minutes of February 7, 2012 was offered by Mr. Nyman, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER			X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

Treasurer’s Report:

(a) Bills List

The Bills List was discussed. In addition, Mr. Ganley requested to pay a bill in the amount of \$5,983.54 from the Kaufman firm. The bill is not on the Bills List but would be added to the Schedule of Vouchers next month. After a short discussion, the Board agreed to carry the bill until next month. A motion to approve the Bills List was offered by Dr. Viola, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

(b) Schedule of Vouchers:

A discussion ensued regarding the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Dr. Viola, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			

TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

Acting Director’s Report:

(a) Monthly Reports – Statistical & Financial:

A snapshot of caseload and expenditures were provided to the members for the month of January 2012. The Acting Director advised that a correction was made to Chart C, which was included in everyone’s folder.

President’s Report:

Chairman Felice commented on a couple of initiatives that he is working on in relationship to the sub committees. To one of the questions of the public regarding the Director, Dr. Viola shared with him a description of what the Board should be looking for. He expressed it is really important that we have a framework by which we begin to look at because this is a new experience for the Chairman and maybe, for the members of this body, as we begin to create that template for that person that we want to see in the Director’s position. He spoke for himself and commented he is sure that everyone on this Board feels that this is the overriding objective of the BCBSS and that we hire someone a.s.a.p. Certainly, the activities of the Acting Director have been very good but certainly for us to take this into the future we need to have a permanent Director. That is an extraordinarily important decision and that is certainly part of the public discussions that we have had as this body concerning employment and so forth, so whether it be part time or clerical so that is something that is foremost in our minds. Dr. Viola and Mr. Connelly join the Chairman on that sub-committee. They are going to be getting together very shortly to begin the process of looking at that criteria and to begin interviewing people.

Regarding the sub-committee that he is also on, Building & Grounds, the County administration asked him to meet with Cushman & Wakefield. The Chairman’s Aide will make copies and send it electronically to everybody but it was very similar to the presentation that the sub-committee had by the other real estate firm, C.B.R.E. In essence it talked about various options, as far as, where we want to move in the direction of the dispensement of services, the brick and mortar, and how we deliver that. He thinks it is very pertinent. He thanked Jack Carbone for giving the Board the heads up about the State being able to do a workflow analysis of the BCBSS as they have done in Hudson County. It is at no cost. In regard to the analysis of the real estate on both sides, no cost. The nice thing about this is it is paid for by the owner of the property. As we move forward with the claims, which we have not gotten back from the State yet, there is no cost. Chairman Felice asked General Counsel to look into if a vendor doesn’t cost us anything, but if it saves the agency money, do we still have to go for an RFQ. General Counsel was not able to speak with Dr. Dominic Novelli regarding vendors but will follow up on this issue. In regard to the sub-committees, the Chairman wants to reach out to the sub-committee for Building & Grounds and begin the process to have Cushman & Wakefield present to the sub-committee and then present at a Special Meeting to

the full Board so that the whole Board gets an understanding. Hopefully, we can get this workflow analysis done, which will take six to eight weeks. Mr. Carbone commented in reference to what he gave the Chairman, they were nice enough to give him the Hudson County audit and the criteria they check so we almost can do an in-house ourselves. We know the areas that they would look at and they gave all the regulations, citations, and everything else. The good thing about this is before we decide what format we want to dispense services at the BCBSS; we have to look at first, where are the needs and then looking at technology and with all the things that we have done some investigations with as far as customer service phone systems and then be able to provide that to the people that are going to work with the owner of the building to determine what is best for the BCBSS, the clients, the employees here, as well as, the taxpayers. Mr. Carbone suggested that the Acting Director distribute the audit via PDF to the Board Members. Mrs. Duffie commented she thought the Board did a study with Cushman & Wakefield approximately three years ago. She asked would that be useful? Chairman Felice commented things have changed. Mr. Carbone commented it didn't cost us anything so everything is useful. Mrs. Duffie asked the Chairman specifically, what are we looking at? What is the study? What are we looking to accomplish? What answers do we want? What questions do we want answered and an idea of what the process is. The Board determined this should be discussed further in Closed Session. Mrs. Duffie asked the Chairman as far as a search for Director is there a committee that is developing criteria? Dr. Viola responded, yes. Mrs. Duffie asked how long do you think that will take? The Chairman responded, this is new for him but hopes to meet very shortly. The sub-committee is comprised of Chairman Felice, Dr. Viola, and Mr. Connelly. Once we do that hopefully, we can begin the process. Hopefully, by next month we will have a better idea in where we are going and begin the process.

Mrs. Duffie addressed Chairman Felice and asked him to speak to the questions that were brought up by Victoria Osborne regarding the rumor and hiring freeze. Mr. Carbone stated it would be inappropriate to discuss in Public Session. Mrs. Duffie was told to get information from the Acting Director in Closed Session. Mrs. Duffie commented when she hears morale is low; there are rumors, that it not healthy. It is not a healthy environment to be in and that worries her. For the record, the Chairman stated there is never a time that no one can ever not contact him; sit down with him in a private setting, in his office or here. He wanted everyone to know he has an open door policy. As Chairman of this body, he wants everyone to feel if there are any misunderstandings to come to him or the Acting Director.

OLD BUSINESS:

(a) Discussion regarding results of RFQs (General Counsel, Labor Counsel, and Auditor) for 2012.

A discussion ensued regarding the results of the RFQs. With respect to General Counsel, the Board received one response from our present General Counsel Frank Catania, Jr., Esq. With respect to Auditor, the Board received three responses, however, after reviewing them two were disqualified and the one that remains is our present Auditor Steve Wielkotz. With respect to Labor

Counsel, the Board received three responses, however, after reviewing them one was disqualified and the two that remain are Roth D'Aquanni, LLC and Eric Bernstein, Esq. who had been prior Labor Counsel to the Board. General Counsel will provide a written report with the reasons for disqualification, which were because they did not comply with the RFQ and include business certificates.

(b) Follow-up discussion regarding State Audit

The Acting Director reported that he contacted the State and they are booked, therefore, he requested to be placed on the schedule in July 2012 for a State Audit.

NEW BUSINESS:

(a) SOAR (SSI/SSD Outreach, Access, and Recovery) Project

A discussion ensued regarding the SOAR (SSI/SSD Outreach, Access, and Recovery) Project. A motion that the Board accept the proposal of partnering with the SOAR (SSI/SSD Outreach, Access, and Recovery) Project was offered by Mrs. Duffie, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

(b) Service Departmental Presentation – Written Report submitted by Diane Baillif, Administrative Supervisor

Mrs. Baillif presented an overview of the Service Department.

(c) Next Board Meeting Date

The next Board Meeting will be held on Tuesday, April 3, 2012 at 5:30 p.m.

(d) Special Meeting

A motion to schedule a Special Meeting on Tuesday, March 19, 2012 at 5:30 p.m. was offered by Vice-Chairman Mitchell, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			

RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

Action Items:

Resolutions:

(a) 2012.03.06 (1) – Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

A motion to approve Resolution 2012.03.06 (1) was offered by Mr. Carbone, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

A motion to waive the reading of 2012.03.06(1) was offered by Mr. Carbone, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

(b) 2012.03.06 (2) – Resolution Awarding the Printing Bid to Centurion and Ridgewood Press

A motion to approve Resolution 2012.03.06 (2) was offered by Mr. Carbone, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

(c) 2012.03.06 (3) – Resolution Outlining the Committee Assignments

A motion to approve Resolution 2012.03.06 (3) was offered by Dr. Viola, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

(d) 2012.03.06 (4) – Resolution Accepting the RFQ Submissions as Qualified

A motion to table Resolution 2012.03.06 (4) was offered by Mr. Carbone, seconded by Mrs. Duffie, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

CLOSED SESSION:

The Bergen County Board of Social Services shall now exclude members of the public from the meeting and be moved into Closed Session for the following reasons: The Board may

discuss property matters involving individuals who receive assistance from the BCBSS. The identification of such individuals or their property may result in a violation of their right to privacy and may result in a loss of public funds by this agency. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12B(1,2,3) involving individuals who received assistance from the Board or the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8). The Board shall discuss matters with Counsel to the Board which matters fall within the attorney-client privilege and are therefore excluded from the public meeting. The Board may also discuss all other matters which are exempt from public meetings pursuant to N.J.S.A. 10:4-12. The minutes from these closed sessions shall be made available to the public upon the expiration of a 45-day appeal period. Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return at that time.

A motion to go into Closed Session was offered by Mr. Carbone, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

The Board went into Closed Session at approximately 6:55 p.m.

OPEN SESSION:

The meeting reconvened in Open Session at approximately 8:47 p.m.

Adoption of Minutes:

(a) Closed Session Minutes February 7, 2012

A motion to approve the Closed Session Minutes of February 7, 2012 was offered by Dr. Viola, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			

DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER			X	
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

A motion to replace one Senior Data Entry Operator and to bring in a part-time Keyboarding Clerk to replace that Senior Data Entry Operator position was offered by Dr. Viola, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

A motion to authorize General Counsel to proceed with a tax appeal and to obtain an appraiser at a cap of \$5,000.00 with the authority to go up to \$7,500.00 was offered by Mr. Connelly, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

A motion to cancel the Special Meeting that was scheduled for March 19, 2012 at 5:30 p.m. was offered by Mr. Connelly, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER	X			
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X

LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER				X
BOB NYMAN	BOARD MEMBER	X			

With no further business to conclude, a motion to adjourn the meeting at approximately 8:50 p.m. was offered by Mr. Nyman, seconded by Mr. Connelly, and unanimously approved.

Respectfully submitted,



Robert Calocino
Acting Director