

**Minutes of the Meeting  
of the  
Bergen County Board of Social Services  
February 7, 2012**

**PRESENT:** Freeholder John A. Felice, Chairperson  
Freeholder John D. Mitchell, Vice-Chairperson  
Deborah Viola, Ph.D., Secretary-Treasurer  
John M. Carbone, Esq., County Adjuster (Arrived late)  
Leah Puzzo, Board Member (Arrived late)  
William E. Connelly, Jr., Board Member  
Tom Toronto, Board Member  
Mayor Vincent Barra, Board Member  
Bob Nyman, Board Member (Arrived late)  
Frank Catania, Jr., Esq., General Counsel  
Robert Calocino, Acting Director  
Michele Darmochwal, Administrative Secretary

**ABSENT:** Randi Duffie, Assistant Secretary-Treasurer

The February 7, 2012 regular meeting was held at 5:30 p.m. at the Bergen County Board of Social Services in the Board Room of the Bergen County Board of Social Services, 216 Route 17 North, Building A, Rochelle Park, New Jersey.

**PUBLIC SESSION:**

Chairman John A. Felice called the meeting to order. Counsel read the notice required by the Open Public Meetings Act as follows:

"Pursuant to the Open Public Meetings Act, adequate notice of the meeting scheduled for February 7, 2012 has been provided in the following manner:

1. By a prominent posting of the schedule of meetings for 2012, including a notice of the scheduled time, scheduled date, and location of this meeting at the Bergen County Administrative Building, One Bergen County Plaza, Hackensack, New Jersey.

2. The mailing of this notice of the time, date, and location of this meeting to "The Record", which was published on December 10, 2011 and to the Herald News, which was published on December 10, 2011.
3. By filing of the notice of the time, date, and location of this meeting with the Bergen County Clerk, said filing having taken place on December 7, 2011.

The notice required by the "Open Public Meeting Act" was read as follows:

"Ladies and Gentlemen, the Bergen County Board of Social Services shall now exclude members of the public from the meeting for the following reason:

1. The Board shall discuss property matters involving individuals who have received assistance from the Bergen County Board of Social Services. The identification of such individuals or their property may result in a violation of their rights to privacy and may result in the loss of public funds by this agency.
2. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12 (b)(1,2,3) involving individuals who have received assistance from the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy.
3. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8).
4. The Board shall discuss matters with Counsel to the Board which matters shall fall within the attorney-client privilege and are therefore excluded from the public meeting.
5. The Board may discuss other matters pursuant to N.J.S.A. 10:4-12.

Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return in order to observe. Thank you.

A quorum being achieved, the Board met in Public Session.

## **PUBLIC SESSION:**

### **Flag Salute**

Mitchell Steinhart, Esq. led those present in a salute to the flag.

### **Roll Call**

A Roll Call was taken for Open Session:

MEMBERS	TITLE	PRESENT	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X	
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X	
DEBORAH VIOLA, Ph.D.	SECRETARY-TREASURER	X	
RANDI DUFFIE	ASST. SECRETARY TREASURER		X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER		X
LEAH PUZZO	BOARD MEMBER		X
WILLIAM CONNELLY	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER	X	
TOM TORONTO	BOARD MEMBER	X	
BOB NYMAN	BOARD MEMBER		X

**Open Public Comment Period**

A motion to open the Open Public Comment Period, for a three-minute limit with the option of speaking again, was offered by Vice-Chairman Mitchell, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

A motion to close the Open Public Comment Period was offered by Dr. Viola, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**Adoption of Minutes:**

**(a) Open Session Minutes January 10, 2012**

No discussion. A motion to approve the Open Session Minutes of January 10, 2012 was offered by Vice-Chairman Mitchell, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**(b) Closed Session Minutes January 10, 2012 (2 Sets)**

A motion to approve two sets of Closed Session Minutes of January 10, 2012 was offered by Mr. Connelly, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER				X

**Treasurer's Report:**

**(a) Bills List**

The Bills List was discussed. At the Board's request, Mr. Ganley will provide a list of Professional Services costs for CY2011 compared to CY2010 on a quarterly basis. The Board discussed the \$72.00 transportation costs, which totals approximately \$30,000 per year.

**Diane Baillif – Hasbrouck Heights, NJ**

In response to the Board's discussion regarding transportation costs, Mrs. Baillif explained the amount is based on the regulation within the manuals.

For the record, Mr. Nyman arrived at 5:40 p.m.

A motion to approve the Bills List was offered by Dr. Viola, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**(b) Schedule of Vouchers:**

A discussion ensued regarding the Schedule of Vouchers. A motion to approve the Schedule of Vouchers was offered by Dr. Viola, seconded by Mayor Barra, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER				X
LEAH PUZZO	BOARD MEMBER				X
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**Acting Director's Report:**

**(a) Monthly Reports – Statistical & Financial:**

A snapshot of caseload and expenditures were provided to the members for the month of December 2011. The Acting Director advised that the statistics are a work in progress and administration is trying to make it more clear and concise to show what actions are taken. Vice-Chairman Mitchell asked the Acting Director how do you plan on doing that. The Acting Director responded, by reworking the charts. A discussion ensued regarding the charts and the decreasing amount of cases in the General Assistance caseload (Chart F).

**Diane Baillif, Hasbrouck Heights, NJ**

Ms. Baillif commented in regard to the decreasing amount of cases in the General Assistance caseload (Chart F), there was a change in regulations for General Assistance. The change in regulations was that people come in for General Assistance and they are screened. Before they are approved, they have to go to the One Stop Career Center Employment Services for a 28-day activity. If they don't comply, then they are not granted General Assistance. Throughout the State, since July of last year, the caseload is 10,500 less than what it was because of the regulation change and non-compliance.

For the record, Mr. Carbone arrived at 5:50 p.m.

**President’s Report:**

Chairman Felice commented he looks forward to getting to the business of BCBSS to do what we said we were going to start in the beginning of January and that is look for a new Director, look at ways to improve the efficiencies of the agency, and really work on improving the quality of the working conditions for our employees and making sure that we are as productive and treat each other with respect and dignity as we all should. The Chairman stated that Mr. Carbone shared a report with him regarding the Bergen County Housing, Health & Human Services and the great success of the BCBSS and the work they are doing there on a weekly basis. He stated it is great to know we are reaching out and that is part of our mission to serve the clients wherever they are, not just for them to come here to this structure in Rochelle Park. Copies of the newspaper article were distributed to the members.

For the record, Mrs. Puzzo arrived at 5:51 p.m.

**OLD BUSINESS:**

**(a) Discussion with respect to Fair & Open Process as opposed to Non-Fair & Open Process for Retention of Professionals for 2012.**

A discussion ensued. A motion to proceed with a Non-Fair & Open Process with RFQ’s was offered by Mayor Barra, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**Mitchell Steinhart, Esq. - Fair Lawn, NJ**

Mitchell Steinhart, Esq., introduced himself and explained the results of the printing bid.

**(b) Results of Printing Bid**

A motion to award the printing bid to multiple bidders for the lowest bidder for each item was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**NEW BUSINESS:**

**(a) Discussion regarding Appointment of Public Agency Compliance Officer (P.A.C.O.)**

A discussion ensued regarding the appointment of a Public Agency Compliance Officer. A motion to appoint Dr. Dominic Novelli as the Public Agency Compliance Officer (P.A.C.O.) was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**(b) Discussion regarding Grant from the State of N.J. Dept. of Community Affairs in connection with the Low Income Heating and Energy Assistance Program – CWA Administration 2012**

A discussion ensued. A motion to authorize a grant from the State of New Jersey Department of Community Affairs in connection with the Low Income Heating and Energy Assistance Program (LIHEAP) CWA Administration 2012 Program was offered by Dr. Viola, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			

MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

(c) **Discussion regarding Grant from the State of N.J. Dept. of Community Affairs in connection with the Universal Service Fund – CWA Administration 2012**

A discussion ensued. A motion to authorize a grant from the State of New Jersey Department of Community Affairs in connection with the Universal Service Fund CWA Administration 2012 Program was offered by Dr. Viola, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

(d) **Appointment of various committees:**

The Board discussed various committee assignments as follows:

- **Finance Committee:**  
Tom Toronto  
Dr. Viola  
Bob Nyman
  - **Building & Grounds Committee:**  
Freeholder Chairman Felice  
Mayor Barra  
Tom Toronto
  - **Personnel Committee (Search, Negotiations, Social Affairs, & Workflow sub-committees):**  
Freeholder Chairman Felice  
Dr. Viola  
Mr. Connelly
- Search sub-committee:**  
Freeholder Chairman Felice  
Dr. Viola  
Mr. Connelly



**Negotiations sub-committee:**

Freeholder Chairman Felice  
Freeholder Vice-Chairman Mitchell  
Mayor Barra

**Social Affairs sub-committee:**

Member/Members of the Personnel Committee.

**Workflow sub-committee:**

Member/Members of the Personnel Committee. The Workflow sub-committee will become the Search sub-committee when the Board secures leadership for the agency.

• **Welfare, Fraud, & Abuse Committee**

Freeholder Vice-Chairman Mitchell  
Leah Puzzo

A motion to appoint the committees was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

(e) **Budget Hearing**

The BCSS Budget Hearing is scheduled for February 16, 2012 @ 1:00 p.m. in the County.

(f) **Next Board Meeting Date**

The next Board Meeting will be held on Tuesday, March 6, 2012 at **5:30 p.m.**

(g) **Building**

A discussion ensued regarding the taxes on this building.

A motion to charge General Counsel with the interaction with the landlord to secure whatever permissions might be required to file a tax appeal at our expense since any savings that would potentially then follow would by lease agreement accrue to our benefit was offered by Mr. Toronto, seconded by Vice-Chairman Mitchell, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**Action Items:**

**Resolutions:**

**2012.02.07 (1) –Resolution Providing for a Meeting Not Open to the Public in Accordance with the Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12**

A motion to approve Resolution 2012.02.07 (1) was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**2012.02.07 (2) – Resolution Authorizing Acceptance of Grant from the State of N.J. Dept. of Community Affairs in connection with the Low Income Heating and Energy Assistance Program – CWA Administration**

A motion to approve Resolution 2012.02.07 (2) was offered by Vice-Chairman Mitchell, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			

LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to waive the reading of 2012.02.07(2) was offered by Vice-Chairman Mitchell, seconded by Chairman Felice, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**2012.02.07 (3) – Resolution Authorizing Acceptance of Grant from the State of N.J. Dept. of Community Affairs in connection with the Universal Service Fund – CWA Administration 2012**

A motion to approve Resolution 2012.02.07 (3) was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to waive the reading of 2012.02.07(3) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			

MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**2012.02.07 (4) –Resolution to Appoint Dr. Dominic Novelli as Public Agency Compliance Officer (P.A.C.O.) for the BCBSS**

A motion to approve Resolution 2012.02.07 (4) was offered by Vice-Chairman Mitchell, seconded by Mrs. Puzzo, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to waive the reading of 2012.02.07(4) was offered by Mr. Toronto, seconded by Mr. Connelly, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

A motion to waive the reading of 2012.02.07(5) was offered by Mr. Toronto, seconded by Mr. Nyman, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**2012.02.07 (5) –Resolution Setting Forth the BCBSS Decision with Respect to the 2<sup>nd</sup> Step Grievance Decision from last month**

A motion to approve Resolution 2012.02.07 (5) was offered by Dr. Viola, seconded by Mr. Toronto, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			
LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

**CLOSED SESSION:**

The Bergen County Board of Social Services shall now exclude members of the public from the meeting and be moved into Closed Session for the following reasons: The Board may discuss property matters involving individuals who receive assistance from the BCBSS. The identification of such individuals or their property may result in a violation of their right to privacy and may result in a loss of public funds by this agency. The Board shall discuss matters which are covered pursuant to N.J.S.A. 10:4-12B(1,2,3) involving individuals who received assistance from the Board or the Bergen County Board of Social Services or who have applied for assistance. To disclose the names of such individuals would work an unwarranted invasion of their rights to privacy. The Bergen County Board of Social Services shall discuss personnel matters which are specifically exempt from public meetings pursuant to N.J.S.A. 10:4-12 (b)(8). The Board shall discuss matters with Counsel to the Board which matters fall within the attorney-client privilege and are therefore excluded from the public meeting. The Board may also discuss all other matters which are exempt from public meetings pursuant to N.J.S.A. 10:4-12. The minutes from these closed sessions shall be made available to the public upon the expiration of a 45-day appeal period. Please be advised that at the conclusion of this session, the Board shall return to a public session and the members of the public are invited to return at that time.

A motion to go into Closed Session was offered by Mr. Toronto, seconded by Dr. Viola, and approved as follows:

MEMBERS	TITLE	AYE	NAY	ABSTAIN	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X			
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X			
DEBORAH VIOLA, Ph.D.	SECRETARY/TREASURER	X			
RANDI DUFFIE	ASST. SEC. TREASURER				X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X			

LEAH PUZZO	BOARD MEMBER	X			
WILLIAM CONNELLY	BOARD MEMBER	X			
MAYOR VINCENT BARRA	BOARD MEMBER	X			
TOM TORONTO	BOARD MEMBER	X			
BOB NYMAN	BOARD MEMBER	X			

The Board went into Closed Session at approximately 6:40 p.m.

**OPEN SESSION:**

The meeting reconvened in Open Session at approximately 8:20 p.m.

Chairman Felice requested a Roll Call:

MEMBERS	TITLE	PRESENT	ABSENT
FREEHOLDER JOHN FELICE	CHAIRPERSON	X	
FREEHOLDER JOHN MITCHELL	VICE CHAIRPERSON	X	
DEBORAH VIOLA, Ph.D.	SECRETARY-TREASURER	X	
RANDI DUFFIE	ASST. SECRETARY TREASURER		X
JOHN M. CARBONE, ESQ.	COUNTY ADJUSTER	X	
LEAH PUZZO	BOARD MEMBER		X
WILLIAM CONNELLY	BOARD MEMBER	X	
MAYOR VINCENT BARRA	BOARD MEMBER	X	
TOM TORONTO	BOARD MEMBER	X	
BOB NYMAN	BOARD MEMBER	X	

With no further business to conclude, a motion to adjourn the meeting was offered by Mr. Carbone, seconded by Mayor Barra, and unanimously approved.

The meeting ended at approximately 8:22 p.m.

Respectfully submitted,



Robert Calocino  
Acting Director